

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
July 26, 2012

**CALL TO ORDER**

Chair Patricia Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

Introduction and welcome to Commissioner Garth Richey

*Present:* Commissioners Don Vilelle and Garth Richey; Chairperson Patricia Brown. The City has received notification of Commissioner Mitchell Bolts intent to resign.

*Also present:* Parks/Tech Services Supervisor Tony Baron

**APPROVAL OF MINUTES**

**A. Motion made by Commissioner Vilelle to approve the minutes of March 22, 2012 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

None

**INFORMATION UPDATES/DISCUSSION ITEMS**

A. Bud Cross Park – Parks/Tech Services Supervisor Tony Baron provided the Commission with an update on the improvements and upcoming projects at Bud Cross Park, including an ADA ramp, paths and a picnic area between the two fields. The Little League All Star tournament in June was very successful with 14 teams in town for 5 days.

**STAFF UPDATES**

- Trash can at Chetco Bridge - Previously Commissioner Vilelle had requested if the City was able to provide a trashcan and maintenance at the northwest end of the Chetco Bridge area. Tony Baron advised the area is currently not in the City park inventory and there is no safe way for Public Works to access for maintenance and trash removal. Tony Baron to investigate possibility of being able to take maintenance of area over from ODOT and of having enough manpower to maintain area safely; item carried over to next meeting.
- Picnic tables and trashcans for Bud Cross and Lower Stout Park have been received.
- No smoking signs have been installed in the parks, but recently removed due to a misspelling and returned to the manufacturer for correction.
- Status of Park Maintenance - Tony Baron explained his new position as Parks/Tech Services Supervisor with the City and his duties as Parks/Tech Services Supervisor. Current temporary six month employee handling park maintenance. Do have plans with Azalea Park Foundation and the Garden Club to contract their services to maintain shrubs and plants in parks.
- Tennis Court lights have been budgeted with capital improvements funds of \$10,000, the one bid received included the poles but not the digging up of and replacing the poles and came in at \$10,000. Tony evaluating possibility of salvaging current poles to avoid digging up and having to resurface courts which would raise the project costs. He has met with the tennis supporters in town and encouraged them to organize a non-profit association in order to be eligible for grants that would help.
- Tony advised that the grant recently submitted for Mill Beach has been approved for \$35,000. The Tanbark overlook was not granted.

**COMISSIONER REPORTS/COMMENTS**

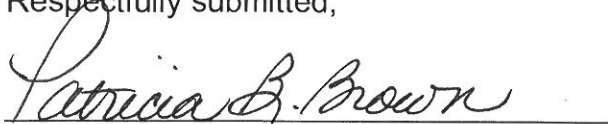
Commissioner Richey requested a tour of the City parks, Commissioner Vilelle and Chair Brown would like to participate also. Tony Baron will make the arrangements.

Chair Brown questioned the need for a vice-chair, but as currently the Commission only has three members decided one was not needed until the Commission gains another member.

**ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 7:38 pm. Next meeting scheduled for September 27, 2012.

Respectfully submitted,



Patricia Brown, Chair

(approved at September 27, 2012 meeting)