

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
October 28, 2010

CALL TO ORDER

Chair Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Tony Parrish, Don Vilelle, Chair Patricia Brown.

Also present: City Manager Gary Milliman, Parks Facilities Planner (RARE) Cody Erhart.

APPROVAL OF MINUTES

- A. Correct Commissioner Reports/Comments by Commissioner Parrish to read "Stout Mt. Railway." **Motion made by Commissioner Baron to approve the minutes of September 23, 2010 as corrected; motion seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. *Confirming rescheduling of November and December 2010 meetings* – due to holidays the November meeting will be rescheduled to November 18th and the December meeting will be rescheduled to December 16th.
- B. *Review Swimming Pool Season Pass* – Administrative Services Director Janell Howard advised she was reviewing the cost of the season, ten swim and daily swimming pool pass costs. Pools in general do not generate enough funds to support themselves from admittance fees. Installation of pool cover and new pump have saved some money. Commission questioned the number of resident/non-resident pool users and wondered if it was possible to keep track in the future. Commissioner Baron questioned whether if lowering the cost of the season or ten swim pass might encourage more people to purchase passes creating more income without increasing pool costs/expenses. It was suggested to offer a discount for purchasing passes before swim season starts or mid-season passes. Commissioner Vilelle requested costs and numbers on pool usage this past season.
- C. *Parks and Recreation District Formation* – City Manager Gary Milliman discussed the list created of citizens who would possibly be interested in forming a park and recreation district steering committee. To narrow down the list from the 46 individuals submitted he suggested each commissioner contact the individuals they recommended to see if they would be interested in serving on the committee. A list of those individuals interested will be compiled and commissioners will forward to City Council a suggested list of committee members.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Lower Stout Park* – Commissioner Parrish advised work is progressing; dirt is being moved, trees/plants ready to be planted, soil samples being taken, water table there is very high which means moving water feature over to higher side or preferred choice is to use the actual cistern as the base, also will be asking CCEC for donation for a transformer/electrical hookup. Wondered if City parking lot in Stout Park could be put on City wish list for sealing and they are also working with Cody on a new brochure.

COMMISSIONER REPORTS/COMMENTS

Commissioner Parrish – advised of vandalism on the Stout Mt. Railroad tracks; it has been repaired.

Commissioner Vilelle – advised that he sees three offenders of the leash law every morning at Chetco Point Park. Gary will check into the effective date of the new ordinance and advise authorities.

STAFF REPORTS

Parks Facilities Planner (RARE) Cody Erhart – reviewed his task of updating the Parks Master Plan and his plans to accomplish that.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:43 pm. Next meeting scheduled for November 18, 2010.

Respectfully submitted,



Patricia Brown, Chair

(approved at November 18, 2010 meeting)