

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
October 27, 2011

CALL TO ORDER

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Chair Tony Parrish, Commissioners Tony Baron, Don Vilelle

Absent: Commissioner Mitchell Bolt

Also present: City Manager Gary Milliman, Public Works Director Loree Pryce

APPROVAL OF MINUTES

A. Motion made by Commissioner Vilelle to approve the minutes of September 22, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

Bob Wordall, secretary of the Maclyn Cove Homeowners Association distributed pictures of Mill Beach Road and the parking area. The City has recently acquired the Mill Beach Road property thereby allowing the public vehicle access to Mill Beach which increases the amount of traffic and people who use the Mill Beach area. The homeowners are interested to find out if the City is going to pave the road and parking area and start sweeping the road which pine needles accumulate on and cause slipperiness, if a toilet facility is going to be installed, if they are going to take over the street light that the Condo association now pays for, and since the City has cut back and cleared bushes and willow trees for surveying thus exposing the condominiums stairs to the public if they were going to install some type of plantings or fencing to screen them off. As the plans for Mill Beach are still in the development process, City Manager Milliman requested that the Homeowners Association contact Public Works Director Loree Pryce to get further clarification of the future plans for the Mill Beach area.

REGULAR AGENDA

- A. *Smoking Ban in Parks* – Matter continued from September agenda, Police Lt. Donny Dotson advised a smoking ban would be enforced similar to other City ordinances, an officer would not be dedicated to look for violations, but if a complaint is received and/or they observe a violation a citation would be issued. Believed signage has been successful with banning alcohol use in the park and it would work for smoking. Heather Eller, Curry County Public Health Tobacco Prevention and Education Program Coordinator provided informational material and statistics on tobacco use. Chair Parrish stated the cigarette butt litter is an unsightly problem. Commissioner Baron believes the cigarette butt problem will only move across the street from the park and that having a smoking ban will not stop people from smoking and only make people smoke somewhere else leaving the cigarette butt litter somewhere else. Commissioner Vilelle mentioned use of cigarette butt boxes similar to ones in Alaska. Commissioner Baron agrees cigarette smoking is bad but would like to think more about the ordinance and its implications before making a decision on the issue. Chair Parrish requested the Commission be able to review a draft ordinance of a smoking ban. Matter tabled for further review.
- B. *Capital Improvements Plan Priority List* – PW Director Loree Pryce presented the top 15 park projects as ranked in the 2011 Parks Master Plan and which projects were eligible for SDC funds. City Manager Milliman explained the process to recommend/rank which projects to fund to the City Council with SDC funding or through the General Fund. Commissioners questioned the priority and need for two Chetco Point picnic tables and their exact location and believe it was carried over from the previous Parks Master Plan. **Motion made by Chair**

Parrish to remove the Checto Point picnic areas (2) from the priority list; motion seconded by Commission Baron and Commission voted; the motion carried unanimously. Chair Parrish also questioned the two Stout Park benches and picnic areas as being a priority and stated they were not considered a priority by the Stout Park subcommittee but that getting an electricity transformer was and that is not listed on the priority list. PW Director Pryce explained if these items were no longer priorities they could re-evaluate the list and submit a new list to the City Council. Commissioners proceeded with list review discussing the Mill Beach picnic area plan. Commissioner Baron believed the picnic area could be a start to the Mill Beach project. **Motion made by Commissioner Baron to approve SDC funding for the Mill Beach Picnic area for \$2879, motion seconded by Chair Parrish and Commission voted, Commissioner Vilelle opposed, the motion failed.** Commissioner Vilelle does not believe the project should be approved until the other issues and plans for Mill Beach as previously discussed are developed. **Motion made by Commissioner Vilelle to not proceed with the Stout Park benches, Stout Park picnic areas and the Mill Beach picnic area on the Parks Top 15 Priority list; no second, the motion failed.** Chair Parrish believes another group may take on the Stout Park picnic tables and some of the benches have already been replaced, but he does not want to have them removed from the list. Commissioners questioned location of the Azalea Native Trail and if that project was already done during "Make a Difference Day." For project clarification PW Director Pryce suggested a workshop be scheduled for park site visits to obtain more information and details on the parks projects list. Scheduled workshop for November 7th at 9 am meeting at KidTown parking lot. Matter tabled for further review.

- C. *Rescheduling of November 2011 meeting* – due to the Thanksgiving holiday the November meeting will be rescheduled to November 17th. **Motion made by Commissioner Baron to reschedule the November meeting to November 17th; motion seconded and Commission voted; the motion carried unanimously.** With the reorganization of the Parks & Recreation Commission, meetings will be held every other month so there will be no December meeting and the next scheduled meeting will be January 26th, and election of officers will be in March. **Motion made by Chair Parrish to cancel the December meeting; motion seconded and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Lower Stout Park – Commissioner Parrish advised they have done more planting and are still looking for wood chips. They are redoing the commemorative bricks set in sand as the parking lot drains out in that area and the bricks and sand washed out. They will redo and set the bricks in concrete this time. They will soon be cutting down the wetland area for the winter.
- B. Bud Cross Park – Commissioner Baron advised that major improvements have been made at Bud Cross with the help of volunteers and Public Works including installing a 2" meter backflow device, 320lf of water line, infrastructure for current and future park expansion, both fields properly graded for drainage and seeded with timer irrigation installed, replacing old storm waterline and catch basins, a volunteer painting contractor is painting the snack shack, batting cage, score boxes, and equipment shed so all buildings are the same color, and the rock, junk pile and equipment shed have been removed. Vandals recently destroyed the flagpole; they plan to replace it eventually with a removable flagpole that can be stored in the off-season. Brookings-Harbor Little League will be hosting the 2012 District 8 All Star Little League Tournament and the Major Girls State Tournament bringing in many visitors to the area. Believes picnic tables are items still needed for Bud Cross Park and the priority list needs to be reconsidered to finish Bud Cross Park.

STAFF UPDATES

A. Parks & Recreation Commission Organization Update – City Manager Milliman reviewed City Council Ordinance #11-O-685, whereby the Park and Recreation Commission is reduced to five members, will meet bi-monthly starting in January, 2012, and new commissioners terms will be for two years.

COMMISSIONER REPORTS/COMMENTS

Commissioner Baron – would like to thank Gary, Loree and all of Public Works for their assistance with Bud Cross Park.

Chair Parrish – advised Stout Park Railroad will be running this Saturday for Halloween and then at Christmas the train will be set up next door to Shop Smart in Harbor.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:31pm. Next meeting scheduled for November 17, 2011.

Respectfully submitted,

Handwritten signature of Tony Parrish in cursive, with the date "Nov 17, 12" written to the right of the signature.

Tony Parrish, Chair

(approved at November 17, 2011 meeting)