

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
August 26, 2010 - 7:00 pm

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
Minutes of July 22, 2010
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
 - A. Adding Park Rules & Regulations to Brookings Municipal Code
 - B. Parks & Recreation District Formation Information
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. Lower Stout Park – Commissioner Parrish
 - B. Azalea Park Fields – Commissioner Baron
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. STAFF REPORTS**
- X. ADJOURNMENT**
 - A. Next meeting September 23, 2010

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
July 22, 2010

CALL TO ORDER

Chair Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Tony Parrish, Don Vielle, Chair Patricia Brown.

Also present: City Manager Gary Milliman, Intern Stuart Rodgers

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Baron to approve the minutes of June 24, 2010 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. *Prohibit Dogs on Sports Fields* – Commissioner Baron advised of a continuing problem of people using the sports fields as a dog run area and not cleaning up after their dogs, making it a problem when children come to play on the sports fields. Believes the doggie bag stations at the parks encourages the problem. No park rule/regulation currently exists prohibiting dogs on the sports fields, only a rule/regulation stating “pets must be leashed at all times and their droppings removed”. Commission discussed need for dog park area. To solve current problem suggested signs be installed stating “Dogs Prohibited on Sports Fields.” **Motion made by Commissioner Parrish to install signage prohibiting dogs on sports fields citing park regulation, motions seconded and Commission voted; the motion carried unanimously.**
- B. *Relocate boulders from Alder Street to Lower Stout Park* – Commissioner Parrish explained idea to relocate some boulders from Alder Street Park to Lower Stout Park to make better use of the boulders. Remaining boulders at Alder Street Park would be reconfigured and planted below the drip line with some plantings to look more natural, making both parks more attractive. **Motion made by Commissioner Parrish to authorize relocation of boulders from Alder Street to Lower Stout Park as requested by the Lower Stout Park Committee, motion seconded.** Discussion pursued as to how many boulders, who will determine which ones, placement of them and as to why the boulders were placed there in the first place which was to keep vehicles from parking on the tree roots. Commissioner Vilelle questioned the changing Lower Stout Park design plans. Commissioner Parrish and Lower Stout Park sub-committee member Vi Lovejoy explained the changing plans for Lower Stout Park and the time schedule delays. Commissioners believe the whole process is taking too long. Chair Brown questioned the park plans and design and just where the boulders to be moved were going to be used. No design, engineering or grading plans have been submitted to the Commission for review. Commissioner Parrish advised he had previously presented the new design plan to the Commission, that the sub-committee meets twice monthly and invited the commissioners to attend or he will email commissioners the meeting minutes. **Commission voted; the motion failed 3 to 1 with Commissioners Brown and Vilelle opposing.** Commissioner Parrish advised they will obtain boulders from elsewhere.

COMMISSIONER REPORTS/COMMENTS

Commissioner Vilelle – advised he had contact with some athletic directors from Missouri concerning exercise paths that the commission had discussed possibly installing here. They advised him they no longer have the exercise paths and that no further information as to what was on the exercise paths was available.

STAFF REPORTS

City Manager Gary Milliman advised rehabilitation of the Skate Park is on the next City Council agenda to replace tile caps damaged by vandalism, repair cracks and resurface the bowl, all of which have created hazardous conditions. City will be paying the estimated cost for repairs of \$7500. Commissioners suggested skateboarders be required to raise the money to pay for repairs as they are the ones causing the damages and to close the park until the money is raised. Commissioner Baron suggested installing a chain link fence around the perimeter with a gate entrance to deter bike riders and further damage.


Introduced Management Intern Stuart Rodgers who will be continuing to pursue the concept of forming a Park and Recreation District. He will be providing a report and more information at the Commission's August meeting.

RARE (Resource Assistance for Rural Environments) employee, Cody Erhart is scheduled to start September 7, 2010, he will be working on the parks master plan and design.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:50 pm. Next meeting scheduled for August 26, 2010.

Respectfully submitted,



Patricia Brown, Chair

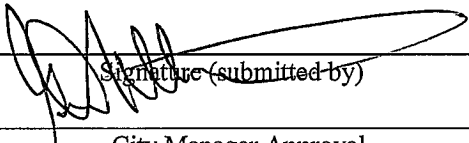
(approved at September 23, 2010 meeting)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 26, 2010

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Adding Parks Rules and Regulations to Brookings Municipal Code.

Recommended Motion:

Adopt Ordinance 10-O- 667, adding Section 12.25.012, Rules and Regulations Specific to City Owned Parks, to Brookings Municipal Code Chapter 12.25, Public Parks and Recreational Areas.

Financial Impact:

None

Background/Discussion:

The Parks and Recreation Commission has developed recommendations for rules and regulations that would be applicable to all City parks. These rules and regulations are based primarily upon those contained in the City's Park Use Permit Application. The rules and regulations have been reformatted into Ordinance form for adoption into the Brookings Municipal Code, which would make the rules and regulations enforceable as a matter of law.

The Commission reviewed this matter several times and voted 3-1 to recommend final adoption to the City Council. One Commissioner opposed adopting the rules without provision to allow for the use of fireworks in the parks by permit.

The Police Chief recommended an addition to the ordinance which would authorize the use of certain provisions of the Oregon Revised Statutes as enforcement mechanisms, including the use of trespassing provisions.

Attachment(s):

Proposed ordinance

Proposed Revisions: *Bold/italics* = new language
~~Strikeout~~ = deleted language

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

ORDINANCE 10-O-667

AN ORDINANCE ADDING SECTION 12.25.012, RULES AND REGULATIONS SPECIFIC TO CITY -OWNED PARKS, TO BROOKINGS MUNICIPAL CODE CHAPTER 12.25, PUBLIC PARKS AND RECREATIONAL AREAS, TITLE 12, STREETS, SIDEWALKS AND PUBLIC PLACES.

Sections:

- Section 1. Ordinance identified.
- Section 2. Adds Section 12.25.012

The City of Brookings Ordains as follows:

Section 1. Ordinance identified. This ordinance adds Section 12.25.012, Rules and Regulations Specific To City Owned Parks, to Brookings Municipal Code Chapter 12.25, Public Parks and Recreational Areas, Title 12, Streets, Sidewalks and Public Places.

Section 2. Adds Section 12.25.016. Section 12.25.012 is added as follows:

12.25.012 Rules and regulations specific to city-owned parks.

- A. The following activities and uses are prohibited in all City parks, except by City park employees, volunteers or contractors in the performance of authorized maintenance or construction:
1. Camping.
 2. Parking or use of motorized vehicles, other than wheelchairs, on walkways, landscaped areas, natural vegetation areas, playgrounds and sports fields, except for authorized maintenance or the purpose of set-up or tear-down of an event.
 3. ***Unlawful possession or use of*** firearms, fireworks or explosives, ~~except as expressly permitted under BMC Section 9.10.055.~~
 4. Throwing of rice or seeds, including bird seed.
 5. Damage to or removal of any vegetation.
 6. Modification or painting of any structure, equipment or furniture.
 7. Bicycles, skateboards, skates or roller blades, except in designated areas.
 8. Unleashed dogs.
 9. Failure to remove animal excrement by the animal owner.
 10. Attaching signs to any City sign post, trees or other vegetation.
 11. Use of ~~any park~~ for an organized ~~public performance, public gathering or event~~ without having first obtained an approved Park Use Permit. ***An organized event includes weddings, memorials, athletic activities, concerts, holiday displays, picnics where the host wishes to reserve a specific area, use of the snack shack, bandshell or Capella, and the conduct of business activities.***
 12. Amplified sound and/or music at a level that is not contained within the immediate area of the activity, subject to BMC Section 8.15.080.

13. Placement of any sign without first having obtained approval by the City Manager or his designee.
14. Failure to remove signs within two hours of the conclusion of an event.
15. Fires, except fires in camp stoves, portable barbeques or fireplaces provided for such purposes.
16. The use of camp stoves, portable barbeques except in designated picnic areas.
17. Unattended fires, camp stoves or portable barbeques.
18. Leaving the location of a fire until the fire is completely extinguished with no hot coals remaining.
19. The use of amplified sound at Bankus Park.
20. The use of Bankus Park for more than single-day events, except as approved by the Parks and Recreation Commission.

B. Penalties and Fines.

1. The fine for a first offense under section 12.25.012(A) is \$50.00, a second violation is \$100.00, and any third or subsequent violation shall be the maximum allowed under BMC Chapter 1.05, General Penalty.
2. Upon a third violation/conviction, the offending person may be prohibited from using or entering all city-owned parks for a period of one year.
3. If a person is given a citation for violating section 12.25.012(A), he or she must immediately cease the offending conduct. If the person given the citation continues the offending use or activity, he or she will be subject to additional citations and/or immediate trespass under ORS 164.245.

First Reading: _____
Second Reading: _____
Passage: _____
Effective Date: _____

Signed by me in authentication of its passage this _____, day of _____, 2010

ATTEST:

Mayor Larry Anderson

City Recorder Joyce Heffington

Brookings Parks and Recreation District Formation Information Packet

1—P&R District Formation Feasibility Study Summary

2—P&R District Formation Staff Report

(Includes a possible first step to a P&R district formation, two possible outcomes, some pros and cons, and a background section for a relative perspective on how other cities proceeded. A last section provides several possible district governance options)

3—P&R District Formation Feasibility Framework

4—School Participation in Needs Analysis and Community Visioning

5—List of Possible Stakeholders and Community Resources

6—Online Parks and Recreation News Articles

P&R District Formation Feasibility Study Summary

In an effort to enhance your reading of the following study, you might take pencil in hand and note ideas that come to mind. In fact, you may notice omissions, additions, or develop other questions in response to the ideas or questions posed here. Proceeding through the first step (see Staff Report suggestion) of a special P&R district formation would likely help uncover other details not evident here.

That said, in an effort to provide a summary, I simplify the study by focusing on two of the criteria that appear to be of particular importance:

Criterion #3, Fiscal Feasibility, suggests that money matters. Some community members in recent Brookings' Parks history who engaged in conversations toward building a community center were stopped in their effort upon approaching the question of how to finance such a place. If we look beyond the money necessary to build a community center or make other improvements in our parks and recreation to see the vision of what our community might accomplish over the next five to ten years, there is a much greater likelihood that such visioning could inspire community members to act in ways regarding their time, conversations, and financial contributions that they may not otherwise consider.

It is inspiring to see communities draw together in a focused effort to improve their image, develop relationships, and achieve a common objective.

Criterion #8, Cultural Feasibility, seeks to develop a current understanding of "who" our community has become from a broad range of perspectives. The more we know our community, the better able we will be in harnessing its energy to support an overall vision. A community vision may or may not include a facility, but what that vision becomes should be the product of a broad range of ideas carried forward by those invested in and committed to building and achieving the vision.

So, how do we find a vision? Ask community members and listen to what they say. This might suggest that those taking on a leadership role in a P&R district formation take advantage of every opportunity to connect with community members who can help develop and support that vision.

P&R District Formation Staff Report

The following sections suggest a possible first step to a P&R district formation, two possible outcomes, some pros and cons, and a background section for a relative perspective on how other cities proceeded. A last section provides several possible district governance options.

Commissioners: Feel free to consider additional thoughts in approaching or modifying the first step.

Recommended First Step to P&R District Formation

Define a vision for Brookings P&R and gather the support necessary to carry vision forward

- Identify a set of 15-20 stakeholders with commitment to P&R in surrounding community
- Choose a "champion" out of this group who can lead the formation effort to success
- Fill P&R Commission vacancies and establish a representative formation committee

Develop a Community Profile* (helps to generate the vision)

- Question: What do children, youth, families, and seniors think are Brookings' true P&R needs?
- Question: What recreation resources are already here?

Surveys, focus groups, town hall meetings, etc. can help answer these questions

Establish a Parks Master Plan according to vision

These 15-20, along with 11-month RARE intern, could assist in a P&R needs analysis

*Resources for help on conducting a community visioning effort and needs analysis

See *Tualatin Tomorrow* vision http://www.tualatintomorrow.org/docs/VisionandActionPlan_FinalDraft.pdf

See also <http://www.tualatintomorrow.org/images/CommunityProfile.pdf> (pps. 71-8, Youth / P&R)

Two Possible P&R District Formation Outcomes

- 1—Aquatic District—Repair and cover existing pool or build new indoor pool, warm water pool
- 2—Parks and Recreation District—Build a community center reflecting community interests

P&R District Formation Pros and Cons

In considering a P&R district formation, identifying pros and cons helps determine whether moving forward is a good idea. This list is not necessarily complete. Feel free to add other ideas.

Some of the Pros obtained through formation are:

- 1) A more focused, responsive, and accountable government to voters
- 2) An ongoing district budget exclusive for P&R, not competing with City general fund purposes
- 3) More options with a greater service level (i.e., replace or purchase equipment and facilities)
- 4) Possibility for Brookings and Harbor communities to work together

Some of the Cons include:

- 1) Current economic times for initial funding and ongoing maintenance parks/facilities
- 2) Possible belief that current P&R condition is fine, and there is no need to improve it
- 3) Some voters may not use a district service but may end up paying for it through majority vote
- 4) Loss of City control to a separate governing board with new policies, administration, and staff

Background of Parks and Recreation District Formations

To gain some insight into the elements of a successful district formation (excluding Florence's Event Center), an online search unearthed the following:

1—Tualatin and Tigard voters overwhelmingly supported the formation of an aquatics district in 2010 to avoid closing pools in both cities. A local grassroots group helped place the district formation measure on a ballot with consent from four cities' councils. Political (county) opposition may have derailed the effort, but the community at large won out (just over 1 year of effort).

2—Lebanon's school district was going to close its pool in 2000, but a majority of voters (by a narrow margin) approved an aquatic district formation at election (15-month effort). A P&R commissioner headed the district formation as a champion. Local media support significantly helped, especially in view of the close election. A warm water therapy pool was a key part in obtaining senior support.

3—Florence worked to form a special P&R district but it didn't move forward because of a lack of community support. As an alternative to forming a district, the community decided to support the construction of the Florence Events Center in 1996 (10-year effort). Lane County transient room taxes account for the largest revenue share, and user fees also support. The FEC also attracts a large number (50) of volunteers who provide important supplemental services to four full-time staff.

Some lessons learned from the above special districts: **First**, there needs to be a "champion" who has a vision of what the special district can accomplish. This champion holds on to the vision through a lengthy and challenging process. **Second**, there needs to be a key group of individuals that follow the champion's lead and in turn inspire others in the community to support the vision. And **third**, a community provides ongoing support and momentum necessary to carry the vision forward and make it a reality.

Three Special District Governance Options

Refresher from P&R Commission meeting on 25 March 2010:

- 1—Add P&R as part of existing district and establish a separate tax rate
 - Add P&R function to existing Chetco Community Library District by ballot measure vote, or
 - Add P&R function to existing Brookings Port District authority by ballot measure vote
- 2—Form an independent or stand alone district with elected board (most cost option—administration \$)
Initiated by petition, has own budget and own tax rate (ex: school district); owns/leases facilities
- 3—Service Districts (two options, where County retains governance authority)
 - A dependent, County-initiated Service District formation—vote if introducing prop. tax rate
 - County approved petition for Service District could provide revenue from the unincorporated territory to the city to help fund improvements and maintenance
 - Levy a tax to support district and contract with City to operate P&R service
 - Current Curry County economic situation not likely to accommodate P&R governance

P&R District Formation Feasibility Framework

The list of criteria below covers a broad range of decision factors, some of which are more important than others in the choice to form a special P&R district. The following pages detail each of the criteria with added information for consideration and questions needing answered before proceeding with formation. After studying each area, it would be helpful to ask what opportunities and challenges exist. This inquiry may cultivate additional ideas, helping to further define the decision environment.

1—Technical Feasibility—Does a P&R district formation require technical expertise?

2—Legal Feasibility—What law governs the formation of a P&R district?

3—Fiscal Feasibility—What financial resources would be required throughout the formation process?

4—Administrative Feasibility—What administrative action would be required before and after election?

5—Political Feasibility—What political challenges does a P&R district formation face?

6—Ethical Feasibility—What competing or complementary interests exist?

7—Equitable Feasibility—Would a P&R district formation be fair to community residents? KEEP?

8—Cultural Feasibility—What special challenges do Brookings-Harbor area residents face?

Technical Feasibility

Does a P&R district formation require technical expertise?

Some areas we may need to address throughout the process are:

Engineering services to:

Provide a cost estimate of current P&R assets and needs and to determine adequacy of location for a community center? (Public Works, Dave Lentz might help with this)

Design of new facility (community/recreation center, indoor/warm water therapy pool)

Surveyor services from Curry County Surveyor, Jerry Floyd, to:

Provide a boundary map for the new district?

(Alternatively, library, port, or school district maps might work)

City website to (Joyce, Lauri, Brian to consult for in-house estimate on time, cost?):

Provide links to:

Meeting notices, survey results, boundary maps, etc., for transparency purposes

A children, youth section to include

- "A Collaboration that Begins with Walking" blog

- Walking: A healthier way to travel (Pilot article)

<http://www.currypilot.com/20100714115708/Sports/Sports/Walking-a-healthier-way-to-travel>

Community visioning project details, documents (name for project?)

Legal Feasibility

What law governs the formation of a P&R district?

In order of relevance, the following law governs formation:

Oregon Revised Statutes, Ch.266, Park and Recreation Districts <http://www.leg.state.or.us/ors/266.html>
See Chapter 266.110, Petition for formation

Oregon Revised Statutes, <http://www.leg.state.or.us/ors/198.html>
Chapter 198, Special Districts Generally (covers a range of petition and formation issues)
Election—Voting Age

What is a good estimate of the voting age population in Brookings?
15% of electors have to sign a petition

County Service Facilities, <http://www.leg.state.or.us/ors/451.html>
Chapter 451.575 Excluding or including special districts from or in county service districts

Oregon Administrative Rules, Section 736-070-0070 Coordination with Affected State and Federal Agencies and Special Districts, http://arcweb.sos.state.or.us/rules/OARS_700/OAR_736/736_tofc.html
Question: Is there any overlapping authority with State of Oregon or federal agencies?

Special Districts Assoc of Oregon, <http://www.sdao.com/resources.htm#parks>
Question for SDAO: What legal challenges might factor in?
SDAO contact: Luanne, (503) 371-8667

Brookings City Parks Code does not apply to district formation yet suggests the need for integrating plans with other governmental units: Ordinance No. 91-O-482, Section 4D
<http://www.brookings.or.us/Charter%20and%20Ordinances/Ordinances/Ordinance%20No.%2091-O-482%20creating%20parks%20and%20recreation%20commission.pdf>

Legal challenges:

Are there any possible legal challenges to forming a special P&R District?

Legal questions:

Any election law or other legal questions for City attorney?

Contractual obligations:

Ability to cover pool possibly prevented by existing agreement (ask Planning Dept)

Fiscal Feasibility

What financial resources would be required throughout the formation process?

Financial factors to consideration BEFORE formation:

Resources would be required throughout the process? (i.e., consulting, legal fees)

Surveyor cost for area map—only if we decided to create a new district boundary?

P&R District Financial Feasibility (determined by)

- Current Parks budget at \$206,025 (assuming improvements, amount to increase)
- Assembled line item operating budgets for first and third year (ORS 198.749)
 - Parks Foreman, Dave Lentz, to help project a rough Parks budget
- How much money to employ additional Parks worker & fertilize twice current amount?
- Assuming district formation, if there were an extra park near Lone Ranch or in Harbor, and/or a community or aquatic center to landscape, Parks would need an additional full-time employee to cover additional work and improvement to current maintenance (4 total Parks employees)

Community/Recreation Center Costs

Is there a current location/building that could serve as a community/recreation facility?

What does it cost to build a community/recreation center?

Note: 2002 Parks Master Plan Goal 6, Build New Indoor Pool & Com. Center

Needs Analysis

Survey cost (set of community visioning surveys—i.e., at schools and out in community)

- What would it cost to conduct a paper or electronic (Curry Coastal Pilot) surveys?
- Financial estimate of P&R assets?
- Increased maintenance cost of parks, recreation programs, and facilities?
- What does it cost to properly maintain parks? (Dave Lentz assistance)

What do summer and winter (or year-round) recreation programs cost?

KASPER--\$15k

Summer art program

Others?

Current Parks Resources

We are currently getting funding for two summer parks employees (federal grant?—Lentz)

11-month Rare Intern—Parks Master Plan assistance

Financial factors to consideration AFTER formation

Capital improvements Plan (CIP)

- 1—Reconfiguring athletic fields at Azalea Park
- 2—Installing pool cover to provide year-round access (rough cost: \$170k)
- 3—Is there another improvement the City needs to focus on?

Fiscal Feasibility, cont'd

P&R District Funding Strategies

Partnerships—local businesses, schools, nursing homes, faith-based organizations, etc.

Grants—Contact Brookings-Harbor community “fixtures”, business, community organizations, and government agencies

Oregon Parks Dept. Large, Small, and Planning Grants

http://www.oregon.gov/OPRD/GRANTS/local_more.shtml#large

Tax Levies—What minimum tax rate would be necessary to operate? (+\$1/1000 AV?)

What area would be taxed? (Determine boundary changes, if any, for new district)

User Fees—Are there any current user fees for Parks?

In the event of building a community center, what reasonable fees might the City charge for services?

Out-of-district user fees to help cover cost from those not subject to added property tax

Surcharge—Local tourist shop purchases / room tax (City/County) / etc.

General Funds—transition out of GF to new district fund, tax rate to cover district costs

System Development Charges—new construction-based?

Foundations—Identify those who may support our community vision

Donations and sponsorship—Ex: Palm Stout left a trust to maintain Stout Park

<http://www.brookings.or.us/parks%20and%20recreation/Stout%20Park/Stout%20Park.htm>

Seek local funding first, and then go to external support for matching amounts

See a *Guide to Fund Raising for Local Governments* (purple manual)

Local business t-shirt sponsorship for a “walking” campaign to support community vision

Fundraising for a Community Center

Note: If the Brookings-Harbor community (and beyond?) works closely together, according to the vision it develops, the area could be more attractive and motivating to both local and external funding

An example of this is in Salem, Oregon, where residents raised more than \$10 million for the Ray and Joan Kroc Community Center

http://www.oregonlive.com/news/index.ssf/2009/09/by_katy_muldoon_salem.html

Administrative Feasibility

What City administrative work would be required before and after election?

Workload before Formation

How involved would Brookings City Manager, Parks Foreman, support staff, P&R

Commissioners, citizen committee, etc., need to be to:

- Coordinate stakeholder leadership among general public, P&R Commission, City
(Coordinate groups of citizens, neighborhoods surrounding (1/2 mi. of) parks)

- Facilitate outreach and public meetings?

- Conduct website maintenance?

- Deal with agreements and other legal matters in preparation for an election?

- (Other administrative tasks...?)

What other administrative needs exist? (Estimate this...)

Time: How much time could a formation take? (Nehalem's fire district took about 5 years)

Forming a P&R district can require much effort/time, outside of regular duties

Cost: How much would formation cost?

For an estimate, Nehalem (for a fire district formation), spent about \$30k on consulting fees with Emergency Services Consulting, Inc. for a feasibility study, in addition to other costs (legal, election, etc.) for total, \$80k.

Current Parks Condition (questions):

- What programs do we already have at parks? (KASPER, soccer, softball, etc.)

- Is there a need for more/different after-school programs? (survey question)

Questions for hypothetical P&R District

Would a new district take responsibility for administration or scheduling of these programs?

What would P&R district staffing require?

- City to assist in searching for a district director, who in turn hires programming, community or aquatic center staff, including an additional P&R staff (depending on need from additional facilities, parks); May need to go outside of area to hire a director with ability to implement P&R programs (seasonal/year-round), projects (new construction/maintenance), policies, and budget—in an efficient, effective, and accountable manner

Where would we get Parks and Recreation District Board leadership?

What partnerships need to be formed before formation? (federal/state/local/business/etc)

Where would a P&R district office be constructed or established?

Administrative workload after formation (Estimate this...)

Is there a way that we could maintain our parks better with neighborhood-specific volunteer help?

Political Feasibility

What political challenges does a P&R district formation face?

- Hold a public forum(s) to identify these challenges
- People like parks, but will a majority commit to support a community center, covered or indoor pool (aquatic or P&R district)? There may be other options arising out of community visioning...

Needs Analysis:

What needs does our community have, relative to the recreation resources already here?

Are there possible partnerships with the Library, Port, or School District that might facilitate formation?

Some Strategies (think of the long term as these are not quick fixes)

To accompany a youth "walking" campaign, those making up a community vision committee might engage in a Listening Campaign, like the one Beaverton's school district did, with a fair amount of success

Neighborhood Associations

Has Brookings or Harbor ever sought to develop neighborhood associations?

Generally help with community cohesiveness, in particular with formation

What strong neighborhoods exist? Any contacts there?

What about block parties for neighborhood organization?

Local Media Assistance

Media generally supports a community center

Could the media help with a series of community visioning articles?

November elections might be a timely setting for candidates to address the vision issue

Will the new City Council support district formation?

Additional Parks (administrative, political, financial, etc.)

Location of an additional park in Harbor (current Master Plan mentions this)

Old Welcome Center site (ODOT property, possibly to turn into City park)

How might the whole community join together to support a common vision?

Focus should not be so much on a special district formation, but rather on a community vision of where Brookings is headed in the next five to 10 years. Answering the question of where we are headed is important, particularly with the changes that are happening all around about us (i.e., loss of federal timber funding, an increasingly strict regulatory environment, population growth)

Ethical Feasibility

What competing or complementary interests exist?

Current Parks Budget: What to do with it, in the event of formation? (Might be perceived as an issue)
Instead of returning this money to the general fund, at least part of the Parks budget might be given to the new district as start-up cash and provided as a positive selling point for voters

Avoid double payment—

Option 1: Return the current \$206,025 Parks budget to Brookings voters, and lower property tax rate to offset a separate tax rate for the new district,

OR

Option 2: Commit a portion of the current Parks budget to the new district's budget for the first year and make a tax allowance for residents who have already paid their taxes

What kinds of ethical questions or situations might arise in a Parks and Recreation District formation?

Equitable Feasibility

Would a P&R district formation be fair to community residents?

Would district formation leave any groups or segments of our population unserved?

A community center could accommodate Brookings children, youth, families, and seniors

What are the services already available to seniors?

What partnerships might make additional recreation resources available?

Example: A P&R district and local physical therapists partner to provide a warm water therapy pool at a new in-door pool location for patients' needs outside of regular appointments

What recreation services are not provided and yet are needed in our community?

How far would the district extend? (Not to exclude any that want to be part of it)

There could also be an "opt-in" or "opt-out" clause provided for at election time or as part of a service agreement

Cultural Feasibility

What special challenges do Brookings-Harbor area residents face?

Consider multiple perspectives, including children, youth, 17-25 age group, families, and seniors

Determine what our community make-up is, including age, race, interests, and history

Age/generation gap and potentially competing or compatible interests

Ask: What similar interests bring our community together?

Children perspectives

School teachers to play a role in encouraging children to identify community needs and vision

Youth perspectives (from walking around with an objective, observing to gain understanding)

How many children and youth does Brookings have? (Enrolled in school, and estimate of home schooled)

What do youth say they need in our community?

Beyond generating ideas, how might youth get involved to make ideas, vision, a reality?

Formation of a youth council for leadership and community development

Would there be a sufficient group of youth leadership that would be willing to work at a vision

<http://www.nlc.org/ASSETS/2D6D68AAF0EE43DD818EFB59100B96C5/YEFplatformreportweb.pdf>

Family perspectives

What are families saying they need in Brookings? What ideas do families have?

Senior perspectives

What are the needs of the senior population in Brookings? What ideas do seniors have?

Media

What are some cultural challenges in our community? What solutions does the media suggest?

A local example in the media who might be approached for ideas on working together

UMPQUA HARBOR STORE HONORED AMONG NORTHWEST BANKS

"It's our annual awards program – our Oscar night where we recognize our associates' success for the year 2007," said **Sandy Hunt, vice president of culture for Umpqua**

Bank. "We look for leaders in our culture, in customer service, and their commitment to excellence."

[http://www.currypilot.com/2008020997073/News/Business/UMPQUA-HARBOR-STORE-](http://www.currypilot.com/2008020997073/News/Business/UMPQUA-HARBOR-STORE-HONORED-AMONG-NORTHWEST-BANKS)

[HONORED-AMONG-NORTHWEST-BANKS](http://www.currypilot.com/2008020997073/News/Business/UMPQUA-HARBOR-STORE-HONORED-AMONG-NORTHWEST-BANKS)

School Participation in Needs Analysis and Community Visioning

RARE Intern to develop a set of surveys, ID community priorities, challenges; help Youth Commission

School Presentation—City Manager/Planning Dept to visit schools, present community visioning concept

- Preview study by narrating a slideshow of current parks and community resources—address issues from City perspective and ask for input (hold presentations in classrooms or gymnasium)

- Question: Would teachers and kids at schools be willing to participate in a study of Brookings-Harbor community needs as part of the larger community visioning project?

Youth Needs Study to administer to schools, families beginning (September/October) of school year

- Identify students (senior project) as part of a Community Visioning Youth Commission

- Give kids an opportunity to return and report to the City Council at a specific date on initial findings; establish at that time a follow-up return and report opportunity re: action plan based on Youth Needs Study results at a City Council meeting and encourage attendance

Kalmiopsis Elementary School, Helena Chirinian (Principal)

Initially: What do students think are Brookings P&R needs? (survey/focus group)

Within a month: Drawings of most mentioned needs

Azalea Middle School, Aaron Cooke (Principal)

Initially: What do students think are Brookings P&R needs? (survey/focus group)

Within a month: Develop a list of priorities and research for City Council consideration, ideas on how a community center might meet kids' needs

Brookings-Harbor High School, Brian Wood (Principal)

Initially: What do students think are Brookings P&R needs? (survey/focus group)

Within a month: Integrate "A Conversation that Begins With Walking" with the study results (i.e., location of possible community center sites, program ideas); add video footage of conversations to blog (conversations might be structured, unstructured)

Is there a home school forum? / Other ways to reach youth and 17-25 year-olds?

Senior Recreation Needs Study (administer at appropriate locations where seniors congregate)

Business Interviews (get Planning and Police Department help in administering; Chamber of Commerce)

Overall Community Needs Analysis (mail and/or email survey / block party concept / community events)

Report Study Results—Hold Fire Dept ice cream social to prioritize study results, plan for next steps

List of Possible Stakeholders and Community Resources

ARTS ORGANIZATIONS

Chetco Pelican Players— Board (Mike Moran, Susan Brickley, Steve Combs, Mary Anne Traylor, Tommy Jones, Claire Willard, Karen McMahon, Ray Shipman) http://www.chetcopelicanplayers.org/links_and_events.htm
Curry County Master Gardeners
Harbor Performing Arts Center
Manley Art Center and Gallery , Brookings textile artists, Marge Norvelle, 541-469-1949
Pelican Bay Arts Association (PBAA), chair Lorelei Hanna and Nola Range

BUSINESSES (LOCAL)

Brian Scott Gallery
Brookside Nursery
Flora Pacifica
In-Motion Graphics, Brett Dresen
KBSC-TV, Channel 9, Candice Michel, 1253 Rowland Lane, 30 min. City Parks video \$500 idea
McLennan Contractors, scaffolding/staging available to wash windows at Capella if interested
South Coast Lumber
Salmon Run Golf Course
Winchuck Nursery (plant order)

BUSINESS ASSOCIATIONS

Brookings-Harbor Chamber of Commerce
Businesses for a Better Brookings
Board of Visitors, Bill Hansen, Local area businesses <http://brookings.chamberbusinessgateway.com/businesses/?category=2464>

CITY P&R EMPLOYEES

Dave Lentz
Randy Mitchum (recently retired)

CLUBS

Brookings Harbor Booster Club
Brookings Emblem Club 265
Brookings Flight Instruction / Flying Club—Ross Duncan, 541-412-7606 / 707-496-8855
Brookings-Harbor Garden Club, Barbara Demoss
Tim and Mandy Aldrich, daughter Kelly Aldrich worked PT at Dairy Queen, volunteered for the club
<http://www.currypilot.com/20091226114432/Features/Features/Introducing-the-Azalea-Court-for-2010>
Brookings-Harbor Lions Club, Areta & John Schock, First Graders program flags, mobile health care unit, Kans for Kids
Brookings-Harbor Rotary Club Mark Williams, Don Tilton
Funding two batting cages next to existing snack shack building / third grade swimming program
Brookings-Harbor Teens to Teens
Brookings-Harbor Youth Association, Clay Vaughn, Vikki Pruden, Renee Escobar, president, "Bruins Den" teen center
Chetco Chatterers Club / Toastmasters Club, (541) 469-2411
Kids Club
Leo Club (willing to replenish bark chips at Bankus Fountain)
Local Email Savings Club <http://www.currypilot.com/20100616115529/News/Business/Merchants-draw-winners-for-savings-club>

Salmon Run Ladies Club (drop by Salmon Run Golf Course any Thursday or call, (541) 469-4888)
4-H, Susie Thompson / Kursten and Courtney Simmons, and Rhonda and Lisa VanVliet
<http://www.currypilot.com/20020722108818/Features/Features/4-H-PRESENTS-FASHIONS-OF-THE-WEST>

COMMUNITY EVENTS

American Music Festival
Azalea Festival
Barnacle Ball
Bruin Day
Chetco Point Park Horseshoe Tournament
Coastal Garden & Art Tour, scheduled 10 a.m. to 4 p.m. Saturday, Aug. 21
Festival of the Arts
Friends of Music concert series
Garage Sale Saturdays
KASPER program
March of the Santas
Nature's Coastal Holiday Light Show and Sculpture Display
Pumpkin Carving Contest
Second Saturday Art Walk
Slam'n Salmon Ocean Derby
Southern Oregon Kite Festival
Janeen Vick, Summer Art Camp, Janeen Vick
Wild Rivers Ducky Derby (fund raiser)
Winter Sports dance

COMMUNITY MEMBERS

Bob and Marilyn Hart
Colleen Christensen
Dan Brattain (represents a volunteer group interested in future improvements to pool)
Elmo Williams, instrumental in planning the Chetco Public Library
Frank Cembellin
Horst Wolf (acclaimed local artist at Alley Grill downtown, gallery)
Jess and Cynthia Beaman
Judy Kaplan (Brookings resident)
Julianne Leighton (local physician)
Kristin Ramstad, Community Assistance Forester
Leanne McCurley
Liz James (Curry-Del Norte Chamber Orchestra)
Lon Goddard (Chetco Pelican Players)
Michael Fox (own production company)
Michelle Prudden, 99796 Chetco River Road
Reina Stoops, FATC (Harbor gym)
Rich Hayashi (advocating addition of a backboard to the Bud Cross Park tennis facility)
Susana Fernandez, been at the library since its beginning, information and history on funding
Tim Stadelman, a new Port/Harbor park
Tom Jones, 19875 Highway 101, Brookings, 12-step program and a summer "South Coast Round-up"

CONSULTING FOR COMMUNITY CENTER

Collier Group, Pam Baker, project manager, could consult for a community center

EDUCATION

Basic Necessities of Life class at Brookings-Harbor High School, Cindy Babcock, artist, Jill Baker
"A Collaboration That Begins With Walking"
Ira Tozer (the Waver)—"It's really not about the miles, it's about the smiles."

Brookings-Harbor Leadership Class

Curry County Commission on Children and Families, South Coast ESD, 29805 Mary St., Gold Beach
Elementary, Middle, and High Schools

Ford Family Foundation Leadership Training Class Rep., Rob Carrillo, Kid Town enhancements

Kalmiopsis Parent Teacher Organization

KASPER Vice President, Bette Moore

School Superintendant, Brian Hodge

South Coast Education Service District

Southwestern Oregon Community College

FORMER P&R COMMISSIONERS

April Gothard

Bill Boynton

Daryn Farmer

Dori Blodgett

Frances Hartmann

Kathy Russo Viola

Ken Barkema

FORMER POOL MANAGER

Jeanne Nelson

FOUNDATIONS

Azalea Park Foundation, Shirley Hyatt, Director; Bob Brown, President; Loraine Woods, Foundation member

Brookings Harbor Education Foundation, San Nelson

Brookings Harbor Scholarship Foundation, John Bavin

Wild Rivers Community Foundation member, Karen Phillips, (707) 218-6262

NON-PROFIT ORGANIZATIONS

Brookings-Harbor Community Helpers, Julie Maynard / Julie Davis, (541) 469-6988

Chetco Grange #765, Dori Blodgett, Wednesday Farmers Market

Oregon Coast Community Action for human services, Cindy Davis, (541) 469-3155)

Stagelights Musical Arts Community,

Local area nonprofits <http://brookings.chamberbusinessgateway.com/businesses/?category=2464>

ORGANIZATIONS

Access Unlimited, Inc, Diane Forbis, 97833 Titus Ln, Brookings, OR 97415

All About The Troops

American Legion Post 195

Brookings Elks Lodge 1934 (Soccer Shoot, Hoops Shoot, and Easter Egg Hunt)

Brookings-Harbor Red Shirts, Frank Muller, 17247 LUMBERVIEW RD

Brookings-Harbor Tree Friends

FACE Cancer Support Group, Marie Kirk at 541-412-7977

Friends of Trees

Friends of Music Concert Series

Knights of Columbus of Brookings

Relay for Life

Skatepark Building Committee (or otherwise connected to skatepark issue) Russ Johnson (member of the Skatepark Building Committee) and community members involved in skatepark (for or against): O.K. Doyle, Richard Huhn, Chris Vanderscheaf, Heather Weckler, Cody Miller, Becky Miller

Trash Dogs (Harve Timeus, Jerry Darbyshire, or Ed Gross)

ORGANIZED PARK COMMITTEE

Lower Stout Park

Donna Kramer, Filmarie Hamilton, Diane Cavenness

Mike Woudstra—presentation of concept plan for Lower Stout, Park Master Gardeners

OTHER GOVERNMENTS

Brookings-Harbor School District

Brookings-Harbor District Commission

Chetco Community Public Library

Port of Brookings-Harbor

Oregon State Parks

US Forest Service, Who takes care of the trails locally?

PILOT STAFF WRITERS

Arwyn Rice

Bill Schlichting

PROGRAMS

Brookings-Harbor School District program, "Student Volunteer Work for School Credit", Bonnie Bremer
Safety City, Dan Palicki

TOPS, Take Off Pounds Sensibly

Winter Recreation Program, JoAnne Vanderschaaf

Youth Legacy Program (Grant Opportunity)

SPORTS

BHHS Head Boys Coach Pancho Garcia at 541-661-5609 or assistant coach Dave Botnen at 541-661-1256

BHHS Girls Head Coach Fred Juarez

Boys & Girls Club of Southwestern Oregon, Coos Bay

Brookings Harbor Little League / Babe Ruth Baseball

<http://oregonyp.com/Oregon/Brookings/Brookings-Harbor-Little-League/profile-5414120616.html>

Brookings Harbor Soccer League, <http://oyssa-brookings.sportsaffinity.com/reg/index.asp?sessionquid>

Brookings Harbor Softball League, Barbara Glazebrook

Brookings Women's Bowling Association, Belinda Bates, 00267 WINCHUCK RD

Chetco Cove Yacht Club

Y.O.U. (Youth Opportunities Unlimited) Foundation, basketball

Sole Pursuits

South Coast Sportsmen's Association