

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
July 24, 2014 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

Minutes of February 27, 2014

V. PUBLIC APPEARANCES

Tony Parrish – Prohibit Smoking in Stout Park

VI. REGULAR AGENDA

VII. INFORMATION UPDATES/DISCUSSION ITEMS

A. Park Master Plan Update/Addendum - To include trails and recreation programming

VIII. STAFF UPDATES

A. Stout Park lighting & power CIP project.

B. OPRD grant application

C. Bench installation at Chetco Point Park – On hold until slope stabilization project is complete.

IX. COMMISSIONER REPORTS/COMMENTS

X. ADJOURNMENT

Next Meeting – September 25, 2014

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
February 27, 2014

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

ROLL CALL

Tony Baron introduced and welcomed new Commissioner Trace Kather

Present: Commissioners Trace Kather, Garth Richey, Don Vilelle and Chair Patricia Brown

Also present: Parks/Tech Services Supervisor Tony Baron

APPROVAL OF MINUTES

A. Motion made to approve the minutes of November 21, 2013 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

Tony Parrish of Stout Mountain Railway advised they are having issues with vandalism and teenagers smoking in the park. Cigarette butt litter is overwhelming. He would like to request the park become non-smoking to deter the kids from smoking there and that lighting and a camera be installed to deter vandalism. Also would like to propose building a water tower for irrigation of Stout Park and Lower Stout Park as currently the water pressure makes it hard to water. A cistern well and pump is already there, an old water tower also used to be located in Stout Park. He has discussed with SWCC to have a class to plan, build and install a water tower with a standard tank holding 1500 gallons to store water for park use. He is planning to request the mill to donate the lumber, college to donate class time, Tidewater to donate concrete and rebar, and the City to donate labor hours for the foundation and mechanical insides totaling @\$3000. He has applied for a grant that might contribute funds. He would like approval from the Parks & Rec Commission to proceed with planning the project. Tony Baron advised the project needs to be an agenda item for the P & R Commission with further information provided for staff to review in order for them to move forward with a recommendation to City Council. Tony Parrish advised he will take matter to City Council as he did not want to wait two months and would like to have students start working on the project as soon as possible. Commissioners questioned if a water tower would attract more vandalism, Tony Parrish thought lighting and a camera would deter vandalism. He wondered if his group could declare their portion of the park "No Smoking" since they are responsible for that area. Richey requested a written schedule of the plans for the water tower, which Tony said he would provide.

REGULAR AGENDA

A. Parks Capital Improvement Projects List – FY 14-15 – Tony Baron reviewed the information that had been provided in the agenda packet. He advised that lighting and security in Stout Park is on the list. Stout Park Dog Park has already been approved for this year; he is trying to find money for fencing. Discussed park vandalism and security cameras effectiveness.

Motion made to forward Parks Capital Improvement Projects List – FY 14-15 to the City Council; motion seconded and Commission voted; the motion carried unanimously.

B. Azalea Park Ball Field Reconfiguration – Tony Baron advised they have revised the Azalea Park Master Plan that had been developed because of a few design flaws and reviewed the plans and budget. Support from the community recreation athletic leagues, the Chamber of Commerce and the Tourism Promotion Advisory Community has been obtained. Phase I is to develop restrooms. The Brookings Harbor Adult Softball League has @\$25,000 to contribute and grants are being submitted for financial assistance. **Motion made to reaffirm the Commissions support and recommend to the City Council to approve the**

reconfiguration of the ball fields as part of the Azalea Park Master Plan; motion seconded and Commission voted; the motion carried unanimously.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Bench installation at Chetco Point Park – Tony advised that Robert Trust is donating two benches to be installed out on Chetco Point. The City will install them. Mr. Trust is also planning an installation ceremony in the future.
- B. Mill Beach Access Ribbon Cutting Ceremony March 19th 12:00 noon – all commissioners invited to the upcoming ceremony.

STAFF UPDATES

Tony pointed out that new aerial photographs have been installed in the Council Chambers.

COMMISSIONER REPORTS/COMMENTS

Commissioner Vilelle – questioned the little pocket park on Memory Lane and was advised the land was deeded over to the property owners.

Commissioner Richey – advised he would be agreeable to have a meeting next month to discuss Tony Parrish's Stout Park proposal. Committee agreed to meet March 27th if Tony Parrish submitted information, otherwise next meeting would be April 24th.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:40 pm.

Respectfully submitted,

Patricia Brown, Chair
(approved at July 24, 2014 meeting)