

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
March 22, 2012 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

Minutes of January 26, 2012

V. PUBLIC APPEARANCES

VI. REGULAR AGENDA

- A. Election of Officers
- B. Park Signage - PW Director Loree Pryce
- C. Park Furniture Standards - PW Director Loree Pryce
- D. Oregon Parks and Recreation Grant applications Letters of Support for Mill Beach and Tanbark Outlook - PW Director Loree Pryce

VII. INFORMATION UPDATES/DISCUSSION ITEMS

- A. Bud Cross Park – Commissioner Baron

VIII. STAFF UPDATES

IX. COMMISSIONER REPORTS/COMMENTS

X. ADJOURNMENT

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 26, 2012

CALL TO ORDER

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Chair Tony Parrish, Commissioners Tony Baron, Don Vilelle, Mitchell Bolt

Also present: Public Works Director Loree Pryce

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Baron to approve the minutes of November 17, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. *Smoking Ban Penalty in Parks* – PW Director Loree Pryce presented smoking ban penalties which mirrored the skate park penalties of: “the fine for a first offense may be \$50, the second violation shall be \$100, and third violation would be pursuant to Chapter 1.05 BMC” which she indicated could go up to \$720. **Motion made by Commissioner Baron to approve this penalty provision provided, motion seconded by Chair Parrish; - discussion pursued.** Commissioner Vilelle questioned the wording that included “may be fined” and suggested stronger language and larger fines to deter people from committing violations. PW Director Pryce advised she had recommended the same fines to keep park violations standard, but indicated that BMC 1.05.010 states “every offense is a violation which may be punished by a fine up to \$720, provided, that where Oregon statutes impose a lesser penalty for the same offense, then the lesser penalty shall apply. Each day or part of a day for which a violation is committed or persists is a separate offense.” Thus it would be up to the judge to determine the penalty amount for each offense. **Motion made by Commissioner Baron to approve the general penalty 1.05.101 wording, motion seconded by Commissioner Vilelle and Commission voted, the motion carried unanimously. Matter forwarded to City Council.**
- B. *Mill Beach Review and Preliminary Design* - PW Director Loree Pryce presented a conceptual layout for the Mill Beach Improvements. Road improvements have been budgeted for the upcoming year, but the restrooms will be budgeted later or through a grant. Restroom to be elevated above roadway with stair, a ramp, and a picnic table overlooking beach area; parking still a hammerhead design for emergency vehicle turnarounds. Design proposal also includes a seawall along the edge of Macklyn Creek and development of a trail along Macklyn Creek leading up to Mill Beach Road. Questions arose if lighting will be available; if park will be open at night; if overnight camping will be allowed; if possible to close park at dusk; if a gate could be installed - advised that erecting a gate is not possible as no way to turn around once down the road; if signs advising no RV turnaround can be put up. All items yet to be determined. Next step is a meeting with the State Parks for permitting on the seawall and beach access. Item will be brought back before the Commission before project goes out to bid. Suggested renaming area Mill Beach Access to Mill Beach Park.
- C. *Azalea Park Drainage and Grading Proposal* - PW Director Loree Pryce advised the first step to solve the drainage issue is to do a topographical survey to determine the amount of soil to be moved, if it's possible to raise the grade on the storm drain, and to look at the watershed hydrology to make sure the pipe is right size. Drainage issue is a major problem.

Money may be possibly available, next step is budgeting once survey information is obtained.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Lower Stout Park – Commissioner Parrish advised they have raised approximately \$3000 to be used for items they do not get donated. Still selling bricks, have replaced another tree, and bark chips have been spread.
- B. Bud Cross Park – Commissioner Baron advised that the ball field grass is sparse and Little League won't be able to play on fields until May. A 10" storm line has been put in between the two fields, infrastructure is in place for development. Multiple projects are planned including an accessibility ramp, 3rd Street sidewalks, picnic area development, and gas tank relocation.

STAFF UPDATES

PW Director Loree Pryce distributed information on park signage, only one company submitted a bid. Advised there may be money available in this years' budget. Commissioners discussed sign design/format/color/size/price/locations and when/which signs should be replaced. Commissioners agreed that they liked the signs with green background.

Advised that the City Council approved all the of the Park & Recreation Commissions park priority projects. Next step is to order benches and tables. Questioned if we should go ahead and order everything all at once to save money; and if they want the same concrete style and color in all parks. Commissioners suggested staff clean/fix an old trashcan to determine if they are possibly fixable. Discussed developing a standard color for the park picnic tables, trashcans and a standard base of a concrete pad or gravel for trashcans and picnic tables for ease in cleaning. Director Pryce to provide more info.

COMISSIONER REPORTS/COMMENTS

Chair Parrish - advised this is his last meeting, after being on the Commission for 10 years. He has had fun seeing the improvements that have been made while he was on the Commission and will still be involved with Stout Park and working with the Garden Club.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:05pm. Next meeting scheduled for March 22, 2012.

Respectfully submitted,


Chair
(approved at March 22, 2012 meeting)

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: March 22, 2010


Signature (submitted by)

Originating Dept: Public Works

Subject: Park Furniture Standards

Background/Discussion:

On December 12, 2011, City Council unanimously approved use of system development funds for Park amenities as identified in the following Table 1;

Table 1 - Parks Projects - Recommended Funding

	Project	Cost Estimate	Funding Source
Outlined Projects in the Master Plan			
1	Stout Park Benches (2)	879.00	SDC
2	Stout Park Picnic Areas (1)	2,000.00	SDC
3	Bud Cross ADA Paths/Outfield/Sidewalk	78,630.00	SDC
New Projects Voted in Favor of Allocating SDC Funding			
1	Bud Cross - Propane Relocation	800.00	SDC
2	Bud Cross Picnic Area (2)	4,000.00	SDC
3	Stout Park - Transformer	2,000.00	SDC
	Total SDC Recommendation	\$88,309.00	
Other Priority Projects			
1	Bud Cross - Tennis Court Fencing	3,000.00	Propose CIP 2012/13
2	Bud Cross- Tennis Court Lighting	8,000.00	Propose CIP 2012/13
	Subtotal	\$11,000.00	

In order for staff to move forward with ordering the concrete benches and tables, Parks and Recreation Commission needs to advice on the color of the benches and tables. It was decided that benches and tables would be concrete. Chetco Point concrete benches and tables are salmon colored. Please refer to the attached color chart and give staff direction on whether Parks standard benches and tables shall be either salmon (sunset rose), tan (pebble), or green (sierra). The decision will set a standard for all future orders.

Also attached are the trash can receptacle samples used for downtown and the concrete samples for Parks. Staff is needing direction from Parks and Recreation as to which trash can they want ordered, and if concrete, which color.

**OUTDOOR
CREATIONS
INC****Menu**

Home
Tables
Benches
Receptacles
Signs
BBQs & Firepits
Planters
Misc. & Custom
Finishes & Colors
Our Commitment
Our Products
Our Quality
10-Year Guarantee
Customer Service
About Us
Contact Us

Concrete
these
ex.



25 Years
of Quality Experience



[Home](#) ■ [Finishes & Colors](#)

Finishes & Colors

This is the description of Finishes & Colors

Finishes & Colors

Our entire product line can be produced in the colors shown below. Additional custom colors are also available upon request. All of our products are sealed with three coats of anti-graffiti acrylic sealer to richen the color and provide years of durability.

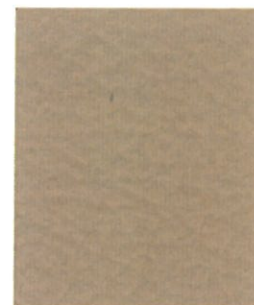
Concrete
Bench
ex.



Pebble



Outback



Sequoia Sand



Yosemite Brown



Sunset Rose



Baja Red

Option 2

Option 1



Mesquite



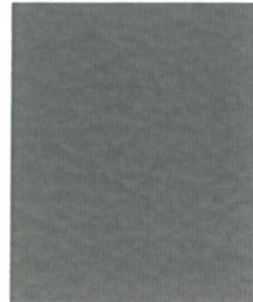
Taupe



Sierra



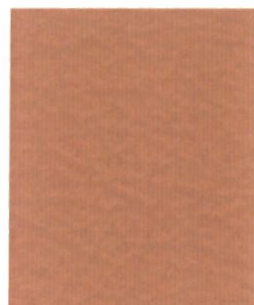
Pewter



Cobblestone



Brick Red



Terra Cotta



Flagstone Brown



Adobe



Kahlua

Textures

We recommend all products be produced with a smooth exterior texture. This finish provides the best long term durability and ease of cleaning for heavy duty pre-cast concrete site furnishings.

Light, Medium and Heavy sandblast finishes are available upon request.

Bench 57

** Downtown Bench*

Douglas Fir Bench

57-60D	6' long, 2 supports, 197 lbs.	\$642.00
57-80D	8' long, 2 supports, 222 lbs.	\$678.00

Ipe Bench

57-60I	6' long, 2 supports, 275 lbs.	\$918.00
57-80I	8' long, 2 supports, 325 lbs.	\$1,045.00

- Elegant design
- Decorative end supports

Materials

Slats:	2" x 3" nom. in choice of Clear Douglas Fir or Ipe (all w/clear preservative treatment)
Supports:	Cast iron
Center Coutour	
Strap:	1/4" x 1-1/2" steel bar
Bracing:	1-1/16" O.D. steel pipe
Fasteners:	Stainless steel
Finish:	See pg 5 for choice of polyester powder finish.

Bench 91

Douglas Fir Bench

91-60D	6' long, 2 supports, 140 lbs.	\$555.00
91-80D	8' long, 2 supports, 158 lbs.	\$580.00

Ipe Bench

91-60I	6' long, 2 supports, 182 lbs.	\$710.00
91-80I	8' long, 2 supports, 210 lbs.	\$795.00

- Traditional design
- Elegant end supports

Materials

Slats:	2" x 3" nom. in choice of Clear Douglas Fir or Ipe (all w/clear preservative treatment)
Supports:	Cast iron
Center Coutour	
Strap:	1/4" x 1-1/2" steel bar
Bracing:	1-1/16" O.D. steel pipe
Fasteners:	Stainless steel
Finish:	See pg 5 for choice of polyester powder finish.

Receptacle 124

** downtown trash Can*

124-31D Douglas Fir, 31-gal. receptacle, 214 lbs. **\$1,305.00**

124-31I Ipe, 31-gal. receptacle, 285 lbs. **\$1,548.00**

- Ornate design
- Detailed w/rosettes

Materials

Top & Bottom	
Bands:	3/8" x 2-1/4" steel
Center Band:	3/8" x 2" steel
Rosettes:	4-1/4" O.D. x 3/4"-thick cast iron
Slats:	2" x 4" nom. in choice of Clear Douglas Fir or Ipe (all w/clear preservative treatment)
Cover:	14-gauge spun steel w/10"-diameter opening secured w/vinyl-coated cable
Liner:	31-gallon galvanized
Finish:	See pg 5 for choice of polyester powder finish.



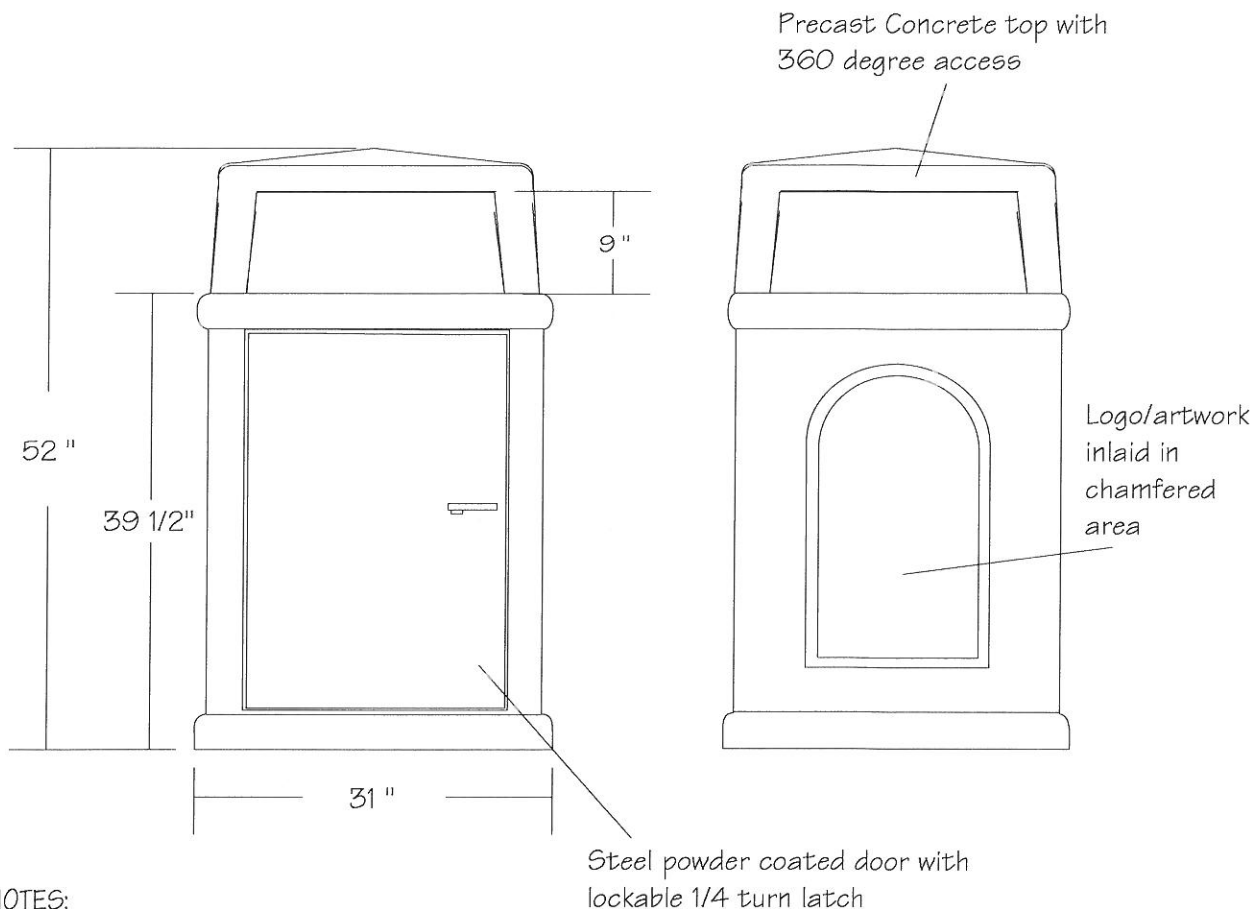
Shown in Green



Shown in Blue



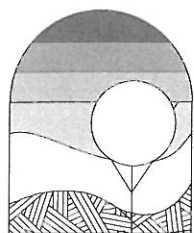
Shown w/Green finish/Ipe



NOTES:

1. Minimum thickness of all areas to be 3.5 inches.
2. Minimum weight to be approximately 2000 lbs.
3. Coloring agents are to be pure mineral oxides and shall be mixed integrally with cement.
4. Concrete mix design to include 8.5 sacks Portland cement per yard with maximum rock size of 3/4" reinforced with #4 and #5 rebar grid. Cured concrete shall attain minimum compressive strength of 7,000 P.S.I. in 28 days.
5. All formed surfaces and edges shall be fully rounded and smooth finished. Finish of all exposed surfaces to have a concrete graffiti-resistant sealer applied.
6. 45 gallon plastic liner provided as standard equipment.

45 GALLON LINER INCLUDED



**OUTDOOR
CREATIONS
INC.**

2270 Barney Street
Anderson, CA 96007
(530) 337-6774
FAX (530) 337-6675

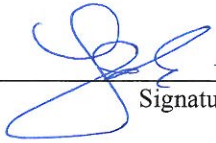
Concrete Side Opening Trashcan

MODEL: 507

DATE: 4/18/06

CITY OF BROOKINGS
PARKS & RECREATION COMMISSION
AGENDA REPORT

Meeting Date: March 22, 2010



Signature (submitted by)

Originating Dept: Public Works

Subject: Park Signage

Background/Discussion:

The Parks and Recreation Commission discussed standard park signs at the January 26, 2012 meeting. The goal is to have standard signage for all City Parks. The Commission directed staff to obtain a sample sign of blue and gold. Please see all attached signage.

Staff requests a decision on the signage and direction to move forward with ordering and installing the selected signage.





Sign Panel is constructed from 3/4" MDO board.
High performance green vinyl applied to face.
Lettering and logos in SignGold engine turn gold film.
Black border, edges, and back of sign to be painted black.

4x4 Pressure Treated Post.
Painted green to match sign face.
Topped with decorative post cover.

