

**AGENDA**  
**CITY OF BROOKINGS**  
**PARKS AND RECREATION COMMISSION MEETING**  
**Council Chamber - 898 Elk Drive**  
**January 27, 2011 - 7:00 pm**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES**

Minutes of December 16, 2010

**V. PUBLIC APPEARANCES**

**VI. REGULAR AGENDA**

- A. Election of Officers
- B. Recommendations for Appointment to the Parks and Recreation District Formation Steering Committee – Gary Milliman

**VII. INFORMATION UPDATES/DISCUSSION ITEMS**

- A. Parks and Recreation Annual Report – Chair Brown
- B. Lower Stout Park – Commissioner Parrish

**VIII. COMMISSIONER REPORTS/COMMENTS**

**IX. STAFF REPORTS**

- A. SDC Review
- B. DRAFT 2011 Parks Master Plan – Chapters 4 & 5
- C. Make a Difference Day, July 23, 2011 - Project Coordination

**X. ADJOURNMENT**

- A. Next meeting February 24, 2011

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
December 16, 2010

**CALL TO ORDER**

Chair Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Tony Parrish, Don Vilelle, Chair Patricia Brown. Commissioner Tony Baron arrived at 7:13 pm. *Also present:* City Manager Gary Milliman, Parks Facilities Planner Cody Erhart.

**APPROVAL OF MINUTES**

A. **Motion made by Commissioner Vilelle to approve the minutes of November 18, 2010 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

A. Recommendations for Appointment to the Parks & Recreation District Formation Steering Committee – Gary Milliman advised the lists have not been completed, estimates the list at approximately ten people. He also provided copies of news articles concerning the Ft. Bragg Municipal Park District that is looking to restructure in order to pay expenses.

**INFORMATION UPDATES/DISCUSSION ITEMS**

A. Lower Stout Park – Commissioner Parrish advised they are moving along and have acquired plants for the first section, still waiting for the weather to cooperate. They did receive a donation from CCEC of \$200 to go towards the cost of a transformer.

**COMMISSIONER REPORTS/COMMENTS**

Commissioner Parrish – advised Stout Mountain Railway is running and very busy.

**STAFF REPORTS**

- A. DRAFT 2011 Parks Master Plan Distribution – Chapters 1-5, Parks Facilities Planner Cody Erhart indicated the first five updated chapters were included in the agenda packet and requested Commissioners review and provide comments to update the plan.
- B. Chapter 3 Park Classifications [pg. 24]
- Adoption of proposed City park classification – reviewed information regarding park classifications, definitions and proposed changes. Provided further information on parks, state beaches, school district properties, cemeteries, and open spaces. Commissioner Parrish questioned if the North Jetty Beach access off Memory Lane should be included. Discussed identifying Mill Beach as an access point, classifying it separately from Chetco Point and look to identify it as a potential acquisition. Discussed Tanbark triangle and Tanbark overlook, no beach access, easement areas currently defined as access points. Requested Commissioners read through the document and provide further comments.
  - Redwood/Chetco Avenue Parking Lot – suggested to recognize it as an actual City park with mini-park status as Fleet Street Park.
  - Chetco River Overlook – this is an open green space just before you reach the Chetco River Bridge in the state right of way and owned by the state, recommended by Commissioner Baron to recognize it in the parks plan inventory.

C. Make a Difference Day Project Formation – Cody advised Commissioners that this event has been tentatively planned for July 23, 2011 by a church group interested in having a volunteer work day in City parks doing landscaping chores. He suggested the possibility of expanding it into a community-wide volunteer work day to include small scale City projects by recruiting volunteers from organized work groups, service clubs, and citizens; with the possibility of businesses and organizations donating some materials to complete projects. Commissioners believed it was a good idea and volunteers would participate. Cody would like to start planning presentations and recruitment to determine which projects service groups would be interested in assisting with and start to secure funding for them. Requested Commissioners identify projects they would like to include and how they would like to be involved in the event. Planning, coordination of projects, and obtaining materials all to be considered in preparation for the event.

#### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 8:24pm. Next meeting scheduled for January 27, 2011.

Respectfully submitted,

---

Patricia Brown, Chair  
(approved at January 27, 2011 meeting)

City of Brookings  
Parks and Recreation Commission  
2010 End of Year Report

January 27th, 2011

To Mayor Anderson, City Councilors, City Staff, my fellow Commissioners and the citizens of Brookings:

It has been a privilege to serve as Chair of the Brookings Parks and Recreation Commission for the past year, as well as my four-year term as Commissioner. I have learned a lot about how a City works and how a small group of people can make a big difference. The following report is about the developments that occurred during my tenure as Chair.

**Azalea Park**

The athletic fields in Azalea Park were an ongoing subject for the commissioners in 2010. From requests of tree removal to removing dogs, to wishing for additional ball fields and the funding to build them.

December 2010, saw the Capella adorned with Christmas lights and opened to the public at night during the Nature's Coastal Holiday Light Show.

**Bankus Fountain Rehabilitation**

The Bankus Fountain Rehab was completed in May, 2010. Earlier in the year, Commissioner Vilelle and I put together a landscape plan, deciding what varieties of plants would be best for the area and still be in harmony with the existing landscape across 5th Street in the frontage area. Bids for obtaining the plants were put out to three local nurseries and the Lions Club donated money, as did the City of Brookings to purchase the plants. The plants are currently enjoying their new home and seem to be growing well.

**Bud Cross Park/Skate Park**

In April, Daryn Farmer of the Little League Association advised the Commission of repairs being made to the snack shack. He also proposed an addition to the existing snack shack for storage, and to rebuild the current equipment shed. His third proposal was to request concrete stairs with handrails. Unfortunately, without a comprehensive plan and no funding, the stairway was not installed.

In September 2010, Commissioner Baron discussed a plan for a new irrigation system to be installed. He is asking the City to install a water meter with enough pressure to irrigate the athletic fields. A future date is planned for this endeavor.

The skate park, however, did receive some much-needed repairs in 2010. It recently re-opened with the completion of a \$7500 repair that included replacing damaged cap tiles, crack repairs, repainting and sealing the bowl. The new blue bowl is much safer to the skaters than the old rough concrete side surface.

**Chetco Point Park**

The Commission toured Chetco Point Park in June with Public Works Supervisor, Bob Schafer. Our purpose for the tour was to decide to widen the trail with consideration to safety and in keeping the trail as natural looking as possible.

Later that month, Commissioner Vilelle and I were given a very informative tour of the Wastewater Treatment Plant by Ray Page.

### **City Pool**

Season pass fees were discussed and explained to the Commission by Janelle Howard in October of 2010.

### **Easy Manor Park**

A special meeting of the Parks and Recreation Commission was needed on March 17th, to rescind the 'trial period' of 90 days to allow dogs at Easy Manor Park because of reports of a child being bitten, unleashed dogs and dog feces in the park. The ruling still stands, No Dogs Allowed in the park.

The little park is a great place for children to play, families to gather and the public to be assured that grant money can be obtained for some much needed improvements along with ADA requirements that have been met.

### **Lower Stout Park**

The Lower Stout Park Sub-Committee continues to meet despite design changes and a lack of proper funding. The new plan calls for a more simple concept that involves dirt moving, plantings and more community involvement along with a request for electricity and the sealing of the existing parking lot.

2010 was a busy year for the Parks and Recreation Commission, even though some physical projects were not completed. As a commission, we worked on establishing enforceable city ordinances on many of the park rules and regulations. We also worked on the future formation of a Parks and Recreation District and the Commission is still focused on that project.

Safety issues, dog feces in parks and on ball fields are still problems as well as a lack of funds for many of our projects that are on our 'wish lists'.

In conclusion, I thank my fellow Commissioners for their service in 2010. Each of them gives volunteered time to make Brookings the wonderful place it is. I would also like to thank the members of City Staff that helps our commission do their tasks. Thank-you to Gary Milliman, Lauri Ziemer, Joyce Heffington, LauraLee Snook, Diane Morris, Bob Schaefer and Dave Lentz.

Respectfully submitted,

Patricia Brown  
Chair

# Rec district reconsidered closure options

By **CONNIE KORBEL**  
Staff Writer

The public's response to Mendocino Coast Recreation and Park District's desperate appeal for help convinced its finance committee to re-evaluate the pending possible closure of both the C.V. Starr and Mendocino recreation centers.

At the tail-end of a three-hour-plus meeting on Tuesday morning, Dec. 14, the committee agreed to propose to the board at Wednesday's meeting to extend the date to Feb. 28.

The board met at the C.V. Starr Center, 300 S. Lincoln St., at 5:30 p.m.

Interim Administrator Jim Hurst made the case for not taking action on the Dec. 15 deadline. Calling the community's response "astronomical," he said pledges and cash donations exceeding \$172,000 have been received in less than one month.

"We're over halfway there [raising the \$300,000 needed]. That's a remarkable response," Hurst said. "I think we're in a strong enough position to go through the end of February. I know we have sufficient funds to get through February. I'm confident we

can reach the goal in 30 [more] days."

Hurst's recommendation was not a slam-dunk sale.

The committee — including two dubious retired banker Rick McGill and Jerry Thomas — and a few community members gnawed at length on the proposal to keep the doors open and continue programs. The consensus carries the stipulation that Hurst receive individual donor releases to use some of the donations before the entire \$300,000 is raised.

If the board approves the extension, the finance group will re-evaluate the status every two weeks.

Hurst reported two other "positive things happened since the threat to mothball" the facility.

In addition to the fundraising campaign, the solar rebate from PG&E was finally approved — monthly checks for \$2,500 are expected to begin arriving in January — and the December property tax payment came in at \$38,000 more than expected.

Before the solar system came online, the utility bill exceeded \$18,000 every month; since then it's averaged about \$8,000. The

monthly rebate will drop that to around \$5,500, about one-third of the original expense.

"We've come a long way in 10 months, but we have a fiduciary responsibility to continue monthly monitoring of the Starr facility," said Hurst.

MCRPD Board Chairman David Yeomans said, "I believe that in the next 30 to 60 days the rest [of the donations] will materialize."

## Fee changes

The MCRPD board is soliciting input from the public regarding possible rate increases for fees, programs and facilities rental. The board will consider adopting a resolution to increase rates at a publicly noticed future meeting at the C.V. Starr Community Center.

The public is invited to attend meetings and comment, verbally or in writing, to MCRPD, 300 S. Lincoln St., Fort Bragg 95437. Call 964-9446 to receive a copy of proposed rates.

The latest MCRPD board meeting took place Wednesday evening after press time. Check the website, [advocate-news.com](http://advocate-news.com) for details from that meeting.

Ft. Bragg Advocate-News

12-16-10