

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
November 18, 2010

CALL TO ORDER

Chair Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Tony Parrish, Don Vilelle, Chair Patricia Brown.

Also present: City Manager Gary Milliman, Parks Facilities Planner Cody Erhart

APPROVAL OF MINUTES

- A. **Correct Regular Agenda, Item B, spelling of Commissioner Vilelle's name. Motion made by Commissioner Baron to approve the minutes of October 18, 2010 as corrected; motion seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Fleet Street Property, recreational facility use availability – Gary Milliman advised this area is a city owned parking lot on Chetco Avenue and questioned whether the Commission thinks it should be included as a venue in the City parks inventory and be included in the Parks Use Permit application process for public use in the same manner as Bankus Park. Commissioner Baron requested a map of the location and further information. Matter continued to next meeting for further consideration.
- B. Parks & Recreation District Formation – Gary Milliman asked if the Commissioners had been in contact with the individuals they had recommended for the Parks and Recreation District Formation steering committee. Each indicated the individuals that they had contacted and a list will be compiled for the next meeting.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Lower Stout Park – Commissioner Parrish advised they are buying plants and getting ready to plant, just waiting for the weather to cooperate. Also provided a copy of the letter to CCEC asking for the donation of a transformer.

COMMISSIONER REPORTS/COMMENTS

Commissioner Baron – advised he gave Parks Facilities Planner Cody Erhart a tour of the City parks and came across a dog owner at Bud Cross Park with an unleashed dog. Advised the dog owner of dog leash rules and regulations and suggested he advocate for a City dog park.

Commissioner Parrish – advised he still believes the best place for a dog park would in Stout Park for economical reasons, it's centrally located, partially fenced, and many people already use it for that purpose. Commissioner Baron agreed, but believed in the past the neighbors were not in favor of that location because of noise.

Commissioner Vilelle – advised that the Azalea Park Foundation thanked him for allowing their signs in the park of which he had no knowledge. City Manager advised he had granted them permission to put up signs similar to the ones at Bankus Park. Commission discussed their purpose and role and City Manager agreed that in the future any permanent signs including flower garden signs, dog signs, regulatory signs, building signs or stenciling on the pavement in the parks be approved by the Parks and Recreation Commission for uniformity and content before

they are installed. Commissioner Vilelle also wondered if Chair Brown still wanted him to attend the Azalea Park Foundation meetings as a commission liaison and was advised that yes, it was helpful.

Chair Brown – advised she has heard of a Public Art Committee in the community developing a recommendation for a pocket park at the corner of Hillside Drive and wondered if that was in fact what the Park & Recreation Commission was for. City Manager advised that through the Urban Renewal Agency these pocket parks are being planned as landscaped areas on private property that otherwise would be unattractive vacant pieces of land. Maintenance is designed to be minimal and all plans are approved beforehand, but they are not City parks. Chair Brown also commented that the Encore Azaleas at Bankus Park are looking good and blooming. Commissioner Baron advised that they will soon need some new chips.


STAFF REPORTS

- A. Parks Facilities Planner Cody Erhart advised that he has been asked by the City Manager to look into developing new rules/regulation signs at the parks. He has also sat in on two committee meetings on the Hillside pocket park. The property owners are not interested in developing the property but are not willing to give it away, so designers are working on a minimal landscaping pocket park area to beautify the downtown area.
- B. Community Needs and Park & Rec Goals - Parks Facilities Planner Cody Erhart reviewed the 2002 Parks Master Plan goals. Requested Commissioners review Goals, Objectives & Community Visioning handout he provided with any comments/suggestions for the next meeting. Suggested possible scheduling of a Park & Recreation Commission workshop in January or February, 2011 to discuss and review Park Capital Improvements Projects, the input of social needs, and culmination, approval and prioritization of possible projects for the next five years.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:50 pm. Next meeting scheduled for December 16, 2010.

Respectfully submitted,



Patricia Brown, Chair
(approved at December 16, 2010 meeting)