

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
November 17, 2011

**CALL TO ORDER**

Chair Parrish called the meeting to order at 7:04 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Chair Tony Parrish, Commissioners Tony Baron, Don Vilelle, Mitchell Bolt

*Also present:* Public Works Director Loree Pryce, Councilor Jake Pieper

**APPROVAL OF MINUTES**

- A. **Motion made by Commissioner Baron to approve the minutes of October 27, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

- A. *Capital Improvements Plan Priority List* – PW Director Loree Pryce presented the Parks Priority List as determined at the Parks and Recreation Commission Workshop of November 7<sup>th</sup>. Commissioner Baron recommended combining the Bud Cross ADA paths, generator relocation and picnic area into one project, Chair Parrish suggested doing one project at a time in case there is not enough money to complete all the projects. Going through the Parks priority list, Commissioner Baron advised that the Bud Cross ADA entrance is not an SDC funded project and hinges on volunteers to cover the labor portion. Chair Parrish suggested installation of only one picnic table area at Stout Park rather than two and to use the remaining funds for the Stout Park transformer as there is only a need for one picnic area. **Motion made by Chair Parrish to change the Stout Park picnic area to one picnic area; motion seconded and Commission voted; the motion carried unanimously.** **Motion made by Commissioner Vilelle to approve two benches at Stout Park; motion seconded and Commission voted; the motion carried unanimously.** **Motion made by Commissioner Baron to approve Bud Cross ADA Paths for SDC funding; motion seconded and Commission voted; the motion carried unanimously.** Mill Beach picnic area design plans under development and will be brought back to the Commission at a later date. **Motion made by Commissioner Baron to reduce its priority and remove the Mill Beach Picnic Area from the priority list; motion seconded and Commission voted; the motion carried unanimously.** Questioned location of the Azalea Native Trail which is the trail below the ball fields, some gravel was put down at Make a Difference Day. **Motion made by Commissioner Baron to reduce its priority and remove the Azalea Native Trail from the priority list until able to determine what is needed and if volunteers might be able to do the project; motion seconded and Commission voted; the motion carried unanimously.** **Motion made by Commissioner Baron to approve Bud Cross Picnic Area; motion seconded and Commission voted; the motion carried unanimously.** Discussed if a bench should be installed at the Azalea Park horseshoe area, the type of bench and the actual cost as it is not the same benches at Stout Park. **Motion made by Commissioner Baron to remove the Azalea Park bench at the horseshoe pit area from the priority list until those questions are resolved;** Commissioner Vilelle wondered if anyone had been approached requesting a bench at the horseshoe area, no one had directly; **motion seconded and Commission voted; the motion carried unanimously.** Azalea Park - Permit to grade and fill, project still in planning stages. Subcommittee to meet and report back at January Parks & Recreation

Commission meeting. **Motion made by Commissioner Baron to reduce its priority and remove the Azalea Park - permit to grade and fill from the priority list; motion seconded and Commission voted; the motion carried unanimously.** Stout Park Transformer - Chair Parrish advised a very important part of the project is to have electricity for Stout Park. **Motion made by Chair Parrish to approve Stout Park Transformer; motion seconded and Commission voted; the motion carried unanimously.** Stout Park Drainage Improvements - install needed catch basin or drain. **Motion made by Chair Parrish to remove the Stout Park Drainage Improvements from the priority list and address at a later date; motion seconded and Commission voted; the motion carried unanimously.** Tennis court fencing - Chair Parrish suggested contacting US Tennis Association for possible grant assistance. Amount currently budgeted is to repair fence that is leaning over. **Motion made by Commissioner Baron to leave tennis court fencing on the priority list; motion seconded and Commission voted; the motion carried unanimously.** Bud Cross generator relocation - **Motion made by Chair Parrish to move generator relocation to the top of the priority list; motion seconded and Commission voted; the motion carried unanimously.** Tennis Court lighting - as some budgeted funds have already been used can only do half the lighting this year, replacing lights, poles, possibly installing motion lights, timer lights, or coin operated lights. **Motion made by Commissioner Baron to add tennis court lighting at Bud Cross Park to the priority list and approve installing two lights this year and remaining lights next year; motion seconded by Chair Parrish.** Commissioner Vilelle questioned doing only half of the project a year and if the project needed to be done at all as no tennis court users have come to a meeting requesting new lights. **Commission voted, Commissioner Vilelle and Bolt opposed, the motion failed.** Public Works Director Pryce clarified that funds for the tennis court lighting had been approved by Council and would be from the general fund not SDC funds. **Motion made by Chair Parrish to leave the Tennis Court Lighting on the priority list; motion seconded and Commission voted; the motion carried unanimously.** Project list now has ten projects

- B. *Smoking Ban in Parks* – Public Works Director Pryce provided sample ordinance wording for a smoking ban ordinance. **Motion made by Chair Parrish to recommend smoking ban in parks using ordinance language: Persons are prohibited from smoking in City Parks at all times in the following areas: KidTown and play areas, athletic fields, bleachers, grandstands, benches and spectator areas located adjacent to playgrounds, restrooms and concession areas; motion seconded and Commission voted; the motion carried unanimously. Matter forwarded to City Council.**

## INFORMATION UPDATES/DISCUSSION ITEMS

- A. Lower Stout Park – Commissioner Parrish advised they have cut the tall grasses for the year, and expect the plants to come back healthy next spring.
- B. Bud Cross Park – Commissioner Baron advised that the recent workshop tour of the park gave everyone an overview of what was happening and advised that the new grass is growing at the Bud Cross fields.

## STAFF UPDATES

None

## COMMISSIONER REPORTS/COMMENTS

Commissioner Mitchell – questioned Chair Parrish's letter to the Mayor to disband the Park and Recreation Commission and his reasoning behind it. Chair Parrish advised he was discouraged as the Commission has dwindled down to four Commissioners from seven and at times it is hard to have a quorum present to hold meetings. Frustrated that little items are given to be worked on by the Commission but bigger items are taken directly to the City Council. Commissioner Baron

clarified that he does feel the Commission is appreciated by the City Council and not being overlooked.

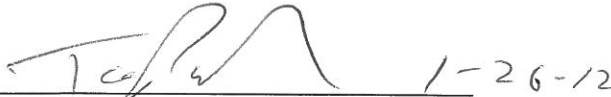
Chair Parrish - advised that Stout Mountain Railway is setting up for the holidays.

Commissioner Vilelle - advised he needs wood chips at Bankus Park, PW Director Pryce advised she will take care of.

**ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 8:31pm. Next meeting scheduled for January 26, 2012.

Respectfully submitted,



Tony Parrish, Chair  
(approved at January 26, 2012 meeting)