

PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings
898 Elk Drive, Brookings, Oregon
October 23, 2003

Call To Order

Chair Boynton called the meeting to order and asked Councilor Mickelson to lead the pledge of allegiance.

Roll Call

Commissioners Present: Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton, Dave Gordon, and Tony Parrish.

Commissioners Absent: Daryn Farmer

Staff Present: City Manager Blodgett, Councilor Johns Kern; Dave Lentz, Parks Foreman-Public Works; and Community Development Secretary, Cathie Mahon.

Minutes

A motion was made, it was seconded and carried, to approve the minutes for August 28, 2003.

Public Appearances

None.

COMMITTEE REPORTS

Stout Park: Commissioner Parrish gave a report on the Stout Park open house held Saturday afternoon, September 20th. He commented the turnout was fair. He discussed some of the suggestions made during the day. The foremost problem, particularly with the students back at school, is trash. Another issue was to continue to get dog owners to clean up after their dog(s). A security issue was discussed because transients often use the park to sleep in and are often seen drinking there. It was suggested if drinking is observed, to call the police. Another suggestion was to have exercise stations along the path through the park. Commissioner Parrish concluded by discussing the plan to plant the side of the park (on Oak Street). He explained they still need to smooth out the area and hopefully plant by November 15, 2003.

Chetco Park: Commissioner Sherman had questions on where the alternate trail around the Wastewater Treatment Plan would be. City Manager used the photo of the facility (in council chambers) to illustrate the area.

Bud Cross Park and Softball Fields: Chair Boynton announced our new member of the board, Commissioner Gordon, will be reporting on the fields. Commissioner Gordon reported he visited the fields in the back of Azalea Park and they look good. City Manager Blodgett suggested Commissioner Gordon get together with Dave Lentz to visit the parks, and come up with a list of suggestions.

Kidtown: Commissioner Dori Blodgett reported Kidtown is in dire need to have the bark replaced, and the rubber on the seat on the swings is in poor condition. Dave Lentz, Public Works Foreman, entered the discussion. He briefed the Commission on the procedure. The old bark would be removed, the underlining fabric replaced, and new materials would be installed. Discussion ensued on the deterioration of the playground equipment.

City Manager Blodgett explained when the playground equipment was purchased in 1994, the company stated there were certain standards in the upkeep of the playground equipment. Commissioner Dori Blodgett concluded the discussion by suggesting perhaps a fund-raiser could be planned to fund maintenance costs.

Dave Lentz, Public Works Parks Foreman, reported on a *Bruin Day*, a day when the high school senior class has a "work day". He stated the turnout of 75 kids and the work was a huge success. The kids were divided into groups and then assigned to a park. At the *Skate Park* 75 yards of rock was spread out; at *Stout Park*, a "litter patrol" completed canvassed the park; at *Azalea Park*, under the direction of Elmo Williams, the kids worked on cleaning out flower beds. Dave Lentz concluded, it was a great group of kids, who got a lot of work done.

Azalea Park Foundation: Commissioner Canfield questioned the new lights. City Manager Blodgett responded, the defective lights have been replaced and the lighting project completed.

STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP

City Manager Blodgett:

Financial Report: City Manager Blodgett briefly discussed the financial statements. He directed the commission's attention to the General Fund for Parks & Recreation. 25% of the fiscal year has elapsed, but on the financial print-out 80 percent of the overtime has been spent. The spending is due to capitol outlay due to the snackshack project being completed; contractors were hired for the stone work on the pillars. The only item remaining to do is to install a cabinet in the kitchen. He added funds are reserved for next year to improve the restrooms.

Harris Beach: City Manager Blodgett reported there has been discussion with the Oregon Parks & Recreation Commission for the City to acquire Harris Beach State Park. He explained City officials will make a formal request to the Commission to turn the park over to Brookings. He concluded more information will be available at the next Parks and Recreation meeting.

Other:

Councilor Mickelson reported the Brookings-Harbor Youth Association received a grant. The funds will help organize the goals and objectives of the group. He stated there is a strong group of volunteers with new energy for planning activities for the youth in our community.

Commission Parrish asked that the city sweeper go down Oak Street to clear the leaves that have fallen.

With no further business to come before the Commission, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,



Cathie Mahon,
Recording Secretary

Approved by the Parks and Recreation Commission

01-22-04 (date)