

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
December 16, 2010

CALL TO ORDER

Chair Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Parrish, Don Vilelle, Chair Patricia Brown. Commissioner Tony Baron arrived at 7:13 pm. *Also present:* City Manager Gary Milliman, Parks Facilities Planner Cody Erhart.

APPROVAL OF MINUTES

A. **Motion made by Commissioner Vilelle to approve the minutes of November 18, 2010 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

A. Recommendations for Appointment to the Parks & Recreation District Formation Steering Committee – Gary Milliman advised the lists have not been completed, estimates the list at approximately ten people. He also provided copies of news articles concerning the Ft. Bragg Municipal Park District that is looking to restructure in order to pay expenses.

INFORMATION UPDATES/DISCUSSION ITEMS

A. Lower Stout Park – Commissioner Parrish advised they are moving along and have acquired plants for the first section, still waiting for the weather to cooperate. They did receive a donation from CCEC of \$200 to go towards the cost of a transformer.

COMMISSIONER REPORTS/COMMENTS

Commissioner Parrish – advised Stout Mountain Railway is running and very busy.

STAFF REPORTS

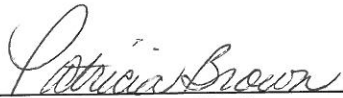
- A. DRAFT 2011 Parks Master Plan Distribution – Chapters 1-5, Parks Facilities Planner Cody Erhart indicated the first five updated chapters were included in the agenda packet and requested Commissioners review and provide comments to update the plan.
- B. Chapter 3 Park Classifications [pg. 24]
- Adoption of proposed City park classification – reviewed information regarding park classifications, definitions and proposed changes. Provided further information on parks, state beaches, school district properties, cemeteries, and open spaces. Commissioner Parrish questioned if the North Jetty Beach access off Memory Lane should be included. Discussed identifying Mill Beach as an access point, classifying it separately from Chetco Point and look to identify it as a potential acquisition. Discussed Tanbark triangle and Tanbark overlook, no beach access, easement areas currently defined as access points. Requested Commissioners read through the document and provide further comments.
 - Redwood/Chetco Avenue Parking Lot – suggested to recognize it as an actual City park with mini-park status as Fleet Street Park.
 - Chetco River Overlook – this is an open green space just before you reach the Chetco River Bridge in the state right of way and owned by the state, recommended by Commissioner Baron to recognize it in the parks plan inventory.

C. Make a Difference Day Project Formation – Cody advised Commissioners that this event has been tentatively planned for July 23, 2011 by a church group interested in having a volunteer work day in City parks doing landscaping chores. He suggested the possibility of expanding it into a community-wide volunteer work day to include small scale City projects by recruiting volunteers from organized work groups, service clubs, and citizens; with the possibility of businesses and organizations donating some materials to complete projects. Commissioners believed it was a good idea and volunteers would participate. Cody would like to start planning presentations and recruitment to determine which projects service groups would be interested in assisting with and start to secure funding for them. Requested Commissioners identify projects they would like to include and how they would like to be involved in the event. Planning, coordination of projects, and obtaining materials all to be considered in preparation for the event.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:24pm. Next meeting scheduled for January 27, 2011.

Respectfully submitted,



Patricia Brown, Chair

(approved at January 27, 2011 meeting)