

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
September 27, 2012

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Introduction and welcome to Commissioner Don Leque

Present: Commissioners Don Laque, Garth Richey and Don Vilelle; Chairperson Patricia Brown

Also present: Parks/Tech Services Supervisor Tony Baron

APPROVAL OF MINUTES

A. Motion made by Chair Brown to approve the minutes of July 26, 2012 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

Sue Mathis, Landscape Architect, who has donated time to provide landscape drawings for Bud Cross Park was attending the meeting and expressed interest in possibly joining the Commission.

REGULAR AGENDA

A. Election of Vice Chair – as another commissioner has joined, Chair Brown asked Commissioner Vilelle to serve as Vice Chair. **A motion was made by Commissioner Richey to appoint Commissioner Vilelle as Vice Chair. The motion was seconded and the Commission voted; the motion carried unanimously.**

STAFF UPDATES

- Maintenance of Chetco Bridge Overlook - Previously Commissioner Vilelle had requested if the City was able to provide a trashcan and maintenance at the northwest end of the Chetco Bridge area. Tony Baron advised that he and Public Works Director Loree Pryce had approached ODOT to determine if there was an agreement they could make with them to take care of the area. He advised there is a strip of land that is City owned behind the area that would allow safe access to provide regular maintenance. ODOT is open to the idea, Tony Baron to develop a concept plan to bring forward for input and then for submittal to ODOT.
- Progress on Parks Projects
 - *Azalea Park* - Snack shack has been broken into, significant damage sustained to DVR, cameras captured footage, but it was dark and camera lens was dirty preventing recognition of images. The gazebo columns have been repaired, doing azalea clean-up and pruning, volleyball courts cleaned up and are being used, bandshell taken down for the season, continuing project of scoping and refining ball field reconfigurations.
 - *Park Signs* - an Eagle Scout has taken on the project of installing the recently purchased park signs at Stout Park and Easy Manor Park. The remaining signs will be installed when current park projects are completed. No smoking signs at parks have been reinstalled.
 - *Frontage Road* - an MOU (Memorandum of Understanding) with the Garden Club is in place, to take care of Frontage Road. They have had a couple of work parties and made great progress to freshen up the landscape.
 - *Bud Cross Park* - approved SDC funding to improve, rebuild and expand ADA accessibility and create a day use picnic area has been started. Sidewalk and stair access is in the process. New tennis court lights have been installed, \$10,000 budget was not sufficient to include new light poles, so current poles were refurbished. Two recycled light fixtures are to be installed at the basketball court. Swimming pool has been drained, pipes and valves

are being repaired and replaced, pool will need resurfacing in future. Will continue to address pool maintenance issues as they come up.

- Tony Baron expressed desire for the public to pursue a dog park. Commissioner Vilelle wished interested dog owners would step forward and initiate efforts to take on the project.
- Rescheduling of November 2012 meeting – due to the Thanksgiving holiday the November meeting will be rescheduled to November 29th.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:28 pm. Next meeting scheduled for November 29, 2012.

Respectfully submitted,



Patricia Brown, Chair

(approved at December 13th, meeting)

2012