

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
September 26, 2013 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

Minutes of July 25, 2013

V. PUBLIC APPEARANCES

VI. REGULAR AGENDA

- A. Bullying Signs
- B. Community Garden – Fleet Street

VII. INFORMATION UPDATES/DISCUSSION ITEMS

- A. Unleashed Dog Area - Stout Park
- B. Mill Beach Access
- C. Bud Cross Park Backstops
- D. Pool Building Painting – Vision Council Volunteers
- E. Volunteer Appreciation Day
- F. Bus Shelter/No Smoking in Bankus Park
- G. November Meeting Date Change to Nov. 21st

VIII. STAFF UPDATES

IX. COMMISSIONER REPORTS/COMMENTS

X. ADJOURNMENT

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
July 25, 2013

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:02pm followed by the Pledge of Allegiance

ROLL CALL

Present: Commissioners Garth Richey, Don Vilelle and Chair Patricia Brown

Also present: Parks/Tech Services Supervisor Tony Baron

APPROVAL OF MINUTES

A. Motion made to approve the minutes of May 23, 2013 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Unleashed Dog area in Stout Park - Parks/Tech Services Supervisor Tony Baron presented staff recommendation supporting the development of an unleashed dog area in Stout Park, as it is the only park that does not have a lot of children activity. He also submitted layout map and some suggested rules. Area is already fenced on two sides and remaining area not to be fenced but marked off to identify boundaries, with fencing budgeted at a later date. Commissioner Vilelle questioned the park hours, and was advised the park was for daylight use only. Commissioners remarked that they believe there is a need for such an area and know of many residents who travel to McVay Park to have their dogs off leash. **Commissioner Ritchey made a motion to recommend to the City Council the support of development of an Unleashed Area at Stout Park; motion seconded by Commissioner Vilelle and Commission voted; the motion carried unanimously.** Matter to be forwarded to the City Council.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Festival of Art in Stout Park - coordinated with the Manley Art Center is scheduled for the first weekend in August. Parks has been preparing and cleaning up park for this new event, planning for approximately 50 vendors throughout the park with a stage and music.
- B. Bear Sculpture at Oasis Park - after much discussion, location has been determined and it will be installed shortly.
- C. Alder Street - Boulder Park ROW - City now considering possibility of installing curb and sidewalk on that side of roadway, so boulders will be removed if that occurs.
- D. Insect Infestation - sprayed all of the azaleas and will do again in late-September. Spray has been effective and believe will have to spray twice yearly from herein to prevent future infestation.
- E. Trees at Azalea Park Ballfield - softball league has requested removal of a large fir tree and myrtlewood tree behind the Azalea softball field as believe them to be hazards. **Commissioner Vilelle made a motion to approve removal of the two trees; motion seconded by Commissioner Vilelle and Commission voted; the motion carried unanimously.**

STAFF UPDATES

- None

COMMISSIONER REPORTS/COMMENTS

Commissioner Ritchey - advised that he been questioned about available City Park and Rec programs, Tony advised that due to budget the only City Park and Rec program is the swimming pool, all other programs are Community Recreation Programs.

Commissioner Vilelle - requested chips for the Bankus Park area and scheduled with Tony and Patt a time for delivery of chips for spreading. Don also advised that he was at the Chetco River overlook and talked to someone who also thought a trashcan was needed there. Tony advised a trashcan is planned for that spot. Tony asked if Don Vilelle was still interested in mowing the grass at the fountain area, Don is interested after he returns from vacation in late August. Tony and Don to discuss further.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:32pm.

Respectfully submitted,


Patricia Brown, Chair
(approved at October 25, 2013 meeting)

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: September 26, 2013



Signature (submitted by)

Originating Dept: Parks

PW/DS Director Approval

Subject: Bully Free Zone Signs in Designated Areas

Motion: To forward a recommendation to City Council supporting the placement of “Bully Free Zone” signs in designated areas in Parks.

Background/Discussion: James Romanello has requested that we consider placing signs in locations where children are at risk of bullying. Staff evaluated the request and has selected areas for placement where children congregate regularly.

Designated Areas:


- Easy Manor Park
- Bud Cross Park – Skate Park & Ball Field Areas
- Swimming Pool
- Azalea Park – Kidtown & Ball Field Areas

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: September 26, 2013



Signature (submitted by)

Originating Dept: Parks

PW/DS Director Approval

Subject: Community Garden at Fleet Street

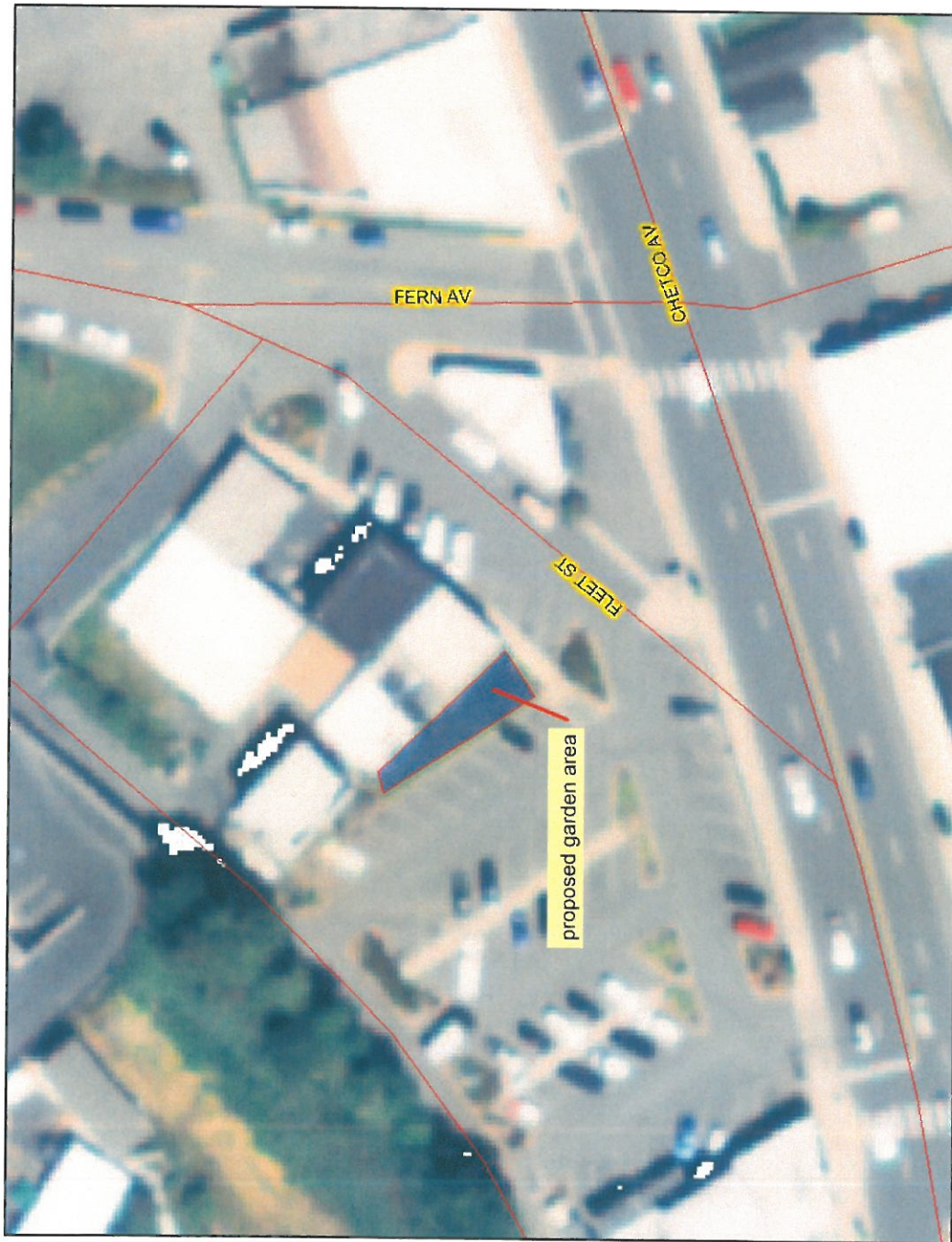
Motion: To forward a recommendation to City Council supporting the development of a Community Garden Space at Fleet Street property.

Background/Discussion: The Brookings Vision Council is requesting permission to develop a raised bed community garden in a green space currently undeveloped. The subject property is overgrown with weeds and is difficult to mow and maintain due to the proximity of vehicles parked in the parking lot adjacent. The plan is to build raised garden beds and grow food for our local food bank. Water to the garden will be supplied by an adjacent property owner and Vision Council volunteers will maintain the garden full time, resulting in no short or long term cost to the City.

Attachments:

- a. Community Garden Map

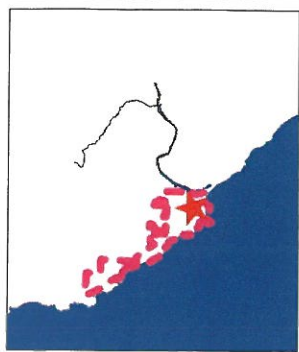
Community Garden - Fleet Street



0 75 150 225 ft.

Map center: 42° 3' 10.27" N, 124° 16' 53.58" W

This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.



- Legend**
- RIVERS
 - ROADS
 - URBAN GROWTH BOUNDARY
 - OCEAN



Scale: 1:761

September 19, 2013

At the September 13, 2013 Curry Disabled Services Advisory Committee meeting, those attending, who were too few to constitute a quorum, decided to make the following recommendations to the City of Brookings' Park Department about the glass shelter that the Curry Public Transit donated to Brookings, which is located in the city's Elmer Bankus Park next to the Ray's Food Place parking lot. These recommendations are made so that riders of Curry Public Transit will be able to use the shelter.

It should perhaps first be explained that Brookings' Public Works Department just installed a small "no smoking" sign in this shelter which has been ineffective. They will also be adding a "No Smoking Within Ten Feet" sign. They also agreed to ask the Parks Department to clean the shelter periodically so that it will be usable.

Our requests are:

1. That a sign asking users of the shelter to allow those who need to sit on its bench

to do so, be mounted inside the shelter. (2)
This is important as travelers, transients and the homeless have been frequently using the bench as a shelf on which to store their belongings, sometimes leaving them there unattended for hours and/or refusing to move them. Also they "hang out" in the shelter and sometimes refuse to allow elderly and disabled transit riders to sit on the bench.

B. We wondered if erecting a shelf or two in the shelter might be a good idea? Wheel-chair access could not be restricted, however.

2. We would like for the phone number of the Brookings Police Department to be put on or near the new "No Smoking Within Ten Feet" sign when it is put up. Lieutenant Donny Dotson has informed Public Works that the police will respond to smoking violations when possible.

3. As there is not enough room in the shelter for all the transit riders waiting for the bus, some riders sit on the benches in Elmer Barkus Park. These riders include

the elderly, pregnant women, children and those with disabilities who cannot be around cigarette smoke. As the park also frequently is used by a sizeable number of people who are "hanging out" and smoking, this creates a problem for transit riders. (3)

We therefore ask that Elmer Barkus Park be designated as a non-smoking area under city ordinance 12.25.017. This would also make enforcement of the no smoking in and around the glass shelter easier for the police; cleaning of the shelter and park easier (as hundreds of cigarette butts are currently around the shelter); and may reduce the number of inebriated transients who hang out in the park, sometimes intimidating transit riders.

Would you please contact us regarding your decision? (541) 661-2170. Thank you

Mary Rowe
P.O. Box 3141
Harbor, OR 97415

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: September 26, 2013

Signature (submitted by)

Originating Dept: Parks

PW/DS Director Approval

Subject: No smoking at Bankus Park.

Motion: To forward a recommendation to City Council supporting a revision to Brookings Municipal Code (BMC) 12.25.017 to add “public transit facilities within City parks and public open spaces” to the list of prohibited areas for smoking.

Background/Discussion: Staff has received complaints about transients and riders smoking inside the bus shelter located at Bankus Park (Rays Parking Lot). The shelter is a popular location for transients to seek shelter in inclement weather. Public Works installed a no smoking signs in the shelter to curb this activity but hasn’t proven effective.

The State wide ban on smoking within 10 ft of a building entryway is only enforceable by the County Health Department and the fines are issued to the building owners, not the smokers as sort of a self policing tactic. The only option for enforcement is to add language to the BMC to include current and future transit facilities. This will allow police to cite violators under 12.25.017(B) Penalties.

In a letter attached, Mary Rowe is requesting a complete ban on smoking at Bankus Fountain Park. An alternative that falls in line with our current BMC language is below.

Existing BMC reads:

12.25.017 Smoking prohibited in designated park areas.

A. Persons are prohibited from smoking in city parks at all times in the following areas: within the fenced area of Kidtown at Azalea Park and all children’s playgrounds, athletic fields, bleachers and benches, and within 20 feet of all restroom and concession facilities.

B. Penalties under this section shall be \$75.00 for each separate offense. [Ord. 12-O-690 § 2.]

Proposed change:

12.25.017 Smoking prohibited in designated park areas.

A. Persons are prohibited from smoking in city parks at all times in the following areas: within the fenced area of Kidtown at Azalea Park and all children’s playgrounds, athletic fields, bleachers and benches, and within 20 feet of all *restroom, concession and public transit facilities within City parks and public open spaces.*

B. Penalties under this section shall be \$75.00 for each separate offense. [Ord. 12-O-690 § 2.]

Attachments: a. Mary Rowe Letter