

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
July 26, 2012 - 7:00 pm

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
Minutes of March 22, 2012
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
- VIII. STAFF UPDATES**
 - Trash can at Chetco Bridge
 - Picnic tables ordered
 - No smoking signs
 - Status of Park Maintenance
- IX. COMMISSIONER REPORTS/COMMENTS**
- X. ADJOURNMENT**

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
March 22, 2012

CALL TO ORDER

Vice Chair Commissioner Tony Baron called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Don Vilelle and Mitchell Bolt. Introduction and welcome to Commissioner Patricia Brown

Also present: Public Works Director Loree Pryce

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Vilelle to approve the minutes of January 26, 2012 as written; motion seconded and Commission voted; the motion carried unanimously.**

PUBLIC APPEARANCES

Howard L. Jones, Seaview RV Park, Brookings appeared before the Commission to volunteer his services to rid Azalea Park of moles, only seeking liability protection from the City. Described mole eradication process. Commissioners questioned if there were any restrictions on allowing animals to be killed in the park. PW Director Loree Pryce will check into.

REGULAR AGENDA

- A. *Election of Officers* – **A motion was made by Commissioner Baron and Commissioner Vilelle to appoint Commissioner Patricia Brown as Chair and Commissioner Mitchell Bolt as Vice Chair. The motion was seconded and the Commission voted; the motion carried unanimously.**
- B. *Park Signage* – PW Director Loree Pryce presented park signage options as presented in the agenda packet. Commissioners agreed the traditional blue and white signage was easiest to read. **A motion was made by Commissioner Bolt to approve the traditional blue and white signage. The motion was seconded and the Commission voted; the motion carried unanimously.**
- C. *Park Furniture Standards* - PW Director Loree Pryce reviewed park furniture standards and colors. Commissioner Baron agreed concrete structures picnic tables and trash cans would be the most durable. Commissioner Baron suggested the old trash cans be reconditioned by removing the Plexiglas and the artwork tiles and repainting. Director Pryce advised new trash cans are still currently needed in Azalea Park. Commissioner Vilelle questioned if a trash can could be placed at the bridge by the City or ODOT if they are responsible for that area, PW Director Pryce to check into. **A motion was made by Commissioner Vilelle to approve Option 2 - Pebble for future concrete picnic tables, benches and trash receptacles. The motion was seconded and the Commission voted; the motion carried unanimously.**
- D. *Oregon Parks and Recreation Grant applications Letters of Support for Mill Beach and Chetco Cove Overlook* - PW Director Loree Pryce provided information on the grant applications being worked on by staff and requesting letter of support from the Parks and Recreation Commission. The grants will be going to City Council to recommend approval of the projects to submit grants. Grant funding is a maximum of \$50,000, with the City contributing a 50% match. The Mill Beach grant project would provide an opportunity to do the street improvements this year, but funds are not available to do the amenities this year. The Chetco Cove Overlook grant project is on Tanbark, a strip of property that is deeded to the City for accessible coastal views. The concept is to establish a pathway to a concrete pad with guard

railings at the overlook. The idea is eventually to develop a downward trail that connects to Chetco Point and Mill Beach. **A motion was made by Commissioner Brown to approve a Letter of Support from the Parks and Recreation Commission to the City of Brookings supporting the Mill Beach and Chetco Cove Overlook projects. The motion was seconded and the Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Bud Cross Park – Commissioner Baron advised the grass is taking longer to grow because of the cold weather. They are going to reseed and fertilize in the next few weeks with hopes to be on the fields by June. Volunteer projects to remove rocks, fill holes and get the infields ready for Little League use are being planned. A contractor has volunteered to build the access ramp, a grant will be providing the project materials. The development of the day use area to be done this summer.

STAFF UPDATES

PW Director Loree Pryce advised that the survey of the Azalea Park ballfields is moving forward and will be done when the weather gets better.

The City received a request from Tony Parrish to remove three alder trees at Stout Park, which in a 2008 Geotechnical report had been recommended. The trees have been removed and mulched.

The smoking ban will be going to City Council for ordinance adoption. The fine has been reduced from \$750 to \$75 per occurrence.

The Festival of Arts in August has been canceled for Azalea Park.

PW Director advised that she has been contacted by Adam Briggs who is interested in organizing a youth tennis group and requested the City's support. Commissioners appreciate and support effort being made to begin a program. Requested Mr. Briggs appear before the Commission to clarify group needs and requirements.

COMMISSIONER REPORTS/COMMENTS

Commissioner Brown - questioned if it was necessary to have a Park & Recreation Commissioner attend the Stout Park Subcommittee meetings. Determined that if the subcommittee desires to address the Commission or make a request of the Commission they should appear before the Park & Recreation Commission and a Commissioner was not needed to act as liaison.

Commissioner Baron - submitted his resignation as a Commissioner. Commissioners thanked him for his time and efforts on the commission.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:05pm. Next meeting scheduled for May 24, 2012.

Respectfully submitted,

Patricia Brown, Chair
(approved at May 24, 2012 meeting)