



AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber 898 Elk Drive
March 23, 2006 7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. ELECTION of OFFICERS

A. Election of Chair and Vice-Chair

V. PUBLIC APPEARANCES

A. Brookings-Harbor Leadership Class - continuation of Chetco Point Trail Park proposal for information/interpretive signage.

VI. UPDATES:

- A. City Council agreement with Lion's Club proposal for *Kans-for-Kids* location at Bankus Fountain Park. The City Council approved the agreement, and the staff will coordinate and monitor the activity with the Lions Club.
- B. Councilor Willms-City Clean-up April 22, 2006
- C. Maintenance of Bankus Fountain – City crews are doing some maintenance and refurbishing of the fountain including replacing the pump, cleaning the exposed aggregate and pools, clearing up the low water ponding areas on the sidewalks, etc.
- D. Bids/Proposals for Repairs and Expansion of Kid Town Bathrooms – City crews are obtaining proposals to expand and refurbish these bathrooms. The project will include a new roof, expansion of about 5 ft. to the front, handicap access and new fixtures, and added exterior lighting. This project is expected to be completed by the end of May.
- E. Boulder Placement in Alder Street Park – As approved by the Commission at your last meeting, the boulders have now been placed to protect the property/trees from vehicles. We are considering placing a picnic table and bench at this site, exactly like the ones recently installed at Chetco Point Park.
- F. Friends of Trees Arbor Day Plans – At the regular Council meeting on April 10 the Mayor is scheduled to proclaim April as Arbor month. And then, the Friends of Trees is scheduled to conduct a tree planting ceremony at City Hall on Friday, April 28 (time to be determined) in celebration of Arbor Day.
- G. Park Master Plan Distribution to Commissioners – We are providing all Commissioners a complete, color copy of the Park Master Plan for your reading pleasure and reference. We may want to revisit the notion that more master planning work needs to be done on one or more of our parks

- H. Status of Chetco Point Park project – The final walk-thru of this project was done on March 15 and there are several minor items that need finishing before we re-open the park for public use. Does the Commission wish to do a dedication ceremony?
- I. Pruning/clearing of underbrush in Azalea Park – City staff is proposing that a brush clearing demonstration project be done in Azalea Park, adjacent to the the ballfield parking lot down slope toward North Bank Road. This will be discussed at tonight's meeting to get feedback from the Commission before doing any work.

VII. NEW BUSINESS: The City Manager will lead the discussion on each of the following agenda items.

- A. Recommendation to assign individual Commissioners as liaisons to various park user groups: Azalea Park Foundation, Garden Club, Adult Softball/Little League, Nature's Coastal Holiday, etc. Also, liaisons would be assigned to coordinate a meeting between the groups and the Commission.
- B. Parks and Recreation Budget Request for FY 2006/07.
- C. Recommendation for assigning a Commission subcommittee to coordinate the Yard of the Month/ Most Improved Property of the Month Program.

VIII. COMMISSIONER COMMENTS

IX. ADJOURNMENT

TREE PLANTING IN AZALEA PARK

In March, members of the Brookings Parks & Recreation, Sierra Club, Friends of Trees, Azalea Park Foundation, and other interested people, joined to accomplish a Saturday morning cleanup of the native azaleas in Azalea Park. The area cleared is to the left of the sidewalk leading to the bandstand. The attack on brambles, salmonberries, and deadwood was a great success.

Since we corresponded regarding the possibility of planting Redwood trees, I have learned that doing so will not accomplish the job of creating a screen or backdrop in the area near the white arbor, as I had hoped, but would grow to become a source of shade, which is not what is needed for the continuing health of the azaleas.

I am submitting photos of the areas still in need of clearing and "landscaping". I hoped this task could be accomplished before we have crowds of visitors to the park, starting in May with the Concerts in the Park, The Azalea Festival, and the various private activities, including weddings and the Renaissance Faire.

SEE PHOTOS: In the photos you will see dead trees that need to be removed. An overall cleanup should happen and then some serious thought given to how to create an attractive backdrop in an area that is open and in frequent use.

Perhaps the *Friends of Trees* could advise us on what trees would work best in this area. We might add benches from the *Azalea Park Foundation* donors. Large rocks placed among native ferns and other small shrubs will fill in the empty area, drawing the eye away from the background that provides food and shelter for small animals and birds.

A great finishing touch, down the line, might be to add a juried garden sculpture or a large stone planter that would be easy to maintain and make a splash of color.

Thanks for your consideration,

Shirley Hyatt

A handwritten signature in cursive script, appearing to read 'Shirley Hyatt', written in dark ink.