

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
City of Brookings 898 Elk Drive, Brookings
October 26, 2006

I. & II. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Frances Hartmann called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

III. ROLL CALL

Commissioners present: Michelle Benoit, Tony Parrish, Don Vilelle and Chair Frances Hartmann.

Commissioners absent: Haley Farr, Don Gallian and Daryn Farmer

Staff Present: John Cowan, Director of Public Works; John Bishop, Lieutenant for the Police Department.

Public present: Tom Hubka, Pilot Reporter

A letter of resignation was received from Daryn Farmer for his position as Commissioner on the Parks & Recreation Commission. The letter will be forwarded to the City Council so a new commissioner can be appointed.

John Cowan recently promoted to Director of Public Works stated he was attending the meeting on behalf of City Manager, Dale Shaddox who could not attend.

IV. PUBLIC APPEARANCES:

A. Barbara Glazebrook scheduled to appear regarding a proposal for lighting installation at Azalea Park ballfields was not in attendance and rescheduled for next months meeting.

V. REGULAR AGENDA:

A. Review of Park Facilities

VI. INFORMATION UPDATES:

Schedule/Status of FY2006-07 Capital Projects:

- Easy Manor & Bud Cross Restrooms – Plumbing needs installed.
- Easy Manor Fencing
- Easy Manor Play Equipment & Landing Materials – No money for play equipment, landing materials replenished as needed.
- Easy Manor extended property area – No action at this time
- City Hall Courtyard Landscaping – Complete, benches will be added
- Azalea Park Parking Lot adjacent to Softball Fields – chip seal to be transferred to Chetco Point Park Parking Lot instead.
- Bandshell Cover – ordered
- Chetco Park Irrigation System – waiting for funding and planning
- Richard Street Park – rip-rap placed then removed at request of Homeowners
- Security Cameras & Lighting, Skatepark and Azalea Park – Police Lt. John Bishop discussed the security cameras being placed at the Skatepark and the proposed Skate Park Guidelines and Rules.
- Proposed Ordinance regarding rules for the Skatepark -- A motion was made and passed unanimously to recommend that the Skatepark Guidelines and Rules be forwarded to the City Council for adoption of a new ordinance enforcing them.

VII. COMMISSIONER REPORTS/COMMENTS

Dogipots have been installed at Azalea Park and Bud Cross Park.

Commissioners would like to know the status of the High School Leadership class signage program at the parks, Michelle Benoit will inquire further.

Commissioner Parrish would like four of the old concrete trashcans to be located at Stout Park if possible.

Commissioners would like to know the status of the Mill Beach path that starts at Chetco Point Park.

John Cowan will have the light timers at the tennis courts reset for the upcoming time change.

VIII. ADJOURNMENT

With no further business before the Commission, the meeting adjourned.

Approved by the Parks and Recreation Commission

Date: January 25, 2007