



City of Brookings

PARKS AND RECREATION COMMISSION MEETING

Council Chamber 898 Elk Drive August 22, 2002 7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of July 25, 2002, regular meeting
- V. PUBLIC APPEARANCES**
 - A. Pam Callaway-Summer Recreation Program
 - B. Bill Ferry-Brookings/Harbor Youth Association
- VI. COMMITTEE REPORTS**
 - A. **Stout Park**-Tony Parrish
 - B. **Chetco Point Park**-Nina Canfield
 - C. **Softball/Soccer Fields**-Paul Prevenas
 - D. **Kidtown**-Dori Blodgett
 - E. **Skate Park**-Leroy Blodgett or Skate Park Comm. Rep.
 - F. **Parks Master Plan**-Bill Boynton
- VII. LIAISON REPORTS**
 - A. **Azalea Park Foundation** - Lorraine Williams
- VIII. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**
 - A. Financial Report
 - B. Parks & Fields Use Calendar Update
 - C. Parking lot – Azalea Park No. Bank Chetco softball field
 - D. B-H Little League Bud Cross Park Improvements
 - E. Donation of Bench by Paul Stymelski
 - G. Other
- IX. COMMISSIONER COMMENTS**
- X. ADJOURNMENT**

MEMO

Community Development Department



Building Planning Public Works
Wastewater Water

TO: Parks and Recreation Commissioners
Councilor Kern
Leroy Blodgett, Leo Lightle, Dennis Barlow, Dave Lentz,
Randy Mitchem
Jeremy McVeety

FROM: Cathie Mahon, Community Development Secretary (469-2163, ext. 203)

DATE: August 16, 2002

RE: Parks and Recreation Agenda for August 16, 2002, meeting

We have two special people for the August 22, 2002 meeting. Pat Calloway will be honored for her time and dedication for the successful Summer Recreation program. Commissioner Dori Blodgett will do the presentation of her *Appreciation Certificate*. I will make a card for all of us to sign (if possible plz come a couple minutes early to sign it).

Bill Ferry will be informing us with an update on the *Brookings/Harbor Youth Association*.

A financial print-out (*Stout Park and Parks and Rec*) was not available for our July 25th meeting; that is included in this packet. The current print-out will be available to hand-out at the meeting.

If you are unable to attend the meeting please contact City Manager Blodgett, Chair Boynton, or me.

See you next week!

PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings
898 Elk Drive, Brookings, Oregon
July 25, 2002 7:00 p.m.

Call To Order

Chair Boynton called the meeting to order with the pledge of allegiance led by Lisa Nowlin.

Roll Call

Commissioners Present: Nina Canfield, Dori Blodgett, Lorraine Williams, Bill Boynton, Tony Parrish, and Paul Prevenas.

Commissioners Absent: Pat Sherman

Councilor Liaison Present: Councilor Frances Johns Kern.

Ex Officio Commission Present: Lisa Nowlin.

Staff Present: City Manager Leroy Blodgett, Special Projects Assistant Jeremy McVeety, and Community Development Secretary Cathie Mahon.

Minutes

The minutes were approved 4-0 (Commissioners Parrish and Prevenas not present at June 27, 2002 meeting, and Commission Sherman absent from July meeting.)

Public Appearances

None.

Committee Reports

Stout Park: Tony Parrish briefly discussed a clean-up of the park in the winter.

Chetco Point Park: Commissioner Canfield stated she was planning on working with Pat Sherman to photograph and identify the wild flowers around the Point. She asked if there had been any information or follow-up on getting a bench at the site. City Manager replied he would look into the matter. (Secretary has address of the person who offered to provide a bench).

Softball/Soccer Fields: Paul Prevenas reported the fields have experienced heavy use this summer, especially with the recent tournaments.

Kidtown: Commission Dori Blodgett reported the "clean-up" day has been re-scheduled to the morning of August 10th.

Skate Park: City Manager Blodgett reported Mr. Michael Zing of Harbor gave the City \$3,000 to use toward paving the lower portion between the restrooms and the skate bowls. He explained that Mr. Zing was prompted by his young son who liked to skateboard but was wary about using his board in the bowls.

City Manager Blodgett discussed a grant on the "Social Impact of Skate Board Parks in Oregon". The individual working on that grant included our Skate Park in the report because it was rated as "the best park in Southwest Oregon". Interest in this sport had spurred this report because skateboarding has become the second most popular sport for kids.

He reported that City Council has the Park Master Plan on their August 26th agenda for review.

Liaison Reports

Azalea Park: City Manager Blodgett updated the Commission on the park project. Finances are: \$45,000 is from a grant, the Rotary Club has pledged \$4,000, and each Rotary member has pledged \$100, which should amount to another \$4,000. With approximately \$53,000 in cash, the project (restrooms and snack shack) has a solid start. South Coast Lumber has agreed to buy the logs. Money from the sale of the fir trees will pay for most of the costs of the new parking lot, which will be used for the softball fields and the band shell area. Donations include labor, and services such as CTR providing dumpsters for clean-up. The City will do the prep-work for the sewer system, contractors have been working on City projects at minimum costs, lumber has been donated, and volunteers perform the labor.

City Manager Blodgett circulated a blueprint of the project, discussed placement of the structures, and the plan to have the structure and roofing completed by late September, then work on the interior during the wet season.

Commissioner Parrish questioned if money was in the budget for maintenance. City Manager Blodgett answered the city will be responsible for the park maintenance. The Rotary will be responsible for the snack shack; they can rent out the facility for a special event or club, but are solely responsible for the clean-up.

Azalea Park Foundation: Commissioner Williams report the park is in great shape. Since the last meeting there have been two work parties; all the Rhodies have been trimmed up.

Staff Announcements/Concerns/Follow-ups

Financial Report: None available.

Parks & Fields Use Calendar Update: none

Commissioner comments:

Commissioner Prevenas discussed the consideration of additional fields being available once the construction at the schools is completed. He suggested the City and the school look into a partnership for two fields; something to consider next summer.

Commissioner Dori Blodgett proposed the Commission extend an invitation to Pam Calloway, for the August meeting, to report on the Summer Recreation Program. She suggested we honor her in recognition for a very successful summer program; over 400 children participated in the events and classes.

Commissioner Canfield expressed concern about children getting hurt from the broken-down logs and loose boards at Kidtown.

Commissioner Williams stated she was hoping there would be money left over from the \$45,000 (grant for the Azalea Park project). If any money is left over, it is used for new or revamping of the restrooms by Kidtown.

Commissioner Parrish commented on the possible formation of a Park District. Chair Boynton responded study of the CPW Master Plan be completed before going forward on that issue.

City Manager Blodgett discussed the August calendar. On August 12, 2002, a public hearing is scheduled for City Council to consider adoption of the *Brookings Urban Renewal Plan* report. A public hearing is scheduled for August 30, 2002, to review the UGB (Urban Growth Boundary) ordinances.

Also discussed were the open bids due for the *Pioneer Street* project (filling in the open ditches and putting in curb and gutter), and the *Municipal Parking Lot* on Chetco Avenue. Consideration of applying for a *Bicycling* grant, with up to \$250,000 available, is due by August 30, 2002.

Chairman Boynton presented Ex Officio Lisa Nowlin with a *Certificate of Appreciation* for her 2001-02 term. All Commissioners wished her well for starting college in August.

City Manager Blodgett reminded the Board about the City Picnic August 24th.

There being no further business, Commission Parrish moved to adjourn at 7:50 p.m.

Respectfully submitted,

Cathie Mahon
Recording Secretary

Approved by the Parks and Recreation Commission
_____(date)