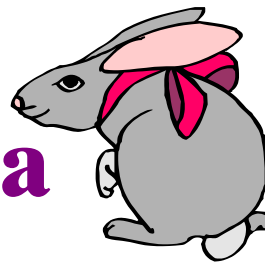




Agenda



City of Brookings

PARKS AND RECREATION COMMISSION MEETING

Council Chamber 898 Elk Drive April 24, 2003 7:00 p.m.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of February 27, 2003
- V. PUBLIC APPEARANCES**
- VI. COMMITTEE REPORTS**
 - A. Stout Park-Tony Parrish
 - B. Chetco Point Park-Pat Sherman
 - C. Softball/Soccer Fields-Paul Prevenas
 - D. Kidtown-Dori Blodgett
 - E. Bud Cross Park-Daryn Farmer
 - F. Parks Master Plan-Bill Boynton
- VII. LIASON REPORTS**
 - A. Azalea Park Foundation - Nina Canfield
- VIII. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**
 - A. Financial Report
 - B. City Manager – Skate Park Rules
 - C. Other
- IX. COMMISSIONER COMMENTS**
- X. ADJOURNMENT**

PARKS AND RECREATION COMMISSION MEETING MINUTES
City of Brookings
898 Elk Drive, Brookings, Oregon
February 27, 2003

Call To Order

Chair Boynton called the meeting to order. He introduced Daryn Farmer as the new member of the Commission and asked him to lead the pledge of allegiance.

Roll Call

Commissioners Present: Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton, Daryn Farmer, and Tony Parrish.

Commissioner Absent: Paul Prevenas

Staff Present: City Manager Blodgett, Dennis Barlow, Public Works, and Community Development Secretary, Cathie Mahon.

Minutes

A motion was made; it was seconded and carried, to approve the minutes for January 23, 2003

Public Appearances - Presentation

Curtis Deneau, Safety Officer for the Brookings-Harbor Little League updated the Commission on obtaining *TURFACE*. He stated at the January meeting a figure of \$5400 was quoted, which included delivery, with half that amount for delivery. Recently he found a volunteer who has offered to deliver the product. Another issue was resolved by finding the product in-state instead of California; the company is in Medford. He spoke with a Mr. Tom Schaurer, representative for *TURFACE*. Mr. Schaurer has offered to do an assessment of the fields followed by conducting a seminar on application of the product.

Mr. Deneau continued with his presentation. He said *Little League* has decided to delay the project for a number of reasons, the foremost reason being money. He explained the League has grown, from 21 teams to 28 teams; money has been used to purchase equipment. They figured they would need a total of 10 tons, which would cost approximately \$4300. Although they would like to have the application (of *TURFACE*) for this season, they do not have the funds. He concluded he would like to come before the Parks and Recreation Commission at the end of summer to review the proposal again, see if the Commission can help defray the costs of the *TURFACE*, and present a *Field Maintenance* Program.

Mr. Deneau discussed another concern. He explained with 28 teams, 330 children ages 5 to 15, are involved playing baseball; issues of scheduling games, finding fields for practice and make-up games, and arranging tournaments, could create a dilemma of finding fields for the events. With 28 teams practicing during the week, and playing on the weekends, the number of teams has significantly reduced the availability of fields for teams to practice, and finding fields for make-up games. The schedule problem is two-fold; finding a field for make-up games, and finding a field open and available for the leagues to practice. He discussed the schedule (included in the packet) pointing out how every day has games scheduled.

Pam Callaway, Brookings-Harbor Youth Coordinator, presented *Streamside Renovation Project* at *Azalea Park*:

- The project is scheduled to begin in March and completed by the end of April.
- The plan is to clean up and refurbish the creek, located by the horseshoe pits, behind *Kidtown*.
- The participants will be 4 crew leaders ages 16 to 18 years old, and 12 crew members ages 12 to 15.
- Plans are to remove rubble, replace it with river rock gathered at Chetco River, relocate ferns and placed along the creek, thin-out Salmonberry plants, dig out Blackberry bushes, clean-out pathways, and plant violas and violets along the creek.
- A small 8' x 8' platform will be built to be used as a dock for the youngsters.

Ms. Callaway explained this is a *pilot program* designed to increase ownership of the parks in the community. If it is successful, more programs will be considered. Additionally, the goal is to create an atmosphere of community by having the youngsters working along with the Azalea Park foundation folks. There will be a dedication ceremony in April, after completion of the work, and cleaned up before the *Azalea Festival* in May.

Commissioner Parrish asked Ms. Callaway to consider a similar project for Stout Park. She responded perhaps *BHYA* would consider it. The Commission thanked Ms. Callaway for her presentation.

Committee Reports

Chairman Boynton detailed reporting changes. New Commissioner Farmer will report on *Bud Cross* and *Skateboard* activities, Commissioner Sherman will report on *Chetco Point Park*, and Commissioner Canfield will be the *Azalea Park Foundation* liaison.

Stout Park: Commissioner Parrish reported he would be tackling some of the dead growth with the weed-eater before new growth starts in the spring.

Chetco Point Park: Commissioner Sherman reported she would continue trimming back the blackberry bushes and ivy.

Softball/Soccer Fields: There was no report because Commissioner Prevenas was absent.

Bud Cross and the *Skateboard Park*: no report.

Kid Town: Commissioner Dori Blodgett reported some high school seniors approached her with the suggestion to paint the fish at Kidtown as a *Senior Class Project*. It was suggested Public Works purchase the paint and the seniors would paint. The second item was the need to purchase new bark.

Parks Master Plan: Commissioner Boynton reported this is still a viable and active project.

Volleyball Court: Public Works Supervisor, Dennis Barlow, discussed the volleyball court at Azalea Park. Bill Youngman recently contacted him; he wanted the Commission to know they intend to finish the volleyball court. The hold-up is finding sand to fill-in the pits in the court area. Public Works Supervisor Barlow responded, it is too wet to haul the sand. When it dries out then a contractor will have to be found to haul in the sand.

Liaison Reports

Azalea Park Foundation: Commissioner Canfield reported they are working on a new garden. She reported Elmo (Williams) thought a *French Drain* was needed to siphon off water from the entrance to the exit. Public Works Supervisor, Dennis Barlow, said Mr. Rapraeger, a contractor, had already donated used pipe from his project (on Mill Beach) and the drainage is completed.

Discussion ensued on rock from the old shed. Public Works Supervisor Barlow responded the ground is too wet to do anything now plus they are not sure they can break up the rock. Commissioner Canfield stated the size of the garden will depend on the amount of rock collected from the shed.

She concluded the good news is the bowl has been replaced and will be cemented to the fountain; hopefully this will deter vandalism of it.

BHYA (Brookings-Harbor Youth Association). Commissioner Dori Blodgett reported she attended their last meeting. She expressed her concern with the continuance of the organization because Bill Ferry is stepping down, as President, and it appears no one has volunteered to take the lead for the main responsibilities.

STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS

Financial Report: City Manager circulated copies of the *expenditures* for the swimming pool and *Parks and Recreation*. The expenditure statements give a better idea of tracking spending. He explained starting with the new fiscal year (July 2003-04) *Azalea Park* will be pulled from the Parks and Recreation statement in order to have a separate financial sheet that will show a clearer track of the financial expenditures and donations. He concluded stating department heads are working on the 2003-04 fiscal year budget.

Public Works:

Dennis Barlow, Public Works Supervisor, reported six large trees had fallen in the park, after the last big windstorm. Arrangements have been made with *South Coast Lumber* to purchase them. The money received from that sale will go toward parking lot gravel.

City Manager: City Manager Blodgett updated the progress of the *Snackshack* and restrooms at *Azalea Park*. He stated the Seabees have worked diligently on getting it ready before spring and summer activities begin. They have put in long hours, working from dawn until dusk. The project is near completion with rocks to be placed around the pillars, and the tile roofing to be done before finalizing it. They *Seabees* have done an outstanding job of construction; their dedication to complete the project has been outstanding. He stated a dedication of the *Snackshack* is being considered along with possibly a barbeque.

City Manager Blodgett questioned the Commission if they knew where *Richard Street Park* was located. He acknowledged he was not aware of the park until a display of city parks was put in the city hall display exhibit. Discussion ensued. It was determined many of the commissioners were not aware of the park and were challenged to check it out.

Election:

Chair Boynton pointed out last month, when he was nominated to continue being chair for 2003, having a Vice-Chair was overlooked. He recommended Commissioner Dori Blodgett be

nominated for the position. Commission Canfield moved the motion; it was seconded and unanimously approved to have Commissioner Doris Blodgett fill the Vice-Chair position.

COMMISSIONER CONCERNS:

Commissioner Farmer questioned the ugly fence on the corner of Hillside Avenue. (note: corner of Hillside and 706 Chetco Avenue). City Manager Blodgett responded the abatement process has begun.

With no further business to come before the Commission, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Cathie Mahon,
Recording Secretary

Approved by the Parks and Recreation Commission
_____ (date)