



# Agenda

City of Brookings

## **PARKS AND RECREATION COMMISSION MEETING**

Council Chamber 898 Elk Drive January 22, 2004 7:00 p.m.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - A. Minutes of October 23, 2003
- V. PUBLIC APPEARANCES
  - A. BMX Track Presentation by Dave Lentz, Public Works-Parks
- VI. COMMITTEE REPORTS
  - A. Stout Park - Tony Parrish
  - B. Chetco Point – Pat Sherman
  - C. Softball/Soccer Fields – Dave Gordon
  - D. Kidtown – Dori Blodgett
  - E. Bud Cross Field – Daryn Farmer
- VII. LIASION REPORTS
  - A. Azalea Park Foundation – Nina Canfield
- VIII. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS
- IX. COMMISSIONER COMMENTS
  - A. Nominations for Chair and Vice-Chair
- X. ADJOURNMENT



## PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings  
898 Elk Drive, Brookings, Oregon  
October 23, 2003

### **Call To Order**

Chair Boynton called the meeting to order and asked Councilor Mickelson to lead the pledge of allegiance.

### **Roll Call**

*Commissioners Present:* Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton, Dave Gordon, and Tony Parrish.

*Commissioners Absent:* Daryn Farmer

*Staff Present:* City Manager Blodgett, Councilor Johns Kern; Dave Lentz, Parks Foreman-Public Works; and Community Development Secretary, Cathie Mahon.

### **Minutes**

A motion was made, it was seconded and carried, to approve the minutes for August 28, 2003.

### **Public Appearances**

None.

### **COMMITTEE REPORTS**

*Stout Park:* Commissioner Parrish gave a report on the Stout Park open house held Saturday afternoon, September 20<sup>th</sup>. He commented the turnout was fair. He discussed some of the suggestions made during the day. The foremost problem, particularly with the students back at school, is trash. Another issue was to continue to get dog owners to clean up after their dog(s). A security issue was discussed because transients often use the park to sleep in and are often seen drinking there. It was suggested if drinking is observed, to call the police. Another suggestion was to have exercise stations along the path through the park. Commissioner Parrish concluded by discussing the plan to plant the side of the park (on Oak Street). He explained they still need to smooth out the area and hopefully plant by November 15, 2003.

*Chetco Park:* Commissioner Sherman had questions on where the alternate trail around the Wastewater Treatment Plant would be. City Manager used the photo of the facility (in council chambers) to illustrate the area.

*Bud Cross Park and Softball Fields:* Chair Boynton announced our new member of the board, Commissioner Gordon, will be reporting on the fields. Commissioner Gordon reported he visited the fields in the back of Azalea Park and they look good. City Manager Blodgett suggested Commissioner Gordon get together with Dave Lentz to visit the parks, and come up with a list of suggestions.

*Kidtown:* Commissioner Dori Blodgett reported Kidtown is in dire need to have the bark replaced, and the rubber on the seat on the swings is in poor condition. Dave Lentz, Public Works Foreman, entered the discussion. He briefed the Commission on the procedure. The old bark would be removed, the underlining fabric replaced, and new materials would be installed. Discussion ensued on the deterioration of the playground equipment.

City Manager Blodgett explained when the playground equipment was purchased in 1994, the company stated there were certain standards in the upkeep of the playground equipment. Commissioner Dori Blodgett concluded the discussion by suggesting perhaps a fund-raiser could be planned to fund maintenance costs.

Dave Lentz, Public Works Parks Foreman, reported on a *Bruin Day*, a day when the high school senior class has a "work day". He stated the turnout of 75 kids and the work was a huge success. The kids were divided into groups and then assigned to a park. At the *Skate Park* 75 yards of rock was spread out; at *Stout Park*, a "litter patrol" completed canvassed the park; at *Azalea Park*, under the direction of Elmo Williams, the kids worked on cleaning out flower beds. Dave Lentz concluded, it was a great group of kids, who got a lot of work done.

*Azalea Park Foundation:* Commissioner Canfield questioned the new lights. City Manager Blodgett responded, the defective lights have been replaced and the lighting project completed.

#### **STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP**

*City Manager Blodgett:*

*Financial Report:* City Manager Blodgett briefly discussed the financial statements. He directed the commission's attention to the General Fund for Parks & Recreation. 25% of the fiscal year has elapsed, but on the financial print-out 80 percent of the overtime has been spent. The spending is due to capitol outlay due to the snackshack project being completed; contractors were hired for the stone work on the pillars. The only item remaining to do is to install a cabinet in the kitchen. He added funds are reserved for next year to improve the restrooms.

*Harris Beach:* City Manager Blodgett reported there has been discussion with the Oregon Parks & Recreation Commission for the City to acquire Harris Beach State Park. He explained City officials will make a formal request to the Commission to turn the park over to Brookings. He concluded more information will be available at the next Parks and Recreation meeting.

*Other:*

Councilor Mickelson reported the Brookings-Harbor Youth Association received a grant. The funds will help organize the goals and objectives of the group. He stated there is a strong group of volunteers with new energy for planning activities for the youth in our community.

Commission Parrish asked that the city sweeper go down Oak Street to clear the leaves that have fallen.

With no further business to come before the Commission, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,



Cathie Mahon,  
Recording Secretary

Approved by the Parks and Recreation Commission

01-22-04 (date)

August 6, 2002

City of Brookings  
Parks and Recreation Department  
Brookings, OR 97415

Dear Parks and Recreation,

I think that you should take into consideration in building a BMX track. I ride bikes and know that no matter where we go we will eventually get told we can't be there. I know that there would be lots of interest in a BMX track, because there are lots of kids that ride bikes that I know of and I sure there are plenty more that would be very excited if we had somewhere to call ours. We also feel that we are forgotten about since the skate park was built for the kids who skate and we don't even get a track, which would cost much less. It could in time pay for itself if things like yearly signups, equipment sales, and hosting tournaments took place. That's something the skate park can't do. I think we deserve as much attention for a place to ride as the skaters do. So my friends and I would appreciate it if you put this into consideration.

Sincerely,

Brian & David Wiggins  
950 Hassett Street  
Brookings, OR 97415  
469-0384

**PARKS AND RECREATION COMMISSION  
CITY OF BROOKINGS  
898 ELK DRIVE  
BROOKINGS, OR, 97415**

**August 26, 2002**

**Brian and David Wiggins  
930 Hassett Street  
Brookings, OR 97415**

**Dear Brian and David:**

**Thank you for your letter of August 6, 2002 regarding the possibility of a BMX track in Brookings. This is a suggestion which has been brought up many times. The largest hurdle for creating one is land. There are not many parcels of land available for donation or purchase that could accommodate a successful track. Your points regarding the skateboard park are very good, but please remember one individual donated \$100,000 for it.**

**This Commission has a limited budget to create and maintain our parks system. Lately there has been an increase in malicious vandalism, and unfortunately this further decreases our ability to do what we want and need. Just within the past few days we have had two incidents in Azalea Park that will require several hundred dollars to repair. It would be a great help to our city if boys like you would spread the word regarding what these acts do in hindering development of better activities for the community at large.**

**Please remember there are many, many improvements of existing facilities and new ones we are working toward, such as a community center with a swimming pool that can be utilized year round. The costs of maintaining our present swimming pool for the short time it is open each summer are \$25,000 per month, so I hope this illustration gives you some perspective into long range plans. In many ways Brookings has better parks**

**and amenities than cities much larger. I hate to sound like a broken record, but there is just so much we can do with our limited budget.**

**I assure you we will not forget your request, but please bear with us as we attempt to solve problems and create solutions for the good of all of us. Perhaps you would like to attend one of our meetings to see and hear firsthand what is happening with your parks. We meet the 4<sup>th</sup> Thursday of each month at 7:00 PM in the Council Chambers of City Hall. If you care to please contact Cathie Mahon, Secretary of the Community Planning Department, at 469-2163, ext. 203.**

**Cordially,**

**Bill Boynton  
Chairman**

HASSETT ST.

3RD ST.

