

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 24, 2013

CALL TO ORDER

Vice Chair Don Vilelle called the meeting to order followed by the Pledge of Allegiance

ROLL CALL

Present: Commissioners Don Laque, Garth Richey and Don Vilelle

Also present: Parks/Tech Services Supervisor Tony Baron

Absent: Chairperson Patricia Brown

APPROVAL OF MINUTES

A. Motion made to approve the minutes of December 13, 2012 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

Resident of Chetco River Resort was in the audience and was curious about the Park Model caretaker proposal at Azalea Park. She stated that she volunteers with the Azalea Park Foundation and believes it would be a deterrent for vandals if a caretaker was in the park.

REGULAR AGENDA

- Azalea Park Caretakers Residence - Tony Baron discussed the history and current proposal for a caretaker at Azalea Park to deter vandalism in the park. Presented police log of call outs to Azalea Park demonstrating the need for a presence in the park. He advised the position could be made responsible for some park duties, reducing time/costs for PW crews and the facility could include a storage building that would alleviate the need for transporting park equipment. Commissioners questioned the costs, location, responsibilities, and availability of funds. Commissioner Vilelle commented that he could not justify the cost and did not believe it would reduce the problems as a caretaker cannot be in all places at once and believes it might become a game for the juveniles to dodge the caretaker. Tony advised it might work to first try installing more lighting and cameras to alleviate problem. Commissioner Richey believes that live-in park hosts do somewhat deter extracurricular activity from going on but uncertain if it would deter determined vandals. Also was suggested to develop a volunteer patrol program. Commissioners recommended first step of installing additional cameras and lighting to see if that deterred vandalism. **Commissioner Richey made a motion to install extra cameras and increase lighting in Azalea Park; motion seconded and Commission voted; the motion carried unanimously.** Tony Baron to forward recommendation to the City Council.

INFORMATION UPDATES/DISCUSSION ITEMS

- Parks Capital Improvement List - Tony distributed in agenda packet capital improvement list and requested Commissioners prioritize items and return data to him for compilation for the upcoming budget process. Some suggested additional items to be considered included:
 - security camera system at Bud Cross Park and City pool to deter vandalism
 - resurfacing tennis courts and swimming pool
 - replace azaleas at Bankus Fountain
 - park land acquisition at Dawson Tract, Bud Cross, Lundeen Lane to expand parksCommissioners to return lists and Tony to compile the data.
- Parks Maintenance Matrix - Tony presented the park maintenance matrix identifying the amount of time and costs for park maintenance which shows where a lot of time is spent in the parks to establish budgeting, time management in parks and employee responsibility for the

- past six months. Indicates parks have been maintained at a basic level fairly well.
- Unleashed Dog Areas - Tony presented idea to provide unfenced unleashed dog areas in approved park areas for dog owners, which could be an inexpensive way to provide dog owners a dog park, as no fencing would be required would provide an alternative area for dog owners to use rather than the ball fields. Suggested park areas included an area of Stout Park, Bud Cross Park and Azalea Park. Back areas of Stout and Azalea Park are already being used by dog owners. Commissioner Leque and Richey questioned city's liability if dogs bite in a park labeled area and the responsibility of dog owners. The Municipal Code language would have to be changed to accommodate designated unleashed areas and signage would be required. Commission interested in the idea, Tony to bring proposed municipal code language changes to next meeting and proposed rules and regulations.
 - Festival of the Arts at Stout Park - Tony presented Park Use Permit request from Pelican Bay Artists Association to host the Festival of the Arts at Stout Park in August. Applicants have covered requirements by the city and have addressed parking with neighbors in the area, they will be required to pay fees and submit festival details and maps. No objections from the Commission.

STAFF UPDATES

- Progress on Parks Projects
 - *Bud Cross Park* - 95% done, fencing, sidewalks, final details finishing up.
 - *Mill Beach* - design and bidding process scheduled for May, slated for construction this summer.
- *Trail Grant* - have applied for a recreational trail grant for the Harris Beach trail to tie into the ODOT Dawson trail currently in planning.
- Scheduling of February meeting - Tony advised he would like to schedule a February meeting with the commission to finalize and vote on the Capital Improvement List and budgeting. Meeting scheduled for Thursday, February 21, 2013 at 7pm.

COMMISSIONER REPORTS/COMMENTS

Commissioner Richey - advised that his term expires February 1 and would like to reapply. Will submit paperwork.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:21pm. Next meeting is scheduled for February 21, 2013.

Respectfully submitted,

Patricia Brown, Chair
(approved at February 21, 2013 meeting)