

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
September 22, 2011

**CALL TO ORDER**

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Chair Tony Parrish, Commissioners Tony Baron, Mitchell Bolt, Don Vilelle

*Also present:* City Manager Gary Milliman, Public Works Director Loree Pryce

**APPROVAL OF MINUTES**

- A. **Motion made by Commissioner Baron to approve the minutes of July 21, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

Mike Harris, 917 Tanana Place, Costa Mesa, CA introduced himself as a visitor with intentions of possibly relocating to the area and his previous experience of being a member of the Parks & Rec Commission in Costa Mesa. In regards to decreasing the number of Commissioners from seven to five, he advised that from his past experiences with a five member commission, it is easier to obtain a quorum and to fill Commission seat positions which is difficult with a seven member Commission, leaving Commissioner seat positions going unfilled.

**REGULAR AGENDA**

- A. Fencing and Improvements at Bud Cross Park – Commissioner Baron requested this item be removed from the agenda and will bring back at a later date.
- B. Smoking Ban in City Parks – City Manager Milliman presented information collected regarding smoking bans in other communities that have enacted similar regulations in their City parks. Commissioner Baron questioned enforcement and how it would impact the Police Department. City Manager Milliman advised that enforcement would be determined by the Police Department. Chair Parrish believed enforcement would be self-enforced and most people would obey the laws, and that potential fire hazards and cigarette butt litter would be reduced. Commissioner Baron believed the Police Department would be unreasonably called upon to enforce the ban in order to eliminate cigarette butt litter and stated he had discussed the issue with Parks Foreman Dave Lentz who had told him he did believe cigarette butt litter was that great. Commissioner Vilelle suggested that a cigarette butt box in the parks might alleviate some of the litter. Commissioners Baron and Vilelle do not agree with imposing further regulations on individuals. Further discussion and input from the Police Department was suggested, item tabled for further review.

**INFORMATION UPDATES/DISCUSSION ITEMS**

*Lower Stout Park* – Chair Parrish advised that the bricks are in at Lower Stout Park and he has received many positive responses and more donations. The next money project is a transformer box for electricity to power the pump of the cistern well, the water feature and park irrigation; if the City were to provide the funds to pay for the transformer, the money raised will go towards the well itself. Also, the Azalea Middle School leadership class will be planting daffodils with Master Gardeners and Azalea Garden Club at a date to be determined.

**STAFF REPORTS.**

- A. City Manager Milliman advised that the City Council will be meeting September 26th and discussing reorganization of the Parks & Recreation Commission, possibly by reducing the

Commission from seven to five members, possibly increasing the number of non-resident Commissioners from one to two, possibly by relieving requirements for regular monthly meetings and by looking at the possibility of having the Commission establish sub-committees for each park, the golf course and major events. Primary discussion is to be the size of the Commission.

- B. City Manager Milliman advised he will be recommending to new Public Works Director Loree Pryce that the Capital Projects Plan Priority list be put on the next agenda for the Commission's review and recommendations to the City Council on which projects to proceed with.
- C. Public Works Director Pryce advised that Public Works had received a complaint about residents using the Stout Park parking lot for long-term overnight parking. Parking enforcement is handled by the Police Department by issuing citations. Suggested signage "No Overnight Parking" with hours posted at the parking lot entrance or on either side; matter to be further reviewed.

### **COMMISSIONERS COMMENTS**

Chair Parish advised he had received emails concerning making "Make a Difference Day" an annual event sponsored by the City, and establishing a sub-committee to start planning for next year. Commissioner Baron found the email complaining about the lack of involvement by the City Council was untrue and believed that negative remark should be addressed. Matter to be investigated to determine if City wants to sponsor event annually.

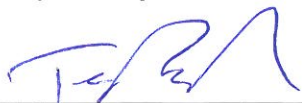
### **PUBLIC COMMENTS**

Mike Harris, 917 Tanana Place, Costa Mesa, CA – in regards to the smoking ban agreed with Commissioner Baron's concerns requiring law enforcement to enforce.

### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 7:37 pm. Next meeting scheduled for October 27, 2011.

Respectfully submitted,



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Tony Parrish, Chair  
(approved at October 27, 2011 meeting)