

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
July 21, 2011

CALL TO ORDER

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Chair Tony Parrish, Commissioners Tony Baron, Mitchell Bolt, Don Vilelle

Also present: City Manager Gary Milliman, Parks Facilities Planner Cody Erhart

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Vilelle to approve the minutes of June 23, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Make a Difference Day – Parks Facilities Planner Cody Erhart distributed outline and gave a review of the projects and timeline planned for the day. Advised that participants will be required to sign up, Commissioner Parrish suggested nametags, so that the team leaders know everyone with a nametag has signed up properly. Lunch will be provided to all volunteers at the Azalea Park band shell. He is expecting a large turnout and many projects to be accomplished.

INFORMATION UPDATES/DISCUSSION ITEMS

Lower Stout Park – Chair Parrish advised that he sent everyone the latest video of Stout Park; that the commemorative bricks have been ordered; and they plan to be on the September Art Walk schedule unveiling the bricks. Also advised that the Lower Stout Park donation brick form is now on the City website.

Hillside Pocket Park – Parks Facilities Planner Cody Erhart advised they have secured an additional source for concrete to finish the project; plants, trees, shrubbery and groundcover are coming. Plan to have all planted and finished in next couple of weeks.

STAFF REPORTS

- A. Cody Erhart advised this is his last Parks & Recreation Commission meeting as his RARE appointment ends in July. He thanked the Commission for their help in his being able to complete the Parks Master Plan 2011. The Commission thanked Cody for all his time and efforts.
- B. Gary Milliman reported that at the July 25th City Council meeting they are scheduled to adopt the Parks Master Plan 2011 and to sign a purchase agreement with South Coast Lumber to acquire the Mill Beach access, a 25' wide strip of land from Mill Beach Road down to the beach, with the ultimate goal to improve beach access. He also advised that the City will be retaining Cody for an extra two weeks to finish up projects and he will soon be announcing the new Public Works Director, who will become the City staff support for the Park & Recreation Commission.

COMMISSIONER REPORTS/COMMENTS

Commissioner Baron – Presented plan for the score booths and the 100 foot retaining wall by the basketball courts that are being built by the MaDD volunteers. Materials, backfill and stone block are being donated. Requested to add Bud Cross Ball Field Improvements to the next meeting agenda, for the Commission to discuss reconditioning of the ball fields, seeding, irrigation and raising the fence height to 6' to secure fields and for ball player safety. Advised they will reuse current 4' fencing in other areas of the park, provided a diagram and fencing price quote. Trying to find funding for the 6' fencing. Chair Parrish questioned the necessity of raising the fence height and suggested alternative measures to save the costs of new fencing. Matter to be discussed again at next meeting.

Chair Parrish – questioned if it was possible to ban smoking in the parks. The amount of litter is becoming overwhelming and the potential for fires exist. Gary advised that he will have staff research the matter.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:30 pm. Next meeting scheduled for August 25, 2011.

Respectfully submitted,



Tony Parrish, Chair ~~Sept. 22,~~
(approved at ~~August 25, 2011~~ meeting)