



HAPPY HOLIDAYS  
TO YOU!!

Revised 12-15-05

## AGENDA

CITY OF BROOKINGS

PARKS AND RECREATION COMMISSION MEETING

Council Chamber 898 Elk Drive December 15, 2005 7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES
  - A. Minutes of October 20, 2005
- V. PUBLIC APPEARANCES
- VI. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS
  - A. Azalea Park Bench Project-Councilor Willms, followed by vote
  - B. Financial Report and discussion of projects and priorities with remaining funds
  - C. Discussion: Jurisdiction of state beaches within city limits
  - D. Discussion: Joint meeting with City Council in February 2006 to discuss Hwy 101 project impacts on Bankus Park and fountain
  - E. Presentation by City Manager Dale Shaddox-video on "Tree Preservation"
  - F. Park Projects Report-reviewed by Director Wilcox
- VII. COMMISSIONER COMMENTS
- VIII. ADJOURNMENT

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
City of Brookings 898 Elk Drive, Brookings  
October 20, 2005

**CALL to ORDER**

Chair Farmer called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

**CHAIRMAN ANNOUNCEMENTS**

Chair Farmer introduced new commissioner, Michelle Beniot. Ms. Beniot explained she moved here from Portland a year ago, had a landscaping business there, and has continued that line of work in Brookings by setting up a landscaping business here. She was welcome by the commissioners.

**ROLL CALL**

*Commissioners present:* Michelle Beniot, Haley Farr, Don Gallian, Frances Hartmann, Tony Parrish, and Chair Daryn Farmer.

*Commissioners absent:* April Gothard.

*Staff Present:* Don Wilcox, Director of Public Works; Dave Lentz, Parks Supervisor for Public Works, and Community Development Secretary Cathie Mahon.

*Other:*

Councilors Willms and Gordon.

**APPROVAL OF MINUTES**

Commissioner Hartmann made a motion to approve the minutes for June 23, 2005 and by a voice vote, they were approved as amended. Commissioner Parrish made a motion to approve the minutes of September 22, 2005, and by a voice vote was approved as written.

**PUBLIC APPEARANCES:**

Renee Escobar, president of the BHYA (Brookings-Harbor Youth Association), said she was at the meeting to present an idea for a teen center. The two-story building is located at 702 Chetco Avenue, with a rental on the second floor, and currently unoccupied on the ground floor. Prior occupants have been restaurants so the make-up of the first floor would be conducive for a teen center. The facility is fully-furnished with a cash register, and tables left from the last occupants. The thought is that coffee and food would be served to the teens after football games and other school events. Another activity is to have bands perform.

Escobar discussed the financial aspects of funding the endeavor. A \$4500 grant has been written from the "Do Life" program. The rent is \$950 a month. She addressed the commission asking if they would approve one month's rent.

Discussion ensued. One of the questions posed was the parking issue and how there are only 6 parking spaces devoted to the building. Commissioner Hartman questioned the adult to child ratio, followed by the question of supervision. She also suggested Escobar put together a business plan to determine operation costs. Director Wilcox suggested asking for volunteers from the Senior Center.

Commission Parrish mentioned the cost of electricity has to be considered. He suggested presenting the proposal to the *Lions Club*. Councilor Willms said another item that has to be considered is the liability, the insurance coverage for the facility.

Escobar concluded, the building is a good fit for a Teen Center and for groups like the "Teen to Teen" and Leadership groups to meet. We could make like a "*Bruins Den*". A recommendation was directed to Director Wilcox to discuss the proposal with the City's Finance Director, and see if funds are available to pay for one month rent-\$950.

**COMMISSIONERS and AUDIENCE COMMENTS:**

Commissioner Gallian entered the meeting at 7:50 p.m. He expressed regret at missing the last meetings and gave a brief history of his participation in the community.

The Bankus Fountain was mentioned. Dave Lentz, Parks Supervisor said he had recently fixed the pipes.

Wilcox updated the commission that the Chetco Point Park project is slated to begin soon. The bid opening was on October 18<sup>th</sup>, McClellan Construction was the low bidder, and after City Council approves the bid, work will begin. The project involves new pathways, fencing, benches and tables, handicapped access to the beach, parking lot paving, and signage.

*Stout Park:*

Commissioner Parrish said fifteen feet of fencing has fallen on the property. Parrish said it's an old wood fence that has fallen because the posts were rotted out. It needs to be removed or fixed.

*Bud Cross Park:*

Discussion ensued. Lentz said what needs to be done is first remove the top layer of dirt, put in the sprinkler system, and then grass. He figures it will cost between \$5,000 to \$6,000 for the sprinkler system. Discussion on the time frame, when to do the work between the soccer and baseball season.

With no further business before the Commission, the meeting adjourned at 8:29 p. m.

Respectfully submitted,

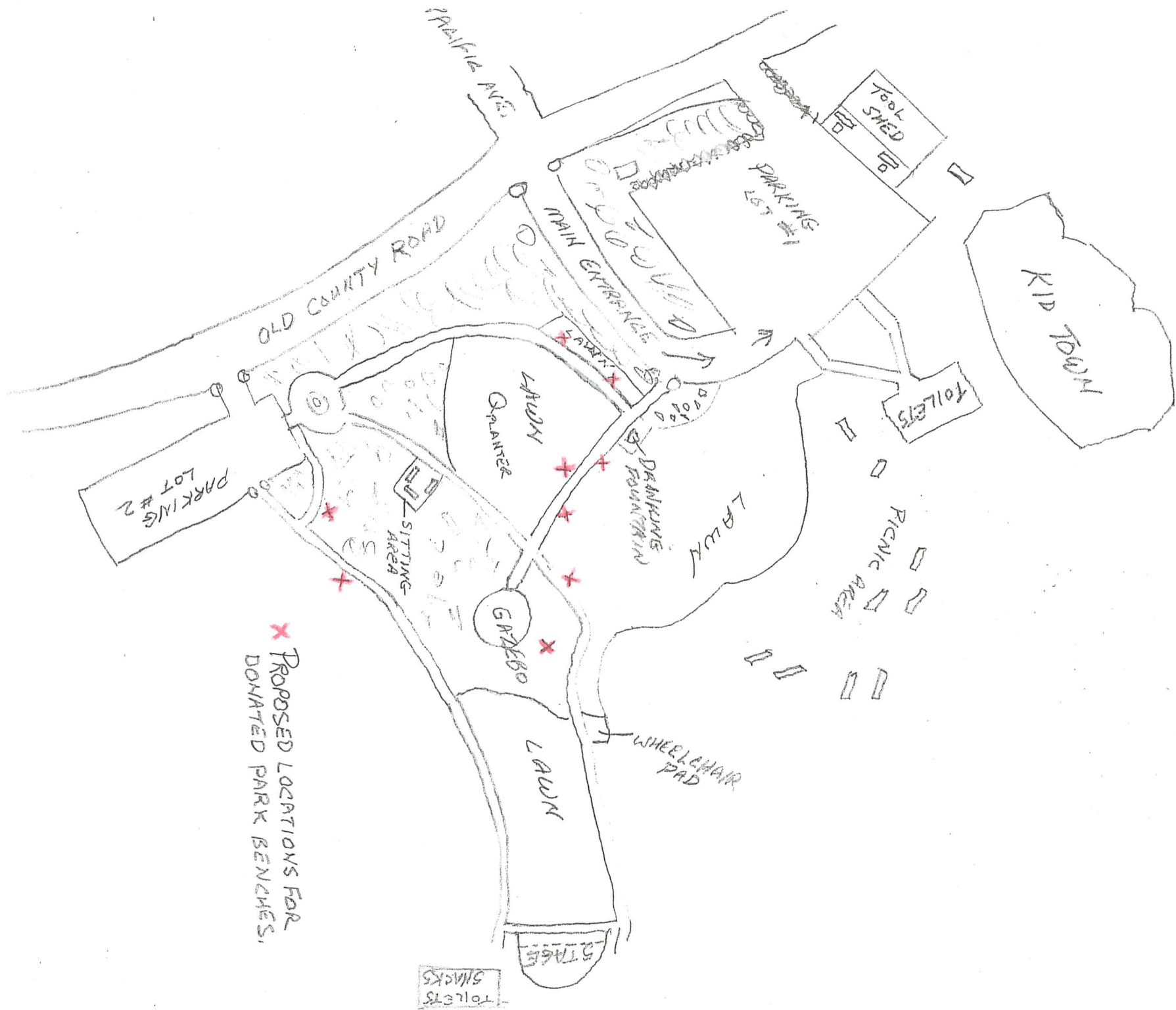
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Cathie Mahon  
Recording Secretary

Approved by the Parks and Recreation Commission  
Date: \_\_\_\_\_ 2005

PEALEA PARK

JULY 2005



X PROPOSED LOCATIONS FOR  
DONATED PARK BENCHES.









**CITY OF BROOKINGS**  
**Public Works Department**  
**Parks Division**

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***Parks Projects***

**AZALEA PARK**

1. Bathrooms
  - a. Make handicap accessible
  - b. New roof
  - c. New toilets
  - d. New stalls
  - e. Refinish floor
  - f. Coat outside block
2. Bandshell
  - a. Remove old cover and replace with a permanent one.
  - b. Replace fencing
3. Azaleas
  - a. Cut back 30% per year
  - b. Remove and kill blackberries and trees from azaleas.
4. Softball Fields
  - a. Build bathroom/storeroom
  - b. Grade infields
  - c. Install pro field conditioners
5. Concession Stand
  - a. Replace roof with composition tile
6. Trees
  - a. Remove all unwanted trees
  - b. Prune up other trees
7. Parking Lots
  - a. Install new parking lots and pave gravel parking lots
8. Install permanent picnic tables near bandshell

## **BUD CROSS PARK**

1. Tennis Courts
  - a. Replace fencing
  - b. Resurface courts
2. Basketball Courts
  - a. Resurface blacktop
  - b. Re-stripe
3. Skate Park
  - a. Seal concrete
  - b. Resurface blacktop
  - c. Build street ramps on blacktop
4. Bathroom
  - a. Replace all plumbing
  - b. Make handicap accessible
  - c. Replace all toilets
  - d. Replace all urinals
  - e. Replace stalls
  - f. Resurface floor
  - g. Coat outside block
5. Pool
  - a. Resurface Floor
6. Parking Lots
  - a. Pave gravel parking lot
  - b. Resurface existing lot
  - c. Re-stripe
7. Bicycle Park
  - a. Build park adjacent to skate park
8. Little Fields
  - a. Grade Infields
  - b. Install pro field conditioners
  - c. Remove grass and grade outfields
  - d. Install sprinkler system
  - e. Install new grass with seed

### **EASY MANOR PARK**

1. Buildings
  - a. Build Youth Center building thru grant
2. Bathroom
  - a. New roof
  - b. New toilets
  - c. New urinal
  - d. New doors
  - e. New toilet paper dispensers
  - f. New paper towel dispenser
3. Playground Equipment
  - a. Remove existing equipment
  - b. Install new equipment as part of the grant
  - c. Build Jr. MX track as part of the Youth Center
4. Parking Lot
  - a. Install parking lot at city property across street

### **STOUT PARK**

1. Buildings
  - a. Build Community Center at Upper Park thru grant
  - b. Install parking lot at Lower Park
2. Trees
  - a. Remove unwanted trees
  - b. Prune up all other trees
3. Azaleas
  - a. Cut back 30% per year
  - b. Remove blackberries and trees from azaleas
4. Bathroom
  - a. Install one