

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
March 25, 2010 - 7:00 pm

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of March 4, 2010
 - B. Minutes of March 17, 2010 Special Meeting
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
 - A. Parks & Recreation District Formation - City Manager Gary Milliman
- VII. ADJOURNMENT**
 - A. Next meeting April 22nd, 2010

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
March 4, 2010

CALL TO ORDER

Chair Vilelle called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Patricia Brown, Tony Parrish, Chair Don Vilelle. Commissioner Barkema has submitted his resignation.

Also present: City Manager Gary Milliman, Planning Director Dianne Morris, Planning Secretary Alex Carr-Frederick

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Baron to approve the minutes of December 17, 2009 and January 28, 2010 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. **Election of Officers - A motion was made by Chair Vilelle to appoint Commissioner Brown as Chair and Commissioner Parrish as Vice Chair. The motion was seconded by Commissioner Baron and the Commission voted; the motion carried unanimously.**
- B. **Stout Park Bicycle Plan** – Dianne Morris, Planning Director and Alex Carr-Frederick, Planning secretary presented idea for multi-use pathways in Stout Park encouraging more people to use park and to bike by widening current pathways or installing pathway down Pine Street. Commissioner Parrish against the idea of removing any azaleas or harming vegetation to make new pathways. Commissioner Baron preferred idea of bicycles going through the park rather than going around the park and possibility of making current pathways wider. Suggested pathways be developed in Azalea Park. Planning Department to consider Commissioner's recommendations/suggestions for further planning.
- C. **Tree Removal at Azalea Park** – Gary Milliman, City Manager presented request to remove a tree located behind the backstop of Field #2 at Azalea Park. Outfielders have difficulty seeing balls hit to outfield as they get lost in the tree background. Commissioner Parrish expressed concern over removing the tree and did not think tree should be removed. Commissioner Baron advised tree is in area where proposed snack shack is to be located in revised master plan but can be worked around. **A motion was made by Commissioner Vilelle to allow tree to remain. The motion was seconded by Commissioner Parrish and the Commission voted; the motion carried unanimously.**
- D. **Dogs at Easy Manor Park** – Gary Milliman, City Manager advised that Public Works posted a "No Pets" sign after the park was renovated to protect the synthetic material and playground equipment. Residents have expressed desire to allow dogs in park. Currently there are no ordinances regulating dogs in parks. Commissioner Brown believed dogs should be allowed in the lawn area. Commission Baron believes they should be allowed as long as they are leashed and should not be restricted if no City rules have been established. Maya Primich, 1026 Easy Street, advised that she has walked her dog in the park for the past five years and now she is no longer able to with the "No Pets" sign. Feels dog owners should be allowed to use park in the lower park area if leashed and clean up after them. Commissioners believe City wide Park rules need to be established. **A motion was made by Commissioner Baron to allow pets in the lower park for a trial period of 90 days for time for the Commission to develop City wide Park rules arising from any problems. The motion was seconded by Chair Brown and the Commission voted; the motion carried unanimously.** "No Pets" sign to be removed.
- E. **Azalea Park Field Master Plan** – Gary Milliman, City Manager advised that the plan was referred back to the Commission by the City Council for deliberation and recommendations requesting the Commission develop a schedule and funding implementation plan, including project timeline and budget. Commissioner Baron appointed to subcommittee to be created to work with Public Works staff to begin process.

- F. *Parks & Recreation District Formation* - Gary Milliman, City Manager advised that this was referred to the Commission by the City Council for consideration of forming a Park and Recreation District and what it would consist of. Variety of issues to be discussed in detail. City Council would like commission to get public input, have public workshops on topic and to see what level of interest is in the community. City Council looking for some mechanism to have residents of unincorporated areas share in the expense of the parks. Next Park and Recreation Commission meeting to be devoted to discussion of a Parks & Recreation District Formation.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Parks & Recreation Annual Report* – Chair Vilelle submitted the 2009-2010 annual report.
- B. *Lower Stout Park* – Commissioner Baron introduced Filmarie Hamilton, a member of the Lower Stout Park Committee who presented a revised plan for the Lower Stout Park design with a variety of proposed trees and plants. Original plans shelved when enough funds could not be raised. Members of Master Gardeners, Mike Woodstra and contractors willing to donate time to excavate, put in fill dirt, do water feature, and get park planted. Commemorative bricks still being sold and will be installed, anyone wishing a refund because of plan revision may request one. Funds still being raised and volunteer donations being accepted to complete project. **A motion was made by Commissioner Parrish to approve revised Lower Stout Park Beautification Project Plan and forward plan to City Council for approval. The motion was seconded by Chair Brown and the Commission voted; the motion carried unanimously.**
- C. *Bankus Park Rehabilitation* – Chair Brown advised that she and Chair Vilelle are reviewing plants.

COMMISSIONER REPORTS/COMMENTS

Commissioner Baron reported that the Slippery Banana Softball Tournament went well. Little League season beginning soon and plans to finish batting cages and rebuilding/relocating of equipment building are underway.

Commissioner Parrish provided 2010 schedule for the Stout Mountain Railway. Suggested windows be cleaned at the Capella before Azalea Festival. TV program still in the works, Commissioner Brown trying to schedule time when Michelle Benoit can be included in the Easy Manor Park portion, Commissioner Baron was asked to do a segment on Bud Cross Park. Hope to have program done for Azalea Festival.

Chair Vilelle stated he has received many positive comments on Chetco Point Park.

Commissioner Brown inquired on how to obtain “Botanical Garden” sign at Constitution Way. Advised we were waiting for Constitution Way to be finished.

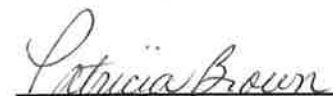
STAFF REPORTS

- A. City Manager Gary Milliman advised that there will be activity on Chetco Point trail as there has been earth movement at the Wastewater Treatment Plant. A geologist hired to do some trenching along the side of the path to determine what treatment needs to be done to resolve earth movement problem.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:56 pm. Next meeting scheduled for March 25, 2010.

Respectfully submitted,



Patt Brown, Chair

(approved at March 25, 2010 meeting)

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
Special Meeting – March 17, 2010

CALL TO ORDER

Chair Brown called the meeting to order at 4:02 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Tony Parrish, Don Vilelle, Chair Patt Brown

Also present: Gary Milliman, City Manager

PUBLIC COMMENTS

Michelle Prudden – 99796 Chetco River Road, Brookings advised that she does not believe dogs should be allowed in Easy Manor Park, and that her child was recently bitten at the park. She has seen dog feces in the park near the equipment, unsupervised children in the park with dogs and dogs on the equipment. She also doesn't think dogs should be allowed in the grassy part of the park either as owners would take the dogs off the leash.

Bill Hamilton – Brookings, wanted to inform the Commission that because of ADA requirements service dogs should be allowed in the park.

SPECIAL AGENDA

- A. *Dogs in Easy Manor Park* – Gary Milliman, City Manager advised that this matter has been brought back to the Commission earlier than originally proposed because since the "No Pets" sign was removed several calls from concerned parents have been received regarding a child being bitten, unleashed dogs in the park, dog feces in the park, and the danger of mixing young children with dogs. Staff believes these are valid concerns and dogs need to be prohibited from Easy Manor Park. Commissioner Parrish believes any regulations need to include KidTown playground area. Possibility of allowing dogs in lower park area discussed. Commissioners agreed with the exception of service dogs, no pets should be allowed in any part of Easy Manor Park. **A motion was made by Commissioner Vilelle that no pets be allowed in any part of Easy Manor Park. The motion was seconded by Commissioner Parrish and the Commission voted; the motion carried unanimously.** An ordinance to be drafted to go before the City Council on March 22nd. Further regulations on pets in parks to be determined.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 4:30 pm. Next meeting scheduled for March 25, 2010.

Respectfully submitted,



Patt Brown, Chair

(approved at March 25, 2010 meeting)