

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
March 24, 2011

CALL TO ORDER

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Mitchell Bolt, Don Vilelle, Chair Tony Parrish. Introduction and welcome to new Commissioner Bolt.

Also present: City Manager Gary Milliman, Parks Facilities Planner Cody Erhart.

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Baron to approve the minutes of March 3, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

None

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Lower Stout Park* – Chair Parrish advised they are planning to be part of the April Artwalk where they will be making the commemorative bricks with sponsors names. Heathers and a few more garden club plants are ready to be planted.

STAFF REPORTS

- A. DRAFT 2011 Parks Master Plan – Cody Erhart distributed the most comprehensive DRAFT of the 2011 Parks Master Plan to the Commission ~ 90 pgs. This DRAFT includes text for all eight (8) chapters, new maps created in ArcGIS and Adobe Illustrator showing park sites, planning strategies, and city amenities, and a preliminary Capital Improvement Plan. Requested Commission review in detail and come ready to discuss at next month's meeting.
- B. Make a Difference Day (MaDD), July 23, 2011 – Cody advised that the sub-committee meeting of interested organizations have met and reviewed the plans so far. Gave an overview of the current park projects being proposed/planned. Will continue sub-committee meetings to campaign for community support, and gather further assistance in project formation and implementation. Verified that City insurance will cover participating volunteers, sign-up sheets will be made.
- C. Hillside/Chetco Avenue Project – Cody presented site plan, design detail sheets, gave an overview of the construction phasing, level of PW assistance being requested, and public art aspects of the new 'park' site. **Motion made by Commissioner Baron to approve the design as presented; motion seconded, discussion followed.** Commissioner Vilelle expressed desire to include some native plants, Cody explained with current project design two trees are included and more vegetation could be planned. **Commission voted; the motion failed.** The Commission requested a provision that a planting plan be included showing proposed vegetation for the project site. **Motion made by Commissioner Baron to approve preliminary design with condition to provide planting plan of future plantings; motion seconded and Commission voted; the motion carried unanimously.** The plan will be forwarded to the Urban Renewal Agency for approval.

D. Cody gave an overview of the projects he is working on and their timelines and what he will be working on for the duration of his time with the City.

COMISSIONER REPORTS/COMMENTS

Commissioner Baron – advised that he met onsite at Bud Cross Park with Cody, Technical Services Superintendent Richard Christensen and City Engineer Mike Erickson to discuss sidewalks and accessibility planning. He also has observed several bicyclists in the Skatepark and questioned them if they understood the rules of the park, they advised they thought they were allowed if no skateboarders were there. He suggested the rules sign indicate “No Bicycles Allowed” to clarify the matter and the rules be enforced.

Commissioner Vilelle – wondered if the request to reducing Commissioners term had gone before the City Council yet, Gary Milliman advised that the draft ordinance will go before the Council on April 11th.

Chair Parrish – disappointed that they had some vandalism at Stout Mountain Railway from a large rock being dropped on the tracks, approximately \$50 damage, indicated this was the second time this had happened. Also, suggested the old trashcans be repainted and placed in Stout Park to avoid litter.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:46 pm. Next meeting scheduled for April 28, 2011.

Respectfully submitted,

Tony Parrish, Chair
(approved at April 28, 2011 meeting)