

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
April 28, 2011

CALL TO ORDER

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Mitchell Bolt, Don Vilelle, Chair Tony Parrish. *Also present:* City Manager Gary Milliman.

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Baron to approve the minutes of March 24, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Relocation of Plants along Chetco Avenue – Gary Milliman advised that the storm drain replacement project between City Hall parking lot and Chetco Avenue which includes the placement of a new manhole in the island landscaped area between Frontage Road and Chetco will begin soon. It needs to be determined what to do with the current plants. Commissioner Parrish advised the plants can be divided, stored and replanted. Divided plants can also be used in other parks. Commissioner Parrish and Vilelle will prepare plan to advise which plants to move.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Lower Stout Park* – Chair Parrish advised Flora Pacifica has donated @\$130 in plants, a work party is planned for May 4, and they are working with Bob Schaefer on moving some large boulders from Azalea Park. Almost 30 bricks have been ordered so far. Dirt is still being donated, trying to have in shape before Azalea Festival weekend.

STAFF REPORTS

- A. Swimming Pool Floor – Gary Milliman advised that Don Scoggins has been hired to remove the current floor surface in the changing rooms and entrance and then grind down to a concrete surface for a non-stick condition this season. Has requested Scoggins provide an estimate for tile floors and other flooring options for future budgeting. Mechanical repairs are also being made. Commissioner Baron asked if it would be possible to move the propane tank over 10 feet for an accessible rail. City Manager to check into moving propane tank.
- B. 2011-2012 Budget – Gary Milliman gave a preview of items being requested in the upcoming budget year, including purchasing the right of way on Mill Beach Road to the beach from South Coast Lumber for \$38,200; tennis court light replacement and ADA sidewalk compliance improvements off Third Streets at Bud Cross Park; and requesting \$5,000 be set aside for KidTown structure repairs. Also have to put in other capital projects pending adoption of the Parks Master Plan. Commissioner Parrish questioned if SDC funds can be used for Stout Park and suggested Stout Park be identified as a capital improvement project and requested two street lights, a bench, trashcan and an electric transformer. Requested commissioners review Capital Improvement Plan and establish a priority list for the next meeting. Other budget items include retaining current staffing and two summer temporary workers, and a new

position of Resource Superintendent responsible for managing parks and resource properties, organizing volunteers, managing the parks master plan, grant writing, water conservation, and regulatory permits relating to City properties. That position was not approved in last years' budget. Also advised Council has approved going out to bid for repairs on the Chetco Point trail bridge which has foundation failure from dry rot.

COMISSIONER REPORTS/COMMENTS

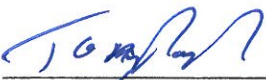
Commissioner Vilelle – wondered if a trashcan is available to be put at the north end of the Chetco Bridge, discussed accessibility by Public Works to be able to empty the trashcan. City Manager to check into.

Commissioner Baron – advised that at the next meeting he will have a plan for Bud Cross Park improvements and would like to discuss writing a grant for Oregon Parks & Recreation.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:35pm. Next meeting scheduled for May 26, 2011.

Respectfully submitted,



Tony Parrish, Chair
(approved at May 26, 2011 meeting)