

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
May 27, 2010

**CALL TO ORDER**

Chair Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Tony Baron, Don Vielle, Chair Patricia Brown. Commissioner Parrish arrived at 7:05 pm. *Also present:* City Manager Gary Milliman

**APPROVAL OF MINUTES**

- A. **Motion made by Commissioner Baron to approve the minutes of April 22, 2010 as written; motion seconded and Commission voted; the motion carried unanimously.**

**REGULAR AGENDA**

- A. *Chetco Point Trail Clearance* – Gary Milliman advised that Public Works Supervisor Bob Schaefer was recommending widening of Chetco Point Trail to 6 feet to allow trail maintenance by mechanical means and installation of a base rock surface that would suppress vegetation growth along the pathway helping to decrease the spread of poison oak. Currently poison oak on both sides of the trail needs to be hand brushed. Commission questioned current width of trail and location/distance of widening. A site visit to the trail with the Commission and Bob Schaefer was recommended.
- B. *Capella Review* – Gary Milliman presented a review of the Capella operations for the first year. No proposals have been received from contractors interested in cleaning the windows and dusting the high trusses. Advised that the Capella windows need to be hand washed as no window caulking causes leaking when water pressure is applied to windows. Suggested more marketing to encourage Capella rentals. Discussed the alcohol in park policy and the possibility that it might be limiting park rentals.
- C. *Access Improvements at Bud Cross Park* – Gary Milliman advised that the access improvements at Bud Cross Park that were discussed at last months' meeting need to be included as part of the Comprehensive Plan which would address compliance with ADA regulations. If stairs installed, ramp would also be required per ADA regulations. Currently there is no comprehensive plan for access at this park and no funds are budgeted.

**INFORMATION UPDATES/DISCUSSION ITEMS**

- A. Lower Stout Park – Commissioner Parrish advised committee still moving forward and they are planning to promote Stout Park brick purchasing at the next Art Walk to continue fundraising efforts.
- B. Bankus Park Rehabilitation – Chair Brown advised that the park has been completed. She thanked Commissioner Vilelle for all of his hard work and help in getting the azaleas planted and bark spread out. Commissioner Vilelle requested a water spicket be installed closer to the azaleas for ease in watering, Gary to investigate the matter further.

**COMMISSIONER REPORTS/COMMENTS**

Commissioner Baron – advised that the first annual girls softball fast pitch tournament was successful. The field conditioning work performed last fall on Azalea Park Field 2 was beneficial and enabled teams to play on the field in the rain, whereas the other field was unplayable. He further wondered if allowing dogs loose on park playing fields should be allowed.

Commissioner Parrish – Stout Mountain Railway continuing its season. New bench installed up at the railway greatly appreciated. Disappointed that the Veterans decided to change the location for the Veteran's Moving Memorial Wall from Azalea Park to the Kite Field at the Port. Questioned the Chamber of Commerce's organization of the Azalea Festival and functions it provides in attracting visitors.

Commissioner Vilelle – advised that he has had contact with Bob and Marilyn Hart who would like to make a presentation at the June Park and Recreation meeting for an adult exercise park.

Chair Brown – City looking very nice for Azalea Festival.

### **STAFF REPORTS**

Gary Milliman advised that the park rules the commission recommended will be on the City Council agenda June 14<sup>th</sup>. Formation of the Park and Recreation District and Master Plan still in the process. Additional staffing on the way as the City has been approved for a RARE employee, 11 month long internship, partially paid by the Federal government and the City. They will assist with the master plan in the concept of a Parks and Recreation District and park planning and functions. Interviews in July, start date scheduled in September. Recent incident at KidTown when an 8 year child climbed into a toddlers swing, child had to be removed by jaws-of-life. Two budget committee meetings have included the possible replacement of the Chetco Point Trail bridge, will advise if it is included in final budget.

### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 7:51 pm. Next meeting scheduled for June 24, 2010.

Respectfully submitted,



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Patricia Brown, Chair

(approved at June 24, 2010 meeting)