



Agenda

CITY OF BROOKINGS

PARKS AND RECREATION COMMISSION MEETING

Council Chamber 898 Elk Drive

June 24, 2004 7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of May 27, 2004, regular meeting
- V. PUBLIC APPEARANCES**
 - A. Charles Cone-Scheduling of Soccer fields
 - B. Jack Hawkins-Preliminary tennis court plan
- VI. COMMITTEE REPORTS**
 - A. **Stout Park**-Tony Parrish
 - B. **Chetco Point Park**-Pat Sherman
 - C. **Softball/Soccer Fields**-Dave Gordon
 - D. **Kidtown**-Dori Blodgett
 - E. **Bud Cross Park** – Daryn Farmer
 - F. **Easy Manor**-April Gothard
- VII. LIAISON REPORTS**
 - A. **Azalea Park Foundation** – Pat Sherman
 - B. **Swimming Pool**-April Gothard
- VIII. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**
 - A. Financial Report
 - B. City Manager
 - C. Other
- IX. COMMISSIONER COMMENTS**
- X. ADJOURNMENT**

CITY OF BROOKINGS



March 4, 2004

Ronn Johnson
Brookings Harbor Soccer League
PO Box 4245
Brookings OR 97415

RE: Azalea and Bud Cross Parks use for 2004

Dear Mr. Johnson,

Here is the schedule for Azalea Park Fields No. 1 and 2 and Bud Cross Park Fields No. 1 and 2 for July, August, September and October. The soccer teams (BHSL) are sharing fields with the Brookings-Harbor Adult Softball League (BHASL). Teams are indicated by color: soccer—tan and BHASL—yellow.

As you probably are aware, both the soccer league and the adult softball league applied to use the Azalea Park fields during the week of September 7 through 11. In my phone call to Charles Cone I said the soccer teams would be able to use the fields that week. I apologize for this call as the teams will need to share the fields.

On September 7 through 10, soccer will have use of Azalea Park Fields No. 1 and 2 from 3:30 p.m. to 5:00 p.m. The adult league will start their games at 5:15 p.m. On Saturday, September 11 the adult league will use Azalea Park Fields No. 1 and 2 all day. Bud Cross Fields No. 1 and 2 are reserved for soccer Monday through Saturday of that week.

Also showing on the calendar is the soccer camp put on by UK International Soccer Camps and the BHSL. We have not received a use fee or deposit for these days (\$300 use fee and \$300 deposit). Final approval for these dates is not given until these monies are received. The UK International Soccer Camps will also need to purchase a temporary business license from the Finance Department. The fee for this is \$25.00.

We appreciate the cooperation shown by all the groups wanting to use the fields. We all know we could use more fields in Brookings and are just glad that we have as many as we do. Continuing cooperation is needed so vacating fields promptly before reserved times are up, leaving fields and dugouts clear of rubbish, and removing any group specific equipment or signs when leaving the fields will help keep relations among the groups on an even keel.

I wish you success in your season.

A handwritten signature in cursive script that reads "Linda Barker".

Linda Barker
Administrative Secretary

CC: Charles Cone
Parks Department

Good Evening, I am Charles Cone, President of the Brookings Harbor Soccer League (BHSL). I'd like to thank you for the opportunity to speak to the board.

Brookings Harbor Soccer League (BHSL) was established in 1986. Our players range from the age of 5 years to 16 years.

I submitted the park use application form on January 22, 2004. **(Please see attached application.)** It is the annual request to renew our soccer schedule which has been the same for over 5 years. I submitted the schedule to the City Manager's Administrative Secretary, Linda Baker. She informed me that Barbara Glazebrook, with Adult Softball, also wanted the fields the first Saturday after Labor Day because she might have playoffs. I explained at that time to Linda Baker why it was important for BHSL to have the fields at that starting date. This date has also been the normal start of BHSL. Linda told me she would check into it. Later that day I was informed that we would have our normal start date. Following this I was informed by a phone call and later a letter dated March 4, 2004 that we would be unable to start our season as we have normally done in the past. **(Please see attached letter).**

Upon receiving the letter I requested a meeting with Mr. Blodget, City Manager. This meeting was to explain why it is important to have our normal schedule. Mr. Blodget asked me to call Barbara Glazebrook and work it out. At this point I contacted Ms. Glazebrook to see if she would give us permission to use the fields or if a compromise could be made. When I called her she told me "the adult fields were hers as she had built them and she would use them when she wanted". I returned to Mr. Blodget and informed him of the results of this phone call. He told me he would call and talk to her.

After several unsuccessful visits to City Hall, I was instructed to contact Leo Lightle, the Parks Dept Manager. I was informed that Leo had contacted Ms. Glazebrook and would contact her again. After several attempts to contact Leo I was informed that he was unsuccessful with Ms. Glazebrook and that he needed to talk with Mr. Blodget.

After five months (January to June) of trying to work this problem out, Leo called and left a message that the fields were given to Adult Baseball. It was implied that we did not turn our paperwork timely. **(Please review attached application.)**

We feel we followed the process properly and timely. We were given approval to use the fields on January 22 and received a letter dated March 4, that we were denied use of the fields on September 11, 2004.
(Please see attached letter.)

These are the reasons why we need to start the first Saturday after Labor Day.

1. Our players range from 5 to 16 years.
2. We have over 350 players. This does not include coaches/assistant coaches/referees or volunteers.
3. We play eight Saturdays from 8:am to 7:00 pm.
4. We need eight Saturdays to rotate play. Each team plays each team twice.
5. When games begin on the first Saturday after Labor day we have 8 weeks before daylight savings time ends.
6. As you can see the ending of daylight savings time creates issues of the children's safety, interferes with the ability to practice, hold games, transportation, ect.

I have tried to resolve this at the lowest possible level.

BHSL has been a large part of this community for 17 years. My goal for this meeting is that we are never faced with this problem again. A solution that I would like to propose for Adult Baseball for their playoffs is to begin on Monday September 6th. Tuesday 7th Wednesday 8th and Thursday 9th. This would allow for eight teams and four games per night to be played. Playoffs would be completed. If we could have the field Fri Sept. 10th we could line them and have them ready for soccer on Saturday Sept 11th. Both Adult Baseball and Soccer could achieve their goals.

I sincerely request this Board review the usage of the fields and revise it to accommodate the needs of the children playing in the Brookings Harbor Soccer League.

Softball moved
to Sunday Sept 12th

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
City of Brookings 898 Elk Drive, Brookings
May 27, 2004

Call to Order

Chair Boynton called the meeting to order at 7:00 p.m. and welcomed our new *student ex officio*, Paul Cleary. Paul introduced himself as a Brookings-Harbor sophomore student. He stated he was interested in participating in a volunteer community service position. After his introduction he led the pledge of allegiance.

Roll Call

Commissioners Present: Dave Gordon, Pat Sherman, April Gothard, Bill Boynton, and Tony Parrish.

Commissioners Absent: Dori Blodgett and Daryn Farmer.

Staff Present: Councilor Frances Johns Kern; Dave Lentz, Parks Foreman-Public Works; Ed Wait, Economic and Urban Director, and Cathie Mahon, Secretary.

Media: Don Allison for *The Pilot*.

There were approximately 25 members of the public present.

Minutes

After the minutes were amended, Commissioner Sherman moved, a second followed, and the Commission voted unanimously to approve the minutes for the April 22, 2004, Parks and Recreation Commission meeting as amended.

PUBLIC APPEARANCES

Summer Recreation Program:

Cathy Hafterson introduced herself as the supervisor for the Summer Recreation Program. She stated it has been an interesting journey since agreeing to oversee the project but is currently experiencing the problem of finding volunteers. Volunteers from last year's program are not available to return this year, so she recruited her daughter to help.

Hafterson circulated a *draft* copy of the 2004 schedule for events, and activities. She explained the program is geared to children in grades first through sixth, classes will be held Monday through Thursday, and run from June 21st to the first week of August. Fridays are reserved for staff meetings and to organize for the next week. Arts and crafts plus conversational German, and Chess will be offered, and a tour of the Chetco River Coast Guard Station. Registration is June 7th and the 8th at K-school.

She stressed again volunteers are needed to oversee arts and crafts classes, and assist with tours and sports events. Volunteer requirements are simply someone who is enthusiastic, energetic, and likes being with children.

Discussion ensued. Commissioner Gordon questioned how Hafterson was advertising for volunteers. She responded the program was discussed during a spot on the radio and will be discussed again on KURY on June 7th. Commissioner Parrish suggested putting the notice on the City events calendar on the Channel 4 television site.

Tennis:

Jack Hawkins, tennis pro, who began offering tennis lessons in the spring at Bud Cross Park for junior high and high school girls, stated the courts are adequate at this time, but there are some factors not conducive to a good environment and concentration for the game; loud music, the courts are often used as a basketball court, and trash scattered on the courts. He explained with the positive response from the community to tennis, a new location, away from the distracting elements, could be something for the commission to consider. He circulated a plot plan of Stout Park and an illustration of three tennis courts. He asked the Commission to consider the proposal of three tennis courts in Stout Park for the Brookings Harbor Community Tennis Association. Additionally he discussed year-around tennis would be available with a "bubble" cover for the courts. In the summer the bubble would not be needed, it would be placed over the courts during the usual rainy months, November through April. He stated he was of the opinion that the courts would be unobtrusive to the park, there would be minimal noise, and the environment factor would be positive. Hawkins added he had two possible sources for funding of the court cover.

Hawkins concluded stating to have a successful tennis program needs a tennis director and year-round courts. He introduced tennis professional Stuart Hutchinson, to the commission, who has expressed interest in taking the reins from Hawkins and moving forward with the program.

Commissioner Sherman questioned Hawkins if restrooms would be included in the plan. Hawkins responded they would, plus a small building to house equipment such as the ball machine. Commissioner Gordon complimented Hawkins on contributing his time and effort in getting involved with the game of tennis. He expressed a long range goal might be to get some of the young boys involved with tennis.

Hawkins thanked the Commission for listening to his proposal. Chair Boynton advised Hawkins that nothing could directly be done until the proposal was discussed with City Manager Blodgett. Director Wait affirmed, stating provisions in the agreement for the use of Stout Park would have to be researched.

Chair Boynton stated this is one of the issues that could be studied when the University of Oregon Community Planning Workshop conducts a study for a recreational facility. Perhaps it could be a combined swimming pool and tennis court recreational center.

Frisbee Golf:

Jeremy McVeety, a key promoter of Disc Golf, thanked the commissioners for attending the tour of Azalea Park. He stated he was not ready to present a formal layout of the course.

Lorraine Williams, representing the Azalea Park Foundation, addressed some concerns expressed by the Azalea Park Foundation regarding Disc Golf at Azalea Park. Some of the issues were:

- How much land would be required for the course?
- Who would be responsible for supervision and maintenance?
- What would the environmental impact on the park be?
- How much money will it cost? "Dreams are cheap" but concrete work is costly and clearing the brush would take a lot of manpower.
- Safety-who would be responsible if a disc hits someone?

Lorraine Williams continued with the reminder there are some valuable old bushes and trees in the park, a lot of man hours were used to preserve the plants and maintain the park, and until all the issues are discussed, questions answered, and a formal plan submitted, a decision should be on hold.

McVeety responded he will take those comments into consideration as he goes forward with the project. Chair Boynton stated until a formal lay-out of the project is presented to the commission along with a detail plan of the finances involved with the project, the commission will place the project on hold. Commissioner Sherman stated after the tour, she had some questions. She thinks the community seems divided on the project. Then there is the issue of clearing the berry bushes which is a huge project. She expressed some concern about hikers in the park and the infringement of the course on the hikers. She concluded stating it is a bad use for the park.

McVeety responded that it is a perfect spot for Disc Golf, adding hikers and players of Disc Golf can co-exist. Commissioner Gordon stated he would like to see the proposal, he's willing to listen and look at the plan. Commissioner Gothard stated there is a lack of education on Disc Golf, perhaps the right information would educate people on the game and understand the concept.

Chair Boynton asked if McVay Park had been considered. McVeety agreed stating he would research McVay to see if there is enough area for an 18-hole course. Commissioner Gordon suggested McVeety look at the possibility of alternative locations. Elmo Williams stated his concern was one of safety; a Frisbee could fly out into traffic on the North Bank, which is often a busy road. Wait concluded the discussion stating all the options will be weighed and reviewed to see if Disc Golf is a compatible sport to have at the park. Lorraine Williams said she might play once the course is in place.

COMMITTEE REPORTS

Stout Park: Commissioner Parrish reported the trees were trimmed along Oak Street resulting in more light in the park. Commissioner Sherman suggested a "work party" and asked if one was scheduled. Parrish responded he would be very interested in a clean-up party. He reported the existing trash cans are inadequate because they are falling apart. He asked if there was some way to get replacements, larger ones if possible. Chair Boynton asked Wait if he would ask City Manager Blodgett about obtaining 2 new trash cans for the park. Parks Foreman, Dave Lenz stated Western Tree Service was contacted to take care of any broken limbs that might fall in a windstorm.

Chetco Park: Commissioner Sherman stated she was pleased that we got the grant to go ahead with the Chetco Point Project. (Note: Ed Wait, Economic & Urban Development Director applied for a \$50,000 *Coastal Resources Management Improvement Grant* in March). Wait stated he received notification of the funds approval and the contract will follow. He added, matching funds (\$50,000) were included in the budget. He anticipates in the next couple months someone will be brought in to design the project. He said he was pleased that it is the first time the City has applied for this grant, and a lot of hard work went into obtaining it.

Bud Cross Park and Softball Fields:

Commissioner Gordon reported he visited the fields and talked to some of the players, who thought the fields were in good shape.

Kidtown: Chair Boynton reported he has driven to the park several times and it always has someone playing on the equipment; it is a highly used park.

Easy Manor Park: Commissioner Gothard reported the bathrooms are in very bad shape but the park has great potential.

Pool: The 2004 pool fee schedule was circulated to the commissioners. Commissioner Gothard reported the pool needs Lifeguards. She explained a guard must have a Red Cross certification, Jeanne conducts the required classes, and 30 hours of training are required. Commissioner Gordon said he would take the request to the next Brookings-Harbor Youth group meeting. Wait suggested maybe the Eagle Scouts could be contacted as a project to earn a badge.

STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP

Financial Report: No discussion.

Commissioner and Staff Comments:

Commissioner Parrish stated he is trying to find the number of the person who was interested in organizing tournaments at the volleyball court. The court is ready for use, but no one seems to be in charge.

With no further business before the Commission, Commissioner Sherman moved the meeting be adjourned at 8:25 p.m.

Respectfully submitted,



Cathie Mahon
Recording Secretary

Approved by the Parks and Recreation Commission

08/27/04 (date)