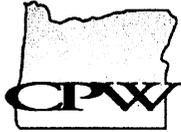




City of Brookings
Parks and Recreation Commission Meeting
898 Elk Drive
April 25, 2002 7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF MINUTES**
 - A. Minutes of March 28, 2002, regular meeting
- IV. PUBLIC APPEARANCES**
 - A. Jennifer Brost, Community Planning Workshop–Parks Master Plan
- V. COMMITTEE REPORTS**
 - A. **Stout Park**-Tony Parrish
 - B. **Chetco Point Park**-Nina Canfield
 - C. **Softball/Soccer Fields**-Paul Prevenas
 - D. **Kidtown**-Dori Blodgett
 - E. **Skate Park**-Leroy Blodgett
- VI. LIAISON REPORTS**
 - A. Azalea Park Foundation - **Lorraine Williams**
- VII. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**
 - A. Financial Report
 - B. Parks & Fields Use Calendar Update
 - C. Yard of the Month/Most Improved Property of the Month program-Leroy Blodgett
 - D. Other
- VIII. COMMISSIONER COMMENTS**
- IX. ADJOURNMENT**



15 April 2002

TO: Brookings Park and Recreation Commission
FROM: Jennifer Brost, Project Manager, Community Planning Workshop
SUBJECT: INFORMATION FOR WORK SESSION ON APRIL 25, 2002

BACKGROUND

Community Planning Workshop is in the process of developing a Parks Master Plan for the City of Brookings. Task 5 of our work program requires us to develop a detailed five-year capital improvement program (CIP). We initiated the process of identifying specific park improvements at the March public meeting. We want to refine our list of potential improvements at the April 25 Park and Recreation Commission meeting.

The purpose of this work session is for Community Planning Workshop (CPW) to get direction from the Commission that will inform the remainder of our planning process. Because the parks master plan needs to reflect community priorities and resources, your direction is important.

This memo presents our agenda for the work session. It includes discussion topics, time allotments, and information for you to consider before the April 25th workshop. Specifically, CPW seeks input on park classifications, city-wide park standards, and capital improvement prioritization. Because we have a lot of material to cover, we'll have to be focused and efficient in our discussions.

AGENDA

1. Park Classifications (30 minutes)

GOAL: Discuss and agree on park classifications presented by CPW

Park master plans should include a set of park classifications that define a hierarchy of park types and purposes. Moreover, park classifications serve as a guideline to evaluate what Brookings already has in its park system and as a guide for thinking about future needs. The following classification and definition system is based on the National Recreation and Parks Association and other Oregon cities' park plans. Existing Parks in *italics* are not owned by the City of Brookings. These areas are owned and maintained by the School District, the State, and Curry County. CPW recommends the following classification system.

PARK SYSTEM DEFINITION

TYPES OF FACILITY	DEFINITION	BENEFITS & FUNCTION	SIZE CRITERIA	SERVICE AREA	INCLUDES	EXISTING PARKS OF THIS TYPE*	
						NAME	ACREAGE
Pocket Parks	Pocket parks offer limited passive recreational opportunities. Pocket Parks may be small open lots that are generally undeveloped.	Pocket parks serve as connections or a brief reprise from active recreation.	0-0.25 acres	less than 1/4 mile	Pocket parks offer passive amenities such as benches, trees, public art and landscaping.	5th & Easy Mini-Park	0.25
						Tanbark Mini-Park	0.11
						Fountain at Chetco & 5th	0.15
Mini-Parks	Mini-parks offer open space within neighborhoods which provides passive or limited active recreational opportunities. Mini-parks may simply be open lots within neighborhoods or may be more developed with a limited number of amenities. These should be accessible by sidewalks, trails, or low-traffic streets.	Mini-parks provide a balance between open space and residential development. They offer opportunities for passive recreation opportunities and/or limited active recreation opportunities for neighboring residents. Mini-parks add activity and character to neighborhoods and may be an appropriate space for neighborhood gatherings.	0.25-5 acres	1/4 mile or less	Mini-parks may offer low-intensity facilities such as benches, picnic tables, multi-purpose paved trails, landscaping, and public art. If the mini-park also offers active recreation it may include children's play areas, community gardens, and a limited number of sports courts.	Easy Manor	0.82
						Stout Park	3.37
						Richard Mini-Park	0.42
						Medical Service Center Mini-Park	0.75
Neighborhood Parks	Developed Neighborhood Parks offer accessible recreation and social opportunities to nearby residents. These should be accessible by sidewalks, trails, low-traffic residential streets. These should accommodate the needs of a wide variety of age and user groups.	Neighborhood parks provide access to basic recreation activities for nearby residents of all ages; contributes to neighborhood identity and creates a sense of place	5-10 acres	1/4-1/2 mile	Neighborhood parks should include both passive and active recreation opportunities such as children's play areas, sports courts and fields, picnic facilities, public art, open turf areas, swimming pools, sitting areas, landscaping, community gardens, restrooms, and pathways. Security lighting and off-street parking may be provided if necessary.	Bud Cross Park	6.44
Community Parks	Community Parks provide a variety of active and passive recreational opportunities for all age groups. These parks are larger in size and serve a wider base of residents than neighborhood parks. Community parks often include facilities for organized group activities as well as facilities for individual and family activities. Community parks also preserve open spaces and unique landscapes.	Community parks provide a variety of accessible recreation opportunities for all age groups. They also provide educational opportunities, serve recreational needs of families, preserve open spaces and landscapes, and provide opportunities for community social activities and events. These can serve as a community focal point.	10-50 acres	1/2-3 miles	In addition to amenities offered at neighborhood parks, community parks may also offer sports facilities for large groups, amphitheaters, group picnic areas, botanical gardens, event space, interpretive facilities, and community centers. Higher quality children's play areas may be provided to create a family play destination.	Azalea Park	33.21
Regional Parks	Regional Parks provide a variety of active and passive recreation opportunities for persons of all ages and serve to preserve unique landscapes. These parks are larger than community parks and attract people from outside of the community. As such, they offer overnight opportunities--such as camping. These are generally state owned parks.	Regional Parks offer opportunities for large expanses of open space that draws both residents and visitors. These offer opportunities to attract tourists to the community while also benefiting residents.	50+ acres	Determined by location, size, and amenities offered.	Regional Parks should offer a variety of recreation opportunities such as benches, picnic tables, multi-purpose trails, landscaping where appropriate, camping amenities, and natural areas.	Harris Beach State Park	173
						Samuel H. Boardman Scenic Corridor	1471
						Alfred A. Loeb Park	320
Beach and River Parks	Beach and River Parks offer residents of the whole community access to these natural resource areas. These parks may or may not be located in close proximity to residential areas. These parks should be accessible by sidewalks, trails, and streets.	Beach and River Parks offer unique opportunities to connect residents to the natural features of the area. These contribute to community character and create a sense of place.	varies	Determined by location of natural areas	Beach and River Parks should offer passive recreation opportunities such as sitting areas, picnic tables, wildlife-viewing, trails, and landscaping if appropriate. These parks should also offer access to the beach and/or river's edge to provide opportunities for activities such as fishing, swimming, clamming, boating, and surfing.	Chetco Point	8.89
School Parks	School Parks may be established through a relationship with the school district which allows neighboring residents to use school grounds during non-school hours. These can serve many of the same functions as Neighborhood Parks.	School Parks offer an opportunity to expand recreational, social, and educational opportunities in an efficient and cost effective manner.	varies	Determined by location of school district property	School Parks offer varying amenities such as children's play areas, open turf, sport courts and fields, running tracks, benches, picnic tables, landscaping, and multi-purpose trails.	Upper Chetco Elementary	5
						Kalmiopsis Elementary	14
						Azalea Middle School	6
						Brookings-Harbor High School	21
Trails and Connectors	A public access route for commuting and trail-oriented recreational activities, includes sidewalks, bikeways, multi-use trails and paths. These emphasize safe travel for pedestrians to and from parks and around the community.	Provides opportunities for connections between park facilities and neighborhoods, trail-oriented activities, and reduces auto-dependency.	Width of trail and right-of-way depends on intended use and location	Determined by location of trails and park facilities	A variety of pathway types are needed to accommodate activities such as walking, running, biking, dog walking, rollerblading, skateboarding, and horseback riding. Trails may be located within parks or be designed as part of the citywide transportation system. Each type of trail should be designed to safely accommodate users, and meet recognized design standards.	Redwood Nature Trail	

References: *Park, Recreation, Open Space, and Greenway Guidelines*, National Recreation and Park Association (NRPA) 1995, McMinnville Park Plan, Curry County Assessor's Data.

*Note: Existing Parks in *Italics* are not owned by the City of Brookings. These are School District & State-owned properties.

2. Standards (30 minutes)

GOAL: Discuss and decide on a Citywide standard for parks

The purpose of this discussion provide CPW with direction on what Brookings' parkland standard should be. Standards are important because they provide a baseline to compare Brookings' current and future supply of parks. Because different communities have different needs, these standards are intended to be used as general guidelines when determining park adequacy.

The following table shows some examples of park acreage in other coastal communities in Oregon. CPW contacted four coastal communities and requested their park acreage. Three of the communities contained both developed and undeveloped parks. For example, Newport included 70 acres of wetlands when calculating their park standard.

Table 2. Park acreage in Oregon coastal communities

City/Area	Developed Park Acreage	Undeveloped Park Acreage	Year 2000 Population*	Total Parks/1,000 residents
Brookings	52.7	N/A	5,447	9.7
Brookings and Harbor CDP	52.7	N/A	8,069	6.5
Lincoln City	37.0	177.0	11,000	19.5
Astoria	90.3	N/A	9,813	9.2
Newport	20.0	70.0	9,532	9.4
Seaside	10.3	64.0	6,220	11.9

Source: *PSU Population Research Center, Census 2000 Demographic Profiles

Currently, the City of Brookings has a service level of 9.7 acres/1,000 residents. According to the National Recreation and Park Association, Brookings is adequately served by parks since they suggest a 7 – 10 acres/1,000 residents. In 20 years, this service level decreases to about 5 acres/1,000 residents if no new park acreage is acquired by the city.

The main question is what standard is appropriate for Brookings.

Here are some options:

- Stay at the same level of service for the next 20 years. Brookings will have to acquire around 20 to 30 acres to be at the same standard in 2020.
- Adopt a higher standard. This will require more emphasis on funding strategies related to park land acquisition.
- A third option is to not acquire new park land and to focus on maintenance and improvement of existing parks.

3. Capital Improvement Plan (60 minutes)

GOAL: Prioritize improvements and future strategies

One of the key components of the Park Master Plan will be a five-year capital improvement program (CIP). This program will include a prioritized list of projects and cost estimates for each project. Community Planning Workshop (CPW) has consolidated the input gathered from the High School focus groups, the community forum, the household survey, and direct input from the Park and Recreation Commission.

Input CPW gathered from both the High School Forum and the Public Forum held on Thursday, March 21, 2002 provides a starting point for this discussion. In both meetings, several prominent themes and needs emerged:

- Swimming pool for year-round use
- Better maintenance of bathroom facilities
- More fields, courts, etc. for activities/amenities for all ages
- Community/recreation center
- Trails for jogging, biking, etc.

CPW has also included as an attachment the comments received from the household survey question five as of April 12th. The question asked respondents to comment on their satisfaction with the park or facility. These comments may inform your decisions for priorities.

Based on the standards discussed earlier, where do you think Brookings should focus its money and efforts in the next five years? Our objective is to develop a prioritized list of capital improvements and to develop an understanding of how the City would like to split its resources between park development and maintenance.

The table on the following pages shows specific projects by park and system wide. Please look at each improvement and tell us if it should be a priority. Reviewing and completing this table prior to April 25th will allow for a more efficient and productive meeting.

Is this a priority?

Bud Cross Park	Yes	No	Comments
Year-round pool			
Parking			
Landscaping			
Larger basketball courts			
Azalea Park	Yes	No	Comments
Maintenance			
Landscaping			
Restrooms			
Parking			
Security/Lights			
Education/Outreach			
Frisbee park			
Covered picnic areas			
Inpiration center/ediface			
Dressing room for Stage Under the Stars			
Greenhouse			
Stout Park	Yes	No	Comments
Shelter/gazebo			
Landscaping			
Restrooms			
Picnic Area			
Community Center			
Security			
Parking			
Easy Manor Park	Yes	No	Comments
Landscaping			
Restrooms			
Chetco Point	Yes	No	Comments
Parking			
Trails			
Landscaping			
Education			
Kidtown	Yes	No	Comments
Restroom remodeling (ADA)			
Long-term maintenance plan including equipment and ground cover			

Is this a priority?

System-wide	Yes	No	Comments
Community Center			
Activities/covering			
Make current pool year-round			
Restrooms			
Landscaping			
Security			
Trails			
Amenities			
New pool			
Outreach			
New Parks/Amenities	Yes	No	Comments
BMX/bicycle park			
Pet park			
Community Center			
Heated swimming pool			
Standard signs for trails			
Acquire and develop parks			
More basketball courts			
More tennis courts			
Other	Yes	No	Comments

Comments gathered from question five of Brookings/Harbor household survey

Park	Comment
Azalea	Beautiful. Don't use it as often as I did in previous years.
Azalea	Needs better rest room facilities
Azalea	Not much for riding, or running trails since the new sport fields have been added--they are a great addition.
Azalea	Trails not well maintained.
Azalea	Enjoy concerts
Azalea	Beautiful.
Azalea	Trails torn up, grass not cut.
Azalea	Needs better security against vandalism. This pertains to all of our parks.
Azalea	It is a very beautiful park and has a lot to offer. The concerts are great.
Azalea	Ben Anderson will be missed
Azalea	Losing the natural feel. Too formal of gardens
Azalea	Its nice
Azalea	An excellent park where we are happy to take visitors
Azalea	Needs park host to curb vandalism
Azalea	Would like to see expanded use
Azalea	The more development, the less I like it
Azalea	Much of park development could be done in this large park
Azalea	Dogs off leash. Dog droppings
Azalea	Ex at X-mas
Azalea	Wish parking were better as my wife is disabled
Azalea	Happy to hear you're likely to add a bathroom by the bandshell
Azalea	Trash all over
Bud Cross	Great place!
Bud Cross	Needs parking
Bud Cross	Never heard of it
Bud Cross	Maintenance is a problem
Bud Cross	Need covered swimming pool somewhere
Bud Cross	Unsure where it is
Bud Cross	Muddy parking lot or when the weather is dry, a dusty parking lot
Bud Cross	Getting to very trashy with the upkeep of the grass
Bud Cross	OK for what it is but need new swimming pool (covered)
Bud Cross	Kids smoking

Chetco Point	Would like to know where it is
Chetco Point	Dogs running loose
Chetco Point	Never have been there
Chetco Point	have never been there
Chetco Point	Miss parking with a view to enjoy winter storms. Would like to see parking on the northside and trail to Mill Beach
Chetco Point	Needs better parking access
Chetco Point	Needs to be cleaned
Chetco Point	Access very poor in wet weather/or when grass is being watered
Chetco Point	Needs better access
Chetco Point	Safety concerns
Chetco Point	Couldn't find it
Chetco Point	Too many private property signs
Chetco Point	Could use a bench at the Point
Easy Manor	Fun for grandchildren while visiting.
Easy Manor	Bathrooms
Easy Manor	Never heard of it
Easy Manor	No restroom
Easy Manor	Never been there, don't know where it is even
Kid Town	Fun for grandchildren while visiting.
Kid Town	It is very rundown
Kid Town	Needs fresh chips
Kid Town	Too many big kids making it hard for little kids to play
Kid Town	Needs regular maintenance
Kid Town	For my grandchildren
Kid Town	Our granddaughters love it
Kid Town	Bathroom condition
Kid Town	Don't use
Kid Town	Needs better maintenance
Kid Town	Grandkids go there. Very nice.
Kid Town	Too many kids
Kid Town	Needs some repairs
Salmon Run	Never been there, not interested.
Salmon Run	Costly
Salmon Run	Don't care
Salmon Run	Expensive for families
Salmon Run	This is a privately owned club. Please explain this.

Salmon Run	Don't use
Salmon Run	Never been there
Salmon Run	Needs lawn maintenance
Salmon Run	Don't play golf
Skateboard Park	Don't skate
Skateboard Park	Needs improved supervision, beginner's area, young kids time slot
Skateboard Park	Too many big kids with no parent supervision
Skateboard Park	Teens fighting and loud music
Skateboard Park	Good for youth.
Skateboard Park	Don't use
Skateboard Park	We enjoy watching kids!
Skateboard Park	Very poor choice of location--on a busy corner. Very dangerous, kids scating down streets in a nice subdivision.
Skateboard Park	Think it is good to have
Skateboard Park	Too many bad reports on this facility. Need to be monitored.
Skateboard Park	Great job so far. When will it be completed? (Concrete and landscaping)
Stout Park	Good for high school students and some still smoke over there
Stout Park	Often a lot of litter, including broken glass.
Stout Park	Too many teenagers smoking and doing things they shouldn't
Stout Park	Looks nice
Stout Park	Never heard of it
Stout Park	Don't go
Stout Park	Looks nice from the street
Swimming Pool	Use it almost daily when it is open. A cement block wall around it would do much to eliminate cool wind. And when grant expires it should be covered for year round use.
Swimming Pool	Needs roof for year-round use. Wish we had a "YMCA" here
Swimming Pool	Dissatisfied because it is not open year round. WHAT A WASTE!
Swimming Pool	Need new one Covered year round
Swimming Pool	Needs heating and cover. Then I would swim.
Swimming Pool	Would like the pool to be open year round
Swimming Pool	Don't know about it
Swimming Pool	Needs to be open <u>all</u> year!
Swimming Pool	Would enjoy if covered
Swimming Pool	Love it
Swimming Pool	Would be worth upgrading to winter use. We need a year round pool

Swimming Pool	Need new covered pool
Swimming Pool	Need a covered pool
Swimming Pool	Needs to be covered and replaced for greater community use for young-old
Swimming Pool	Needs to be covered
Swimming Pool	Need cover over pool
Swimming Pool	Wish it was indoors
Swimming Pool	Needs longer hours and cover or a new pool
Swimming Pool	If we older persons could go several times a month or week in an enclosed pool and warm would really be nice. At home in Minnesota week-ends and evening during week adults were able to go to family nites, laides nites and men's nites.
Swimming Pool	Would like pool to be covered for year-round use
Swimming Pool	Need bigger pool, open all year
Swimming Pool	Need indoor pool like that in Crescent City
Swimming Pool	Best if covered
Swimming Pool	Hours. I work, need access 6a.m.
Swimming Pool	Needs paint and clean up
Swimming Pool	Needs a roof so it can be used year round
Swimming Pool	Longer open season
Other	Don't go...went to each park for 1 time inspection



Agenda March

City of Brookings
PARKS AND RECREATION COMMISSION MEETING
Council Chamber 898 Elk Drive
March 28, 2002 7:00 p.m.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - A. Minutes of February 28, 2002, regular meeting
- IV. **PUBLIC APPEARANCES**
- V. **COMMITTEE REPORTS**
 - A. **Stout Park**-Tony Parrish
 - B. **Chetco Point Park**-
 - C. **Softball/Soccer Fields**-Paul Prevenas
 - D. **Kidtown**-Dori Frost
 - E. **Skate Park**-Leroy Blodgett or Skate Park Comm. Rep.
 - F. **Volleyball Courts**-Dennis Barlow
 - G. **Parks Master Plan/S.A.Y**-Bill Boynton
- VI. **LIAISON REPORTS**
 - A. Azalea Park Foundation - **Lorraine Williams**
- VII. **STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**
 - A. Financial Report
 - B. Parks & Fields Use Calendar Update
 - C. B-H Little League banner proposal
 - D. Golf Tournament-Tony Parrish
 - E. B-H babe Ruth Association request to use Azalea Park fields for pre-season baseball practice and season games.
 - F. Other
- VIII. **COMMISSIONER COMMENTS**
- IX. **ADJOURNMENT**