

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
January 26, 2012

**CALL TO ORDER**

Chair Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Chair Tony Parrish, Commissioners Tony Baron, Don Vilelle, Mitchell Bolt

*Also present:* Public Works Director Loree Pryce

**APPROVAL OF MINUTES**

- A. **Motion made by Commissioner Baron to approve the minutes of November 17, 2011 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

- A. *Smoking Ban Penalty in Parks* – PW Director Loree Pryce presented smoking ban penalties which mirrored the skate park penalties of: “the fine for a first offense may be \$50, the second violation shall be \$100, and third violation would be pursuant to Chapter 1.05 BMC” which she indicated could go up to \$720. **Motion made by Commissioner Baron to approve this penalty provision provided, motion seconded by Chair Parrish; - discussion pursued.** Commissioner Vilelle questioned the wording that included “may be fined” and suggested stronger language and larger fines to deter people from committing violations. PW Director Pryce advised she had recommended the same fines to keep park violations standard, but indicated that BMC 1.05.010 states “every offense is a violation which may be punished by a fine up to \$720, provided, that where Oregon statutes impose a lesser penalty for the same offense, then the lesser penalty shall apply. Each day or part of a day for which a violation is committed or persists is a separate offense.” Thus it would be up to the judge to determine the penalty amount for each offense. **Motion made by Commissioner Baron to approve the general penalty 1.05.101 wording, motion seconded by Commissioner Vilelle and Commission voted, the motion carried unanimously. Matter forwarded to City Council.**
- B. *Mill Beach Review and Preliminary Design* - PW Director Loree Pryce presented a conceptual layout for the Mill Beach Improvements. Road improvements have been budgeted for the upcoming year, but the restrooms will be budgeted later or through a grant. Restroom to be elevated above roadway with stair, a ramp, and a picnic table overlooking beach area; parking still a hammerhead design for emergency vehicle turnarounds. Design proposal also includes a seawall along the edge of Macklyn Creek and development of a trail along Macklyn Creek leading up to Mill Beach Road. Questions arose if lighting will be available; if park will be open at night; if overnight camping will be allowed; if possible to close park at dusk; if a gate could be installed - advised that erecting a gate is not possible as no way to turn around once down the road; if signs advising no RV turnaround can be put up. All items yet to be determined. Next step is a meeting with the State Parks for permitting on the seawall and beach access. Item will be brought back before the Commission before project goes out to bid. Suggested renaming area Mill Beach Access to Mill Beach Park.
- C. *Azalea Park Drainage and Grading Proposal* - PW Director Loree Pryce advised the first step to solve the drainage issue is to do a topographical survey to determine the amount of soil to be moved, if it's possible to raise the grade on the storm drain, and to look at the watershed hydrology to make sure the pipe is right size. Drainage issue is a major problem.

Money may be possibly available, next step is budgeting once survey information is obtained.

### **INFORMATION UPDATES/DISCUSSION ITEMS**

- A. Lower Stout Park – Commissioner Parrish advised they have raised approximately \$3000 to be used for items they do not get donated. Still selling bricks, have replaced another tree, and bark chips have been spread.
- B. Bud Cross Park – Commissioner Baron advised that the ball field grass is sparse and Little League won't be able to play on fields until May. A 10" storm line has been put in between the two fields, infrastructure is in place for development. Multiple projects are planned including an accessibility ramp, 3<sup>rd</sup> Street sidewalks, picnic area development, and gas tank relocation.

### **STAFF UPDATES**

PW Director Loree Pryce distributed information on park signage, only one company submitted a bid. Advised there may be money available in this years' budget. Commissioners discussed sign design/format/color/size/price/locations and when/which signs should be replaced. Commissioners agreed that they liked the signs with green background.

Advised that the City Council approved all the of the Park & Recreation Commissions park priority projects. Next step is to order benches and tables. Questioned if we should go ahead and order everything all at once to save money; and if they want the same concrete style and color in all parks. Commissioners suggested staff clean/fix an old trashcan to determine if they are possibly fixable. Discussed developing a standard color for the park picnic tables, trashcans and a standard base of a concrete pad or gravel for trashcans and picnic tables for ease in cleaning. Director Pryce to provide more info.

### **COMISSIONER REPORTS/COMMENTS**

Chair Parrish - advised this is his last meeting, after being on the Commission for 10 years. He has had fun seeing the improvements that have been made while he was on the Commission and will still be involved with Stout Park and working with the Garden Club.

### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 8:05pm. Next meeting scheduled for March 22, 2012.

Respectfully submitted,



Vice Chair - Tony Baron  
(approved at March 22, 2012 meeting)