

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
November 21, 2013 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

Minutes of September 26, 2013

V. PUBLIC APPEARANCES

VI. REGULAR AGENDA

VII. INFORMATION UPDATES/DISCUSSION ITEMS

- A. Adopt a Highway Program
- B. Ferry Creek Reservoir Recreation Area
- C. Development of a Recreation Component to Parks Master Plan

VIII. STAFF UPDATES

- A. No Smoking at Bus Shelter – BMC Revision Approved
- B. Community Garden – Fleet Street
- C. No Bullying Signs – Parks
- D. Project Progress – Mill Beach, Bud Cross, Security Cameras, Pool Building Painting
- E. Volunteer Appreciation Day

IX. COMMISSIONER REPORTS/COMMENTS

X. ADJOURNMENT

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
September 26, 2013

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:02pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Garth Richey, Don Vilelle and Chair Patricia Brown

Also present: Parks/Tech Services Supervisor Tony Baron

Tony Baron called for a motion to move information Update/Discussion item 7F to Regular Agenda item 6C. **Motion made to move item 7F to 6C; motion seconded and Commission voted; the motion carried unanimously.**

APPROVAL OF MINUTES

A. Motion made to approve the minutes of July 25, 2013 with names corrected; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Bullying Signs - Parks/Tech Services Supervisor Tony Baron introduced Gordon Clay, a representative of the Anti-Bullying Campaign who provided statistics and information on bullying in the local schools. He is requesting "Bully Free Zone" signs be installed in local city parks in October in time for anti-bullying month. Commissioner Vilelle expressed concerns that the signs would not be effective unless the schools and parents were involved and Mr. Clay advised they are trying to get the whole community involved in the effort. **Commissioner Richey made a motion to recommend to the City Council the support of placement of the "Bully Free Zone" signs in certain designated park areas; motion seconded by Chair Brown and Commission voted; the motion carried unanimously.** Matter to be forwarded to the City Council.
- B. Community Garden - Fleet Street - Tony Baron introduced Scott Clapson, a representative of the VISION Council who is interested in establishing a community garden in the city-owned south facing grassy area on Fleet Street with the support and cooperation of the neighboring businesses and the local food bank. Plan to build raised beds; water and maintenance to be provided by adjacent property owners and VISION Council volunteers. **Commissioner Vilelle made a motion to recommend to the City Council to support the idea of the development of a community garden on Fleet Street; motion seconded by Chair Richey and Commission voted; the motion carried unanimously.** Matter to be forwarded to the City Council.
- C. **Bus Shelter/No Smoking in Bankus Park** - Tony Baron advised that the City had received a request for changes to the bus shelter at Bankus Park, which included a sign asking users to allow those who need to sit on a bench be allowed, installation of a shelf, and a No Smoking sign. Bench seating sign and shelving were not considered necessary. Commissioner Vilelle liked the idea of making the whole Bankus Park non-smoking as it would make less litter to pick up. Tony explained the process of enforcement is difficult as it is currently a health ordinance and not in the Brookings Municipal Code (BMC). Tony would like to make all the parks consistent and make the no smoking ban be within 20 feet of the bus shelter, which would be consistent with the other park regulations of no smoking within 20 feet of concessions stands, restrooms, and bleachers by revising the BMC to include "bus shelters",

which would also make it possible for the Police Department to enforce. **Commissioner Vilelle made a motion to forward a recommendation to the City Council supporting a revision to the Brookings Municipal Code (BMC) 12.25.017 to add “public transit facilities within City parks and public open spaces” to the list of prohibited areas for smoking; motion seconded by Chair Richey and Commission voted; the motion carried unanimously.** Matter to be forwarded to the City Council.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Unleashed Dog Area - Stout Park - Tony Baron advised that the City Council approved an unleashed dog area at Stout Park but with the condition that fencing be installed on the remaining two unfenced sides, as there was concern about the area not being completely fenced in. Tony to pursue the cost of fencing.
- B. Mill Beach Access - Tony advised the Mill Beach Access Area is progressing and restrooms will be installed shortly and then an access ramp.
- C. Bud Cross Park Backstops - backstops have been removed and over the next 30 days new backstops to be installed.
- D. Pool Building Painting – Volunteers from the VISION Council and a local contractor have volunteered to paint the pool building, including painting over the mural. A new mural is to be planned.
- E. Volunteer Appreciation Day - City staff organizing a volunteer appreciation picnic on October 12th to recognize and thank volunteers. City developing a volunteer program “MADE” - Make a Difference Everyday - and provide volunteers with t-shirts so they are easily recognized and appreciated.
- F. November Meeting Date changed to Nov. 21, 2013.

STAFF UPDATES

- None

COMMISSIONER REPORTS/COMMENTS

Commissioner Ritchey - advised he has attended some of the County Finance meetings and was surprised to learn the County did not have any knowledge of the Bike Path planned to be built in Brookings and believes it will bring in biking tourist dollars to the City. Tony Baron advised that the City has received a grant for a bike kiosk and is still determining its location.

Commissioner Vilelle - Don wondered if a trashcan has yet to be approved for the Chetco Overlook area. He is willing to stay on the P & R Commission for two more years if one could be located there. Tony advised trashcan is planned to be installed shortly.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:58pm.

Respectfully submitted,

Patricia Brown, Chair
(approved at November 21, 2013 meeting)