

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
May 23, 2013 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

Minutes of February 21, 2013

V. PUBLIC APPEARANCES

VI. REGULAR AGENDA

- A. 2013 Pool Schedule & Fees
- B. Bear Sculpture at Oasis Park
- C. Tree Removal at Stout Park

VII. INFORMATION UPDATES/DISCUSSION ITEMS

- A. Alder Street ROW
- B. Chetco Overlook - ODOT ROW Maintenance Agreement

VIII. STAFF UPDATES

IX. COMMISSIONER REPORTS/COMMENTS

X. ADJOURNMENT

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
February 21, 2013

CALL TO ORDER

Chair Patricia Brown called the meeting to order followed by the Pledge of Allegiance

ROLL CALL

Present: Commissioners Garth Richey, Don Vilelle and Chair Patricia Brown

Also present: Parks/Tech Services Supervisor Tony Baron *Absent:* Commissioner Don Leque

APPROVAL OF MINUTES

A. Motion made by Commission Vilelle to approve the minutes of January 24, 2013 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Unleashed Dog Areas - Tony Baron presented proposed BMC revisions to designate areas for future unleashed dog areas in City parks. **Commissioner Ritchey made a motion to accept the suggested revisions to BMC 8A and 12.25.012, Rules and Regulations specific to City owned parks regarding unleashed dogs except in designated areas; motion seconded and Commission voted; the motion carried unanimously.**
- B. Parks Capital Improvement List - Tony Baron presented the completed Parks Capital Improvement List. Commissioner Vilelle and Ritchey questioned the need for a caretakers residence at Azalea Park and requested it be pulled from the list and that further security costs be put into camera and lighting upgrades. Commissioner Ritchey questioned Easy Manor Park maintenance costs and Mill Beach access improvement funds, which Tony explained. Commissioners had no further projects to add. **Commissioner Vilelle made a motion to accept the Parks Project Top 15 with the subtraction of the Azalea Park Caretakers residence for \$82,000; motion seconded and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Safety of large fir tree behind backstop at Azalea Ball Field #2 - Tony Baron believes the tree may be unsafe and has the potential to do property damage and/or physical damage. Would like to get the professional opinion of an arborist as to the trees condition. Commission agreed.

STAFF UPDATES

- Met with ODOT regarding Chetco Bridge area maintenance. Costs and details are still being determined, an intergovernmental maintenance agreement is being pursued.

COMMISSIONER REPORTS/COMMENTS

Chair Brown - Bud Cross Park looking great with handicapped access and improvements.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:34pm.

Respectfully submitted,

Patricia Brown, Chair
(approved at May 23, 2013 meeting)

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

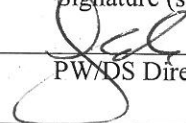
AGENDA REPORT

Meeting Date: May 23, 2013

Originating Dept: Parks



Signature (submitted by)



PW/DS Director Approval

Subject: City Pool programming, schedule & fee revisions.

Motion: To approve revisions to programming, schedule and fee's at the City Pool for the 2013 swim season.

Background/Discussion: In April, Jimmy Trudeau was hired to replace Vicky Goodman as our pool manager. He brings many years of experience from his previous employment as the assistant manager of the Crescent City Pool.

Among Jimmy's duties as the pool manager for the City of Brookings is to set (revise existing) the season schedule and make suggestions on adjustments to programming as well as fees. Upon his review of the previous year's schedule and fee's, he has made some minor adjustments that we believe will increase adult and senior activity at the pool. Along with the programming changes, fees will also need to be revised to match the programming schedule. See attached for summary of changes.

Attachment(s): a. Recommended Schedule & Fee Changes
b. Revised 2013 Pool Schedule

RECOMMENDED CHANGES for 2013

SCHEDULE CHANGES

| | | | |
|------|----------|---|--|
| M-F | 6-8 | Early Bird Laps | |
| | Purpose: | Why not give the lap swimmers an extra 15 minutes to swim (6:00 a.m. as opposed to 6:15 a.m.). It's easier to remember and cleans up the schedule a bit. | |
| M-F | 8-10 | Adult Exercise <i>and</i> Water Aerobics | |
| | Purpose: | More adults will come and swim if they have a longer morning program and an option to engage in their own workout. Gives adults and seniors an opportunity to work out and swim in a calm environment. Makes the pool available to physical therapy and assisted living organizations. | |
| M-F | 10-12 | Swim Lessons | |
| | Purpose: | Cutting morning lessons by one hour (no longer 9-12) will result in an increase in swimming lessons during 10-12 (higher attendance per hour, which is good for the pool). It is also likely that more people will be motivated to sign up for our late afternoon City Private Lessons. | |
| M-F | 4-4:45 | City Private Lessons | |
| | Purpose: | Many parents prefer (and are willing to pay) to have their children enrolled in 1:1 swimming lessons. As an optional single-visit session, it is also more accommodating. | |
| SAT: | 8-12 | Adult Exercise and Laps. (2 lanes in at 10:00) | |
| | Purpose: | We should increase our hours on Saturdays which would enable us to offer a weekend adult exercise program while extending time for lap swimmers. Water aerobics will not be available. | |
| SAT: | 12-1 | Lap Swim | |

FEE CHANGES

| | |
|----------------------------------|---|
| Public Lessons: | From \$30 to \$35. Students come in every day for ½ hr. for two weeks. That's a total of 5 hours for lessons for each session which amounts to only \$6/hr. The City Pool in Crescent City charges 32.50 for a total of 3 hours of lessons for each session which amounts to \$10.83/hr, which is an 80.5% cost differential. Patron attendance for swimming lessons remains extremely high at the aforementioned rate. We should raise our lessons rates by \$5, still making it a great deal for the community. |
| City Private Lessons: | \$18 per 45 minute private 1:1 session. This is an appropriate amount. It would be difficult for the pool to make money if we charge less; it would reduce registrations if we were to charge more. |
| Aerobics: | Just pay regular pool fee! Remove water aerobics fee (as it is only .75 cents more than the pool fee which will be more than covered by the increase in attendance). Patrons will be much happier and appreciate the perk of having an instructor in the water. Furthermore, now that adults have two hours to swim, this fee structure does not make sense as staying an extra hour after the class would mandate a double payment. |
| Nonresident Senior Single Visit: | Previously, local seniors did not receive any kind of price break compared to non-resident seniors. Instead of reducing the fee for local seniors, we have raised the fee for non-resident seniors from \$2.50 to \$3.50. This still provides non-residents seniors a senior discount of .50 cents when compared to adult non-resident fee of \$4.00. |
| Resident 10 Swim Passes: | Now scheduled in similar fashion to that of the City Pool in Crescent City. Each person buying a 10 swim pass will save .50 cents a swim. Over the course of 10 swims, this amounts to a \$5 savings, thus being a great motivator. This only affects the schedule by raising the adult 10 swim fee by \$1.00 (from \$24.00 to \$25.00) and by raising the senior 10 swim fee by \$2 (from \$18.00 to \$20.00). As a reminder, given the addition of an adult exercise program to the schedule, adult programs are now more enticing to the public and we expect to see an increase in adult pass sales. |
| Non-resident 10 Swim Pass: | Are set at the resident single visit price x 10. Hence, if a non-resident wishes to take advantage of resident pricing, they can "do so by purchasing a 10 swim pass". This results in a \$3 increase in the 10x youth non-resident pricing, a \$4 increase in 10x adult pricing, and a \$5 increase in 10x senior pricing. Please note that while this sounds significant, they are still receiving a fantastic deal: each age group receives the same discount of \$10 over the course of 10 swims (a dollar a swim), which is twice the discount that our local residents receiving for their 10x purchases. |



2013 BROOKINGS POOL SCHEDULE

1130 Ransom Ave. Brookings, OR 541.469.4711

SPRING SCHEDULE JUNE 1ST – JUNE 15TH

| Date & Time | | 8:00-10am | 10:00-12am | 12-1 pm | 1:00-4 pm | | | |
|---|--------------------|--------------------------------|----------------------------|-----------|-------------|-------------|----------------|--|
| Saturday June 1 st 8 th , & 15 th | | Adult Exercise | Adult Exercise and Laps | Noon Laps | Public Swim | | | |
| Date & Time | 6:00-8am | 8:00-10am | 10:00-12am | 12:00-2pm | 2:00-4pm | 4:00-6pm | 6-7pm | |
| Monday-Friday June 3 rd -14 th | Early Bird Laps | Adult Exercise and Aerobics | | Noon Laps | | Public Swim | Evening Lap | |

SUMMER SCHEDULE JUNE 17TH – AUGUST 30TH

| Time | 6:00-8 am | 8-10 am | 10 am- noon | 12-1 pm | 1-4 pm | 4-4:45 pm | 5-6:30 pm | 6:30-8:00 pm |
|---------------|--------------------|---|-----------------|-------------|-------------|--------------------------|----------------|-----------------|
| Mon. | Early Bird Laps | Adult Exercise and Aerobics | Swim Lessons | Noon Lap | Public Swim | City Private Lessons! | Evening Lap | Family Swim |
| Tues. | Early Bird Laps | Adult Exercise and Aerobics | Swim Lessons | Noon Lap | Public Swim | City Private Lessons! | Evening Lap | Swim Club |
| Wed. | Early Bird Laps | Adult Exercise and Aerobics | Swim Lessons | Noon Lap | Public Swim | City Private Lessons! | Evening Lap | Family Swim |
| Thurs. | Early Bird Laps | Adult Exercise and Aerobics | Swim Lessons | Noon Lap | Public Swim | City Private Lessons! | Evening Lap | Swim Club |
| Fri. | Early Bird Laps | Adult Exercise and Aerobics | Swim Lessons | Noon Lap | Public Swim | City Private Lessons! | Evening Lap | Family Swim |
| Sat. | | Adult Exercise and Laps (2 lanes from 10-12) | | Noon Lap | Public Swim | Rental Available | | |

FEES

| Admission | Resident | Non-Resident | Ten Swim Pass Resident | Ten Swim Pass Non-Resident | Season Pass Resident | Non-Resident |
|-------------------------|----------|--------------|---------------------------|-------------------------------|-------------------------|--------------|
| Youth, 7-17 yrs | \$2.50 | \$3.50 | \$20.00 | \$25.00 | \$65.00 | \$75.00 |
| Adult, 18-64 yrs | \$3.00 | \$4.00 | \$25.00 | \$30.00 | \$85.00 | \$100.00 |
| Senior, 65+ | \$2.50 | \$3.50 | \$20.00 | \$25.00 | \$60.00 | \$65.00 |
| Family | \$10.00 | \$12.00 | | | \$145.00 | \$180.00 |

Children less than 48" tall free, but must be accompanied by an adult in the water at all times and within arm's reach.


| | | | | |
|--|--------------------------------|---------------------------------|--|--|
| Private Pool Rental | \$60.00 \$90.00 \$125.00 | \$75.00 \$112.50 \$156.25 | 1-30 people 31-60 people 61-90 people |  |
| Swimming Lessons | Session 1: June 17 to June 28 | | Costs | |
| | Session 2: July 8 to July 19 | | \$35.00 for each two-week session-- Resident | |
| | Session 3: July 22 to Aug 2 | | | |
| | Session 4: Aug 5 to Aug 16 | | \$40.00 for each two-week session-- Non-Resident | |
| | Session 5: Aug 19 to Aug 30 | | | |
| CITY PRIVATE LESSONS | Resident | | Non-Resident | |
| June 18 th – August 31 st | Drop In or Reserve: \$18.00 | | Drop In or Reserve: \$20.00 | |
| Drop-ins Welcome! Reservations Preferred. All Ages. \$18 for a 45 minute one-on-one session. | | | | |
| *** ALL LESSONS SUBJECT TO TEACHER AVAILABILITY *** | | | | |

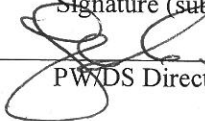
For further info go to <http://www.brookings.or.us/parks%20and%20recreation/Pool/Pool2.htm>.

CITY OF BROOKINGS
PARKS & RECREATION COMMISSION
AGENDA REPORT

Meeting Date: May 23, 2013

Originating Dept: Parks



Signature (submitted by)


PWDS Director Approval

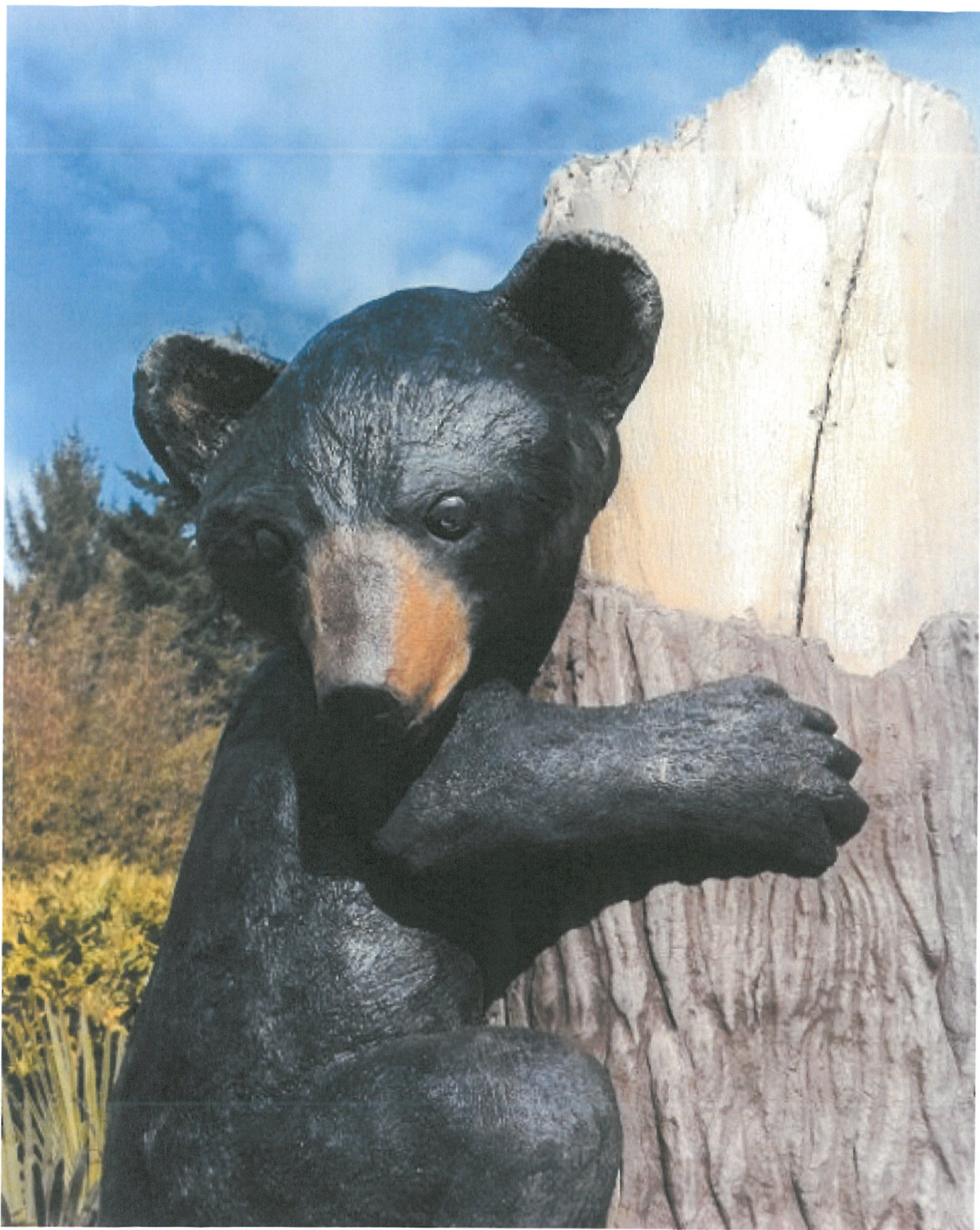
Subject: Bear sculpture at Oasis Park

Motion: To approve and forward a recommendation to City Council for the installation of a Bear Sculpture at Oasis Park donated by local artist Mike Woudstra.

Background/Discussion: The Public Art Committee is recommendation to the Parks and Recreation Commission to approve the installation of a concrete sculpture of two cubs on a tree created by local artist Mike Woudstra. The Sculpture will be located at the Oasis Park secured to a concrete pad permanently with the option of future relocation if required.

Attachment(s): a. Bear Sculpture Photos





CITY OF BROOKINGS
PARKS & RECREATION COMMISSION
AGENDA REPORT

Meeting Date: May 23, 2013



Signature (submitted by)

Originating Dept: Parks

PW/DS Director Approval

Subject: Tree Removal – Stout Park

Motion: To approve the removal of three tan oak trees in the vicinity of the Stout Mountain Railway

Background/Discussion: Lower Stout Park Committee Chair and Stout Mountain Railway Conductor Tony Parrish is requesting the Parks and Recreation Commission consider the removal of three tan oak trees in the vicinity of the Stout Mountain Railway.

Financial Impact: None, trees to be removed and disposed of with donated labor and volunteers.