

**AGENDA**  
**CITY OF BROOKINGS**  
**PARKS AND RECREATION COMMISSION MEETING**  
**Council Chamber - 898 Elk Drive**  
**September 22, 2011 - 7:00 pm**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES**

Minutes of July 21, 2011

Minutes of August 25, 2011 (no quorum)

**V. PUBLIC APPEARANCES**

**VI. REGULAR AGENDA**

A. Fencing and Improvements at Bud Cross Park – Commissioner Baron

B. Smoking Ban in Parks – City Manager Gary Milliman

**VII. INFORMATION UPDATES/DISCUSSION ITEMS**

A. Lower Stout Park – Commissioner Parrish

**VIII. STAFF REPORTS**

**IX. COMMISSIONER REPORTS/COMMENTS**

**X. ADJOURNMENT**

A. Next meeting October 27, 2011

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
August 25, 2011

**CALL TO ORDER**

Chair Parrish called the meeting to order at 7:00 pm.

**ROLL CALL**

*Present:* Chair Tony Parrish, Commissioner Mitchell Bolt

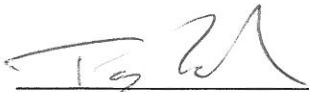
*Absent:* Commissioners Tony Baron and Don Vilelle

Quorum not present

**ADJOURNMENT**

Without a quorum present the meeting was adjourned at 7:01 pm. Next meeting scheduled for September 22, 2011.

Respectfully submitted,



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Tony Parrish, Chair

(approved at September 22, 2011 meeting)

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
July 21, 2011

**CALL TO ORDER**

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Chair Tony Parrish, Commissioners Tony Baron, Mitchell Bolt, Don Vilelle

*Also present:* City Manager Gary Milliman, Parks Facilities Planner Cody Erhart

**APPROVAL OF MINUTES**

- A. **Motion made by Commissioner Vilelle to approve the minutes of June 23, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

- A. Make a Difference Day – Parks Facilities Planner Cody Erhart distributed outline and gave a review of the projects and timeline planned for the day. Advised that participants will be required to sign up, Commissioner Parrish suggested nametags, so that the team leaders know everyone with a nametag has signed up properly. Lunch will be provided to all volunteers at the Azalea Park band shell. He is expecting a large turnout and many projects to be accomplished.

**INFORMATION UPDATES/DISCUSSION ITEMS**

*Lower Stout Park* – Chair Parrish advised that he sent everyone the latest video of Stout Park; that the commemorative bricks have been ordered; and they plan to be on the September Art Walk schedule unveiling the bricks. Also advised that the Lower Stout Park donation brick form is now on the City website.

*Hillside Pocket Park* – Parks Facilities Planner Cody Erhart advised they have secured an additional source for concrete to finish the project; plants, trees, shrubbery and groundcover are coming. Plan to have all planted and finished in next couple of weeks.

**STAFF REPORTS**

- A. Cody Erhart advised this is his last Parks & Recreation Commission meeting as his RARE appointment ends in July. He thanked the Commission for their help in his being able to complete the Parks Master Plan 2011. The Commission thanked Cody for all his time and efforts.
- B. Gary Milliman reported that at the July 25<sup>th</sup> City Council meeting they are scheduled to adopt the Parks Master Plan 2011 and to sign a purchase agreement with South Coast Lumber to acquire the Mill Beach access, a 25' wide strip of land from Mill Beach Road down to the beach, with the ultimate goal to improve beach access. He also advised that the City will be retaining Cody for an extra two weeks to finish up projects and he will soon be announcing the new Public Works Director, who will become the City staff support for the Park & Recreation Commission.

## COMMISSIONER REPORTS/COMMENTS

Commissioner Baron – Presented plan for the score booths and the 100 foot retaining wall by the basketball courts that are being built by the MaDD volunteers. Materials, backfill and stone block are being donated. Requested to add Bud Cross Ball Field Improvements to the next meeting agenda, for the Commission to discuss reconditioning of the ball fields, seeding, irrigation and raising the fence height to 6' to secure fields and for ball player safety. Advised they will reuse current 4' fencing in other areas of the park, provided a diagram and fencing price quote. Trying to find funding for the 6' fencing. Chair Parrish questioned the necessity of raising the fence height and suggested alternative measures to save the costs of new fencing. Matter to be discussed again at next meeting.

Chair Parrish – questioned if it was possible to ban smoking in the parks. The amount of litter is becoming overwhelming and the potential for fires exist. Gary advised that he will have staff research the matter.

## ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:30 pm. Next meeting scheduled for August 25, 2011.

Respectfully submitted,



Tony Parrish, Chair Sept. 22,  
(approved at August 25, 2011 meeting)

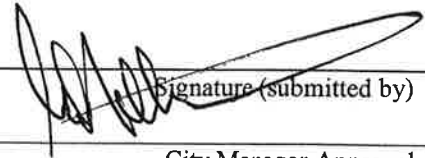
# CITY OF BROOKINGS

## PARKS & RECREATION COMMISSION

### AGENDA REPORT

Meeting Date: August 25, 2011

Originating Dept: Comm. Baron

  
\_\_\_\_\_  
Signature (submitted by)  
\_\_\_\_\_  
City Manager Approval

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Subject: Fencing at Bud Cross Park

Recommended Motion: To proceed as requested by Commissioner Baron, the motion would be: Motion to recommend to the City Council that they authorize staff to seek informal bids and proceed with improvements to fencing at Bud Cross Park, including increasing the height of outfield fences in Field 1 and Field 2 from four feet to six feet, repairing both back-stops and fence repair along the north wall of the tennis courts.

Financial Impact:

Total cost of all fencing work is estimated at \$15,880.

Background/Discussion:

At the July meeting Commissioner Baron presented his request for funding for improvements to fencing at Bud Cross Park. Attached is a diagram and fencing cost quote provided by Commissioner Baron.

It is staffs understanding that the project would include:

1. Raising the level of the outfield fence at both ball fields from four to six feet.
2. Repairing the back stops at both fields.
3. Repairing the fence at the north wall of the tennis courts.

If the Commission recommends approval of the project and the Council approves, the City would solicit a minimum of three bids from fencing contractors to perform the work in accordance with the City's public contracting rules.

Attachment(s):

- a. Diagram and cost estimate provided by Commissioner Baron

Grizzly Fence Quote (Summarized)

Field #1 - Materials & Labor = \$5,900.00

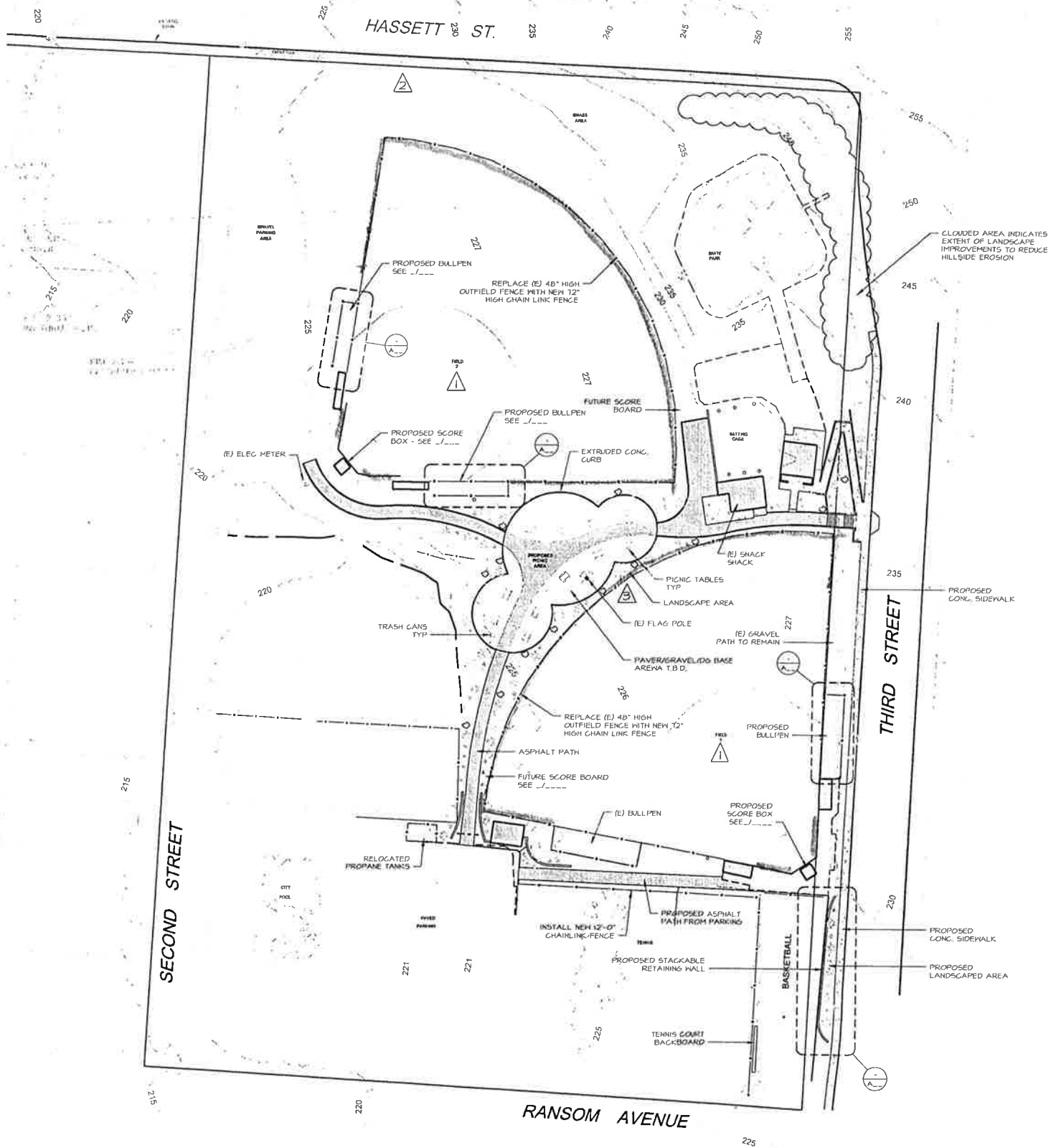
Field #2 - Materials & Labor = \$6,250.00

~~3 Bull Pens - Materials & Labor = \$4,014.00~~ *Donated - Private source*

12' Tall Repair for both Back Stops - Materials & Labor = \$760.00

Tennis Court North Wall - Materials & Labor = \$2,970.00

~~Propane tank enclosure - Materials & Labor = \$1362.00~~ *Donated - Private source*



**SITE PLAN**  
OVERALL

SCALE: 1" = 40'-0"

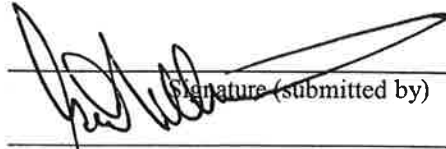
# **CITY OF BROOKINGS**

## **PARKS & RECREATION COMMISSION**

### **AGENDA REPORT**

Meeting Date: August 25, 2011

Originating Dept: City Manager

  
\_\_\_\_\_  
Signature (submitted by)  
\_\_\_\_\_  
City Manager Approval

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Subject: Smoking in Parks

Background/Discussion:

Staff was requested by Commissioners to research the topic of prohibiting smoking in City Parks.

Smoking can be prohibited in City Parks, or in specific areas within City Parks, by the adoption of an Ordinance by the City Council.

Attached is information on public park smoking regulations that have been enacted in other communities. According to the League of Oregon Cities, seven cities have enacted some form of smoking prohibition in city-owned parks.

Attachment(s):

- a. Information on Hillsboro, Bandon and Grants Pass smoking regulations



# Hillsboro passes smoking ban in parks

Published: Wednesday, October 21, 2009, 12:13 PM Updated: Wednesday, October 21, 2009, 12:17 PM

By **Casey Parks, The Oregonian**

HILLSBORO -- People found smoking in Hillsboro's public parks will be fined \$250, the city council decided Tuesday night.

In a quiet public meeting, the council voted to **ban tobacco products in all city parks**, including those owned by Metro but operated by the city. In the Metro area, only Sherwood has a ban as extensive. Nationwide, 425 municipalities prohibit smoking in parks.

No residents spoke in favor or opposition to the proposed measure, but city leaders said they received a few phone calls from both sides this week.

Though they unanimously approved the ordinance, councilors did ask Parks and Recreation representatives to study the possibility of designated smoking areas in some larger parks.

Those areas "might make (the ordinance) easier to enforce because people will have some place to go," said Councilor Mike Castillo.

## Comments Feed

**View: Oldest first | Newest first**

**chronic44** October 21, 2009 at 12:38PM

Nice way for the city to make money, this is so silly. I do not smoke but I do not feel that people smoking outdoors are any threat to my health. Nice steep fine too, way to go city council glad to know you are making intelligent decisions-geez!

**shakelmakin** October 21, 2009 at 12:42PM

I don't smoke, but I think this is a bad idea. People in control wanting to have even more control of people's lives. Imagine all the cars, trucks, planes, factories and fireplaces burning garbage, spewing smoke into the air, and they are worried about a measly cigarette.

**observerX** October 21, 2009 at 1:06PM

Welcome to the New America - everything bad is Forbidden, everything good is Mandatory.

**03HSgrad** October 21, 2009 at 1:07PM

It's bad enough when I walk downtown and have to walk right in the middle of two lines of people smoking outside a bar. The last thing I want it to go to a park to play catch with a football or frisbee, lay out in the sun, or have a nice relaxing meal and have to smell people smoking. It's disgusting...

**sbrior** October 21, 2009 at 1:11PM

It's the cigarette butts that are a nuisance, especially if you have a very small child who, like a typical young child, is curious and picks up things to have a closer look. Yes, a few people have probably ruined it for other smokers, by inconsiderately leaving their butts next to a park bench, on a rock retaining wall, or even crushing them in the grates of a play structure.

**10xpass** October 21, 2009 at 1:53PM

I completely agree w/ sbrior. I'm all for any legislative action that will keep butts, wrappers, and packages off the ground. Our local park in PDX is littered w/ cigarette garbage. I'm all for live and let live, but it seems like cigarette litter dominates all other trash in our area. I'd like to see some type of refund system for butts, similar to a bottle refunds. I know it's kind of gross, but anything to keep this place a little cleaner would be very appreciated.

**Ron444** October 21, 2009 at 1:13PM

I'm never going to pay the city of Hillsboro a DIME. I already have my electronic cigarette from [whitecloudcigoutlet.com](http://whitecloudcigoutlet.com), and I have big plans to smoke it EVERYWHERE. Including in public parks. And I won't be able to be fined, which means I'll be laughing at all these STUPID smoking bans.

## **Hillsboro Passes Smoking Ban In Parks**

Just hours after the passage of the ordinance, city leaders said they are more worried with educating the public instead of sticking them with \$250 fines. But some people still expressed concern with the new law.

"If they have a problem with it they should add ash trays around the area if they don't like it on the grounds," said smoker Kathy Moore at a park. "But telling you, you can't do it outside is kind of going too far."

Hillsboro joins Sherwood and more than 400 other cities across the country to extend smoking bans well outside of public buildings. And some worry city employees could be overloaded.

"What I do have a problem with is using our code-enforcement officers, who we need in areas right now where we have criminal problems, going around to parks and trying to enforce a smoking law," said Jim Feemster before the city council Tuesday night.

But councilors said posted signs will do the patrolling and not police.

"It's just expected that you would follow the law," said City Councilor Doug Johnson. "And if you don't follow the law somebody may turn you in or go to you and point out to you that the sign is there."

Even though the smoking ban is in effect as of Tuesday night, city councilors did ask the parks commission to explore setting up designated smoking areas and to explore what to do with city employees who work in parks but are also smokers.

## **Smoking Ban Possible For Coos Bay Park**

COOS BAY, Ore. — It could soon be butts out for smokers in Coos Bay city parks, as a new effort is underway by a group of concerned community members, including doctors, nurses and public health workers, to ban smokers from lighting up.

"It's simply a request to modify behavior that's actually in the park where lots of people bring families and children to play. It's about reducing people's exposure to second-hand smoke."

On Tuesday, Jennifer Stephens, a local personal trainer and Coos County Public Health employee, presented a proposal to the Coos Bay City Council, requesting a ban on smoking in all city parks.

"There were a variety of opinions on the council and frankly, a variety of opinions in the audience. Speaking for myself, I'm open to considering it," said Coos Bay Mayor Jeff McKeown.

If an ordinance were to be adopted, Coos Bay wouldn't be the first city in Oregon to do so.

Corvallis, Newport and even Bandon have similar ordinances already in place, banning smoking in public parks.

"It's really those steps in creating more smoke free environments, that have done a tremendous job in reducing smoking rates," said Stephens.

Park goers we talked to say, they're all for it.

"I think it's a great idea actually, because people shouldn't have to be forced to deal with other people smoking if they don't want to, and there's no reason to force it on other people," said park goer Jason Swieck.

"What's important is that people know this isn't an attack on smokers, and it in no way takes away a smokers rights," adds Stephens.

A proposed ordinance is being written up by the city.

McKeown said the ordinance could be brought to the council as soon as their Feb. 16 meeting, at which time it will be available for public comment.

**nwokie** October 21, 2009 at 1:13PM

Smoking is banned at trimet stops, but I haven't seen any sign of enforcement. I hope Hillsboro backs up this ban, and has a few police patrols in the city parks, maybe they can also write a few tickets to dogs off their leashes, and litterers.

**Air\_Mar2002** October 21, 2009 at 1:15PM

I do smoke. And this is nuts. Now its out of control and no common sense is being used. We can't smoke near buildings, can't smoke in buildings (Bars) and now parks? They jacked up the prices and taxes on cigarettes. Come on. You controlling people just keep pushing and pushing and sooner or later its going to come back and bite you. Since it comes down to money, I would like to see a bill passed on wines and liquors, just like the prices on cigarettes. Jack them prices up on the wines and liquors!!! I don't drink. I know more people being hit, injured or killed by drunk drivers then dying from cigarettes.

**harleyrider1978** October 21, 2009 at 1:18PM

ANOTHER DO NOTHING LAW.....NOBODY WILL OBEY IT ANYWAY ,just like the indoor ban.nobody obeys it either.

**RoboChrist Penisaurus** October 21, 2009 at 1:40PM

No smoking on days that end in Y. No smoking when you're alone. Or, with somebody. Keep telling people how free you are in americatown.

**K3nt** October 21, 2009 at 4:43PM

I think this is great! I don't smoke so I really don't care. I also wouldn't mind if there were designated smoking areas in the park(s). Next, maybe we should ban smoking on public sidewalks. More people use the sidewalks than parks.

**singa** October 22, 2009 at 8:34AM

Seems that pushing smokers out of bars has simply caused a greater problem of pushing them on to sidewalks and into parks. Perhaps if it is the litter that is the biggest problem they should fine people for littering with a higher fine for cigarette butts than other trash?

**rocky63215** October 25, 2009 at 12:06AM

Hillsboro should be applauded for their stance. Enjoy the \$250 fine smokers! Just do the right thing and quit already! You'll breathe better and you'll also reduce your risk of lung cancer or killing innocent people around you.

**kpownw** October 30, 2009 at 10:01AM

i think the decision made by Hillsboro to ban smoking in all public parks is a gret way of promoting a healthy community. Heart disease is the number one killer of American adults yet those who smoke are not the only ones faced with the burden of disease. for every eight people that die from smoking, one person will die from second hand smoke. we need to realize that smoking is no longer the norm and that medical research proves that it can be catastrophic to your long term health. the portland office on public health states that 19%of Oregon adults smoke, one of the highest rates on the west coast and this ban is an excellent incentive for people to reduce thier smoking habits. I believe policies like this smoking ban should be implemented throughout the Portland merto area. while enforcement may be difficult hopefully the steep fine will encourage good behavior. A majority of public places in the Portland area have already become smoke free including the OHSU campus, all bars and soon all PCC campuses will be included. I have talked to many people who have said that the increased number of smoke free facilities has been their final push to kick the habit. Prevention is the best and the only way to stop the growing number of smoking realated deaths. By focusing on stopping the problem before it begins we are committing to prevention and by bannind smoking in public parks we can encourage moke people to quit before its too late. I think the Hillsboro community will benefit greatly from implementing more policies like this one

## » City To Go Smoke-Free

By Amy Moss Strong, Editor

Thursday, November 20, 2008 | [2 comment\(s\)](#)

The city of Bandon — and all of its facilities, including City Park, will be smoke-free zones in 2009.

Oregon's new Smoke-Free Workplace law goes into effect on Jan. 1 and will prohibit smoking in workplaces and within 10 feet of building entrances, exits, windows that open and ventilation intakes.

These are the minimum requirements, and local governments can adopt stricter no smoking regulations, according to City Manager Matt Winkel.

After reviewing a recommendation from the City Employees' Safety Committee, the City Council at its last meeting unanimously decided to designate all city facilities as "smoke-free areas," and directed staff to prepare a draft ordinance for adoption.

The proposed regulations would prohibit smoking at all city facilities, including City Hall, City Park (all areas and recreational facilities, including the library, theater and The Barn/conference/community center) and the water and sewer treatment plants.

The City Employees' Safety Committee had proposed that a designated small smoking shed, approximately 8-feet by 12-feet, be constructed at City Hall behind the building on the east side to serve employees, committee and commission members, the public, Police Department visitors and ComSpan employees. A preliminary drawing of the proposed shed was presented to councilors and the location staked behind City Hall for them to review. "I don't even like the look of the shed," said Councilor Nancy Drew, after reviewing the drawing.

"If they want to smoke, they should go to the beach," said Councilor Geri Procetto.

Councilor Chris Powell asked who would police the smoking ban on city properties.

For the City Park area, the council discussed locating a smoking area near the center of the covered walkway along the north side of the Sprague Theater to serve all the facilities in the park.

Councilors didn't like that idea, either.

"I think City Hall should be a smoke-free campus, except inside vehicles," Powell said. The council agreed and voted unanimously that smokers should be allowed to smoke only in their cars at any city facilities, and that a "designated smoking area" would not be designated.

The ordinance will be on the agenda for adoption at the Dec. 1 City Council meeting.

## Bandon Municipal Code, Title 8

### **Chapter 8.28 SMOKE FREE CITY CAMPUSES**

Ordinance History #1575

Sections:

8.28.100 Definitions

8.28.110 Smoking Prohibited on City Campuses

8.28.120 Removal from Premises

8.28.100 Definitions

A. "City Campus" means any City owned property and/or facility where official business, events, or recreational activities are conducted. This includes the land and interior and exterior of City buildings and facilities including, but not limited to, City Hall, Public Works and Electric Department shops and yards, water treatment plant, wastewater treatment plant, sewer pump stations, and all City parks and recreation facilities. It does not include public sidewalks or public streets located outside the boundaries of a City Campus.

B. "Smoking" includes possessing and/or inhaling smoke from a lit cigarette, cigar, pipe or any other tobacco burning device.

8.28.110 Smoking Prohibited on City Campuses

A. Smoking is prohibited on all City Campuses, except within private motor vehicles located in the parking lots.

8.28.120 Removal from Premises

A. Any City Police Officer, City Code Compliance Officer, the City Manager or his/her designated representative shall have the authority to direct any person to leave the City Campus who fails to discontinue smoking on the City Campus after requested to do so by one of the above mentioned City officials or officers.

## City of Grants Pass

6.46.200 Smoking in City Parks is Restricted.

A. Persons are prohibited from smoking in City Parks at all times in the following areas: Children's playground areas; athletic fields and courts; bleachers; grandstands; benches and spectator areas located adjacent to playgrounds, athletic fields and courts; covered picnic areas (including the Pavilion in Riverside Park); restrooms; and concession areas.

(Ord. 4999 §1, 2000)

B. Persons are prohibited from smoking in City Parks in all areas, except paved parking lots, when a festival, concert, or similar public event is scheduled for that park. A limited smoking area may also be designated by the sponsoring agency if said area is clearly identified by signs and borders and is located in a restricted area at the outside edge of said festival, concert, or event. (Ord. 4999 §1, 2000)

C. The use of any tobacco products in any portion of the skate park and surrounding grounds is prohibited. (Ord. 4999, §1, 2000; Ord. 5025 §1, 2000)

## Park Smoking Bans in

Coos Bay  
Corvallis  
Newport  
Bandon  
Roseberg

Grants Pass  
Hillsboro