

# Agenda

City of Brookings

## **PARKS AND RECREATION COMMISSION MEETING**

**Council Chamber 898 Elk Drive July 24, 2003 7:00 p.m.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES
  - A. Approval of June 26, 2003 minutes
- V. PUBLIC APPEARANCES
  - A. Lorraine and Elmo Williamson-Azalea Park Security
  - B. *Tailwaggers*-Dog Park
- VI. COMMITTEE REPORTS
  - A. Stout Park – Tony Parrish
  - B. Chetco Point – Pat Sherman
  - C. Softball/Soccer Fields-Bill Boynton
  - D. Kidtown – Dori Blodgett
  - E. Bud Cross Park – Daryn Farmer
  - F. Parks Master Plan – Bill Boynton
- VII. LIASON REPORTS
  - A. Azalea Park Foundation – Nina Canfield
- VIII. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS
  - A. Financial Report
  - B. City Manager
  - C. Other
- IV. COMMISSIONER COMMENTS
- V. ADJOURNMENT

PARKS AND RECREATION COMMISSION MEETING MINUTES  
City of Brookings  
898 Elk Drive, Brookings, Oregon  
June 26, 2003

**Call To Order**

Chair Boynton called the meeting to order. Former Commissioner Lorraine Williamson led the pledge of allegiance.

**Roll Call**

*Commissioners Present:* Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton.

*Commissioners Absent:* Daryn Farmer and Tony Parrish.

*Councilor Liaison Present:* Councilor Frances Johns Kern.

*Staff Present:* City Manager Blodgett; Dave Lentz, Parks Foreman-Public Works; and Community Development Secretary, Cathie Mahon.

**Minutes**

A motion was made, it was seconded and carried, to approve the minutes for May 22, 2003.

**Public Appearances**

Lorraine Williams addressed the Commission on her concern for the continued vandalism at Azalea Park. She explained last year it was the damage to the fountain and a fire at the tool shed; this year is the band shell and gazebo. With two new targets, the *Snackshack* and the new tool shed, it is imperative to have park security to prevent vandalism at these new buildings. The Commission discussed park security last year, nothing was decided; something needs to be in place before further vandalism occurs.

Lorraine Williams presented a solution to the Commission. After investigation and research, they have contacted a friend familiar with cameras. The cameras would be placed throughout the park, particularly near targets like the band shell, the gazebo, and other buildings. The cameras would be motion sensitive, and record activity. It was agreed the cameras would also be targets. It is suggested the cameras be connected to the police department, so the police could respond to any suspicious activity.

City Manager Blodgett entered the discussion explaining the band shell vandalism resulted in approximately \$7500 in damage. He stated he met with the insurance people, and despite what the newspaper reported, \$30,000 in damages, that figure covers the band shell and platform.

Discussion ensued on restitution; the despondency of how the vandals are not receiving sentences, and the lack of restitution for damages. It was agreed that pressure has to be applied on the juvenile department to impose harsher sentences so word gets out that vandalism will not be tolerated without consequences. City Manager Blodgett is quite sure \$7500 restitution will be granted in the band shell vandalism.

Chair Boynton joined the discussion. He suggested the idea of getting the kids involved, have a nucleus of kids, who would in turn take ownership in taking care of the park.

Elmo Williams had input during the discussion. He agreed getting the kids involved cuts down on juvenile crime. He explained when they had a "Marigold Project" where the kids started the plants from seed, then planted them throughout the park, there was a drop in crime in the park. The program was not continued due to lack of a teacher or leader to head up the program. Mr. Williams concluded stating a leader or teacher is needed to run the program, suggesting perhaps contacting someone from the *Leadership Program*, or recruit a *Master Gardener* to oversee the program. He added, children benefit in several ways; they learn the names of plants and can experience the horticultural process.

The discussion concluded with Chair Boynton inviting the Williams to the next meeting for an update on park security.

### **COMMITTEE REPORTS**

*Stout Park:* Dave Lentz, Park Maintenance Foreman, reported the park is looking a lot cleaner, but the bottom part of the park is full of weeds. He added he doesn't want to spray because the spraying would kill some of the flowers. He asked the Commission to consider what they want the park to look like.

*Chetco Park:* Commissioner Sherman asked for an update on the grant for park improvement: a new pathway, fencing, and parking. City Manager Blodgett reported a grant application was submitted earlier this year but was denied; no money was awarded to the City. He added another effort for grant money will be applied for. Public Works will start working on the pathway, with Leo Lightle, Community Development Director, overseeing the project.

*Kidtown:* Commissioner Dori Blodgett had no report.

*Bud Cross Park:* Dave Lentz, Parks Foreman, briefly answered a question on the drinking fountains at Bud Cross Park, stating one was broken and the other did not work very well. (Secretary's note: on June 30, 2003, John Cowan, Public Works Supervisor, said the broken fountain was replaced, and the other fountain adjusted.)

*Softball:* City Manager Blodgett reported the *BHLL(Brookings-Harbor Little League)All Star* Tournament begins on July 5<sup>th</sup> and runs through July 19<sup>th</sup>. The tournament is comprised of 28 teams, 12 kids in each team. The City will have many many visitors because in addition to those competing, the families of the teams will be in our City. He added there is not a room or RV space available during the time of this event.

There was no report for the *Skate Park or Parks Master Plan*, and the *Azalea Park Foundation* was discussed by Lorraine and Elmo Williams.

### **STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP**

#### ***Financial Report:***

City Manager Blodgett discussed the sale of the *Longstreet* property, property bequeathed to the City. He explained it was anticipated to sell for \$100,000 but ended up selling for \$130,000. He made a suggestion some of the money be given to the Williams for replacement of tools lost last year when the tool shed burned down.

Commissioner Sherman made the motion, it was carried and unanimously approved.

*City Manager:* City Manager Blodgett reported:

- The city is financially stable, with the budget approved and money carried over for the 2003-04 budget
- City Council is focusing on the *Goals* for the year and plans to accomplish those goals
- One of those goals is to decide what to do with the swimming pool: either fix it, or build a new one or close it.
- The *Rotary Club* is having their annual picnic on July 12<sup>th</sup> with a celebration of the *Snackshack*.

*Other:*

Dave Lentz, Park Maintenance Foreman, updated the Commission on the *Snackshack*. Water lines and sewer lines have been brought up to the building, but need to be connected. Installation of the fan above the stove needs to be placed. Toilets, sinks and faucets are left to do in the restrooms. He concluded by the end of July all these projects should be completed.

Dave Lentz added that the *Snackshack* is doing a great business as observed during the concerts on Sunday.

With no further business to come before the Commission, the meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Cathie Mahon,  
Recording Secretary

Approved by the Parks and Recreation Commission  
\_\_\_\_\_ (date)



# Agenda

City of Brookings

## PARKS AND RECREATION COMMISSION MEETING

Council Chamber 898 Elk Drive June 26, 2003 7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES
  - A. Minutes of May 22, 2002
- V. PUBLIC APPEARANCES
  - A. *Tailwaggers* request-dog park
  - B. Lorraine Williams-Azalea Park Security
- VI. COMMITTEE REPORTS
  - A. Stout Park – Tony Parrish
  - B. Chetco Point Park – Pat Sherman
  - C. Softball/Soccer Fields – Bill Boynton
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**TO:** Parks and Recreation Commissioners  
Councilor Kern  
Leroy Blodgett, Leo Lightle, John Cowan

**REPORT**

**FROM:** Dave Lentz, Park Maintenance Foreman-Public Works

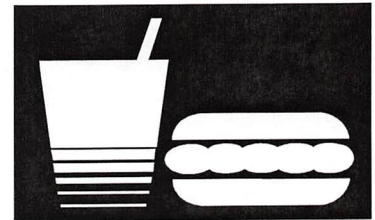
**DATE:** June 17, 2003

**RE:** Update on Azalea Park Building Projects

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**Toolshed:**

- Windows need to be installed
- Roofing started, should be completed soon
- Interior left to complete
- Cement put at entrance way
- Final: Paint building



**SNACKSHACK:**

- Water and sewer lines brought in to building, but not connected.
- Sewer pump to be installed
- Completion of bathrooms with sinks and faucets
- Light pole next to snack-shack, between band shell and snack-shack
- Coos Curry Electric will do hook-up, and put in pole
- Pavement put in, in front of snackshack
- Crushed rock to be placed along side, and back for vendors
- Completion of rock around pillars under construction
- New parking lot half done: 4 inches of base (rock) completed, ¾" crushed rock to be on top and rolled

**NOTE:** The Snackshack was open and doing a great business for the recent music concert on Sunday.

**CITY OF BROOKINGS  
PARKS & RECREATION COMMISSION  
898 ELK DRIVE  
BROOKINGS, OR, 97415**

**June 4, 2003**

**Chance Bruggeman  
971 Timberline Drive  
Brookings, OR 97415**

**Dear Chance:**

**Your request for allowing bicycles in the Skateboard Park has come before the commission before. Several factors must be considered in allowing such a request.**

- 1. The design of the structure does not lend itself to bicycle use mainly because the edges of the bowls could be damaged from impact which could render them unsafe for skateboard use. Further, the Dreamland Team that built the park strongly discouraged the use of bikes because of the damage caused in other parks.**
- 2. Scheduling of stipulated times for use could lead to confrontations between skateboarders and bicyclists which would be unfortunate for everyone. There are no daytime schedules for park use.**

**We have received requests for a possible BMX park, however there isn't any city property available where one could be built. We have offered to work with interested parties to find a suitable site, but no one has yet come forward with a solution.**

**Thank you for making your request, and hopefully a BMX park can become a reality.**

**FOR THE COMMISSION**

**Bill Boynton  
Chairman**

# PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings  
898 Elk Drive, Brookings, Oregon  
May 22, 2003

## Call To Order

Chair Boynton called the meeting to order. Commissioner Prevenas led the pledge of allegiance.

## Roll Call

*Commissioners Present:* Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton, and Paul Prevenas.

*Commissioners Absent:* Daryn Farmer and Tony Parrish.

*Councilor Liaison Present:* Councilor Frances Johns Kern.

*Staff Present:* City Manager Blodgett; Dave Lentz, Parks Foreman-Public Works; Leo Lightle, Community Development Director; and Community Development Secretary, Cathie Mahon.

## Minutes

A motion was made, it was seconded and carried, to approve the minutes for April 24, 2003.

## Public Appearances - Presentation

Kevin Roeckl, facilitator for the *Tailwaggers Dog Club*, gave a presentation and explained their request for a fenced in area to train and run dogs. He explained the history of the club. Dog owners wanted to train their dogs and organized from an interest in having *Canine Citizen Classes*. He explained the past few years, the group met at Azalea Park with their dogs, on Sunday afternoon from 2:00 p.m. to 5:00 p.m. It was an opportunity to get together for both dogs and owners. He further explained socializing with other dogs teaches them to develop good behavior skills around other dogs. Included in the presentation was a video showing dogs being trained, socializing and playing with other dogs.

Mr. Roeckl explained when they met at Azalea Park they always cleaned up afterwards. The city received complaints about dog owners not cleaning up at the park. Those complaints resulted in the City posting a sign at Azalea Park requiring dogs be leashed and a reminder to clean up. He expressed they were penalized because of irresponsible dog owners. After the sign was erected, the group has had no place to exercise and train their dogs. He appealed to the Commission for a fenced in area or field they could use, so they can resume getting together on Sundays from 2:00 to 5:00 p.m.

Discussion ensued. City Manager Blodgett entered into the discussion, stating he was of the opinion having the dogs in the ball fields was not an appropriate use. Dave Lentz, Public Works Maintenance Supervisor, vouched for constant complaints he fields from residents complaining about dogs owners not cleaning up, particularly in the ball fields.

The idea of a City dog park was discussed. Dave Lentz suggested an area behind *Easy Manor*, an undeveloped area approximately 150' x 100', but it is not fenced. Commissioner Sherman also suggested the possibility of an area at Chetco Park. City Manager Blodgett and Chair Boynton emphasized that they could oversee a dog park, but funds are limited and no money could be spent on the fencing materials. Another area discussed was McVay State Park. It was



pointed out, to place a fence around an area at McVay Park would require permission from the Oregon Department of State Parks.

Chair Boynton concluded the discussion reiterating, the Commission could assist the group in finding a location but would not provide the resources for the fence. He requested the group return at next month's meeting for an update of their findings.

Whitney Vincent entered the podium stating she was a member of *Tailwaggers Club*. She stated the club owners are responsible dog owners, they need a venue to train their dogs, and having a dog park would be a nice public service.

### **COMMITTEE REPORTS**

*Stout Park:* Dave Lentz, Public Works Parks Foreman, reported they are placing rocks in the wet area closest to the street, planning to thin out some of the trees and plants, seed with wildflowers, and get rid of the old stumps.

*Chetco Park:* Commissioner Sherman reported many plants are in bloom. The illegal campsite has been eliminated.

*Kidtown:* Commissioner Dori Blodgett commented on the construction of the *tool shed*. The Seabees could not finish the project because they were called to duty. Lonnie Drahiem stepped forward to volunteer building it.

*Bud Cross Park:* Dave Lentz, Parks Foreman, updated the Commission. He reported the Little League State Regional tournament will be played in Brookings, and for 3 weeks in July, three divisions will be here competing. City Manager Blodgett commented a lot of people come to our city to participate in sport events, particularly baseball. He added the swimming pool is scheduled to open June 2, 2003. Jeanne Nelson has been busy hiring people to work over the summer at the pool.

*Softball/Soccer Fields:* Commissioner Prevenas reported the *Booster Club* did an outstanding job at the new field, developing the field, and constructing the dugout. He also reported after the construction is completed for the new school additions, there might be an area for a new field at Kalmiopsis. He added there is a likelihood we will need more fields in a couple years; hopefully the city and the *Booster Club* can form a partnership to work on this.

*Skate Park:* City Manager Blodgett reported legislation for requiring helmets will become law January 1, 2004. Also, a law prohibiting motor scooters on sidewalks is making its way through the Legislature.

*Parks Master Plan:* Commissioner Boynton reported it is still our guide and is being implemented where possible.

### **LIASON REPORT**

*Azalea Park Foundation:*

Commissioner Canfield reported the completion of the tool shed is most appreciated.

## STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP

*Financial Report:* City Manager Blodgett reported overall the City is in good shape, adding he is proud of staff for watching their spending. Chair Boynton remarked, the less we spend (for this fiscal year), the more money can be returned to the general fund.

*City Manager:* City Manager Blodgett reported with the retirement of Dennis Barlow, the Public Works department has been re-structured. John Cowan will assume the responsibilities as Public Works Supervisor; Bob Schaefer will act as the Public Works Foreman, and Dave Lentz as Parks Maintenance Foreman.

City Manager Blodgett stated it is a busy time of year for the city, getting the pool open, and the recreation program beginning next month. The Planning Department has been very busy working with the Planning Commission on subdivisions; in the first half of the year the Commission approved nine subdivisions and two minor partition, resulting in 92 new building lots. The Building Department has approved 32 permits so far this year.

He concluded extending an invitation to the Commission to ride on the float in the *Azalea Festival* parade this weekend.

*Resignation of Paul Prevenas:* Commissioner Prevenas stated he enjoyed his tenure and things have definitely changed since he began in 1992. He applauded the Commission for staying focused and active. He commended Leroy (City Manager Blodgett) especially for supporting the summer recreation program; there is a need to keep the kids busy during the summer months. He also commended Pam Callaway for her leadership in the program.

Chair Boynton thanked Commissioner Prevenas for his time on the commission and extended best wishes from all the members on his new job and move. He was given a good wishes card and a *certificate of appreciation* from the Commission and City.

With no further business to come before the Commission, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Cathie Mahon,  
Recording Secretary

Approved by the Parks and Recreation Commission  
\_\_\_\_\_(date)