

**AGENDA**  
**CITY OF BROOKINGS**  
**PARKS AND RECREATION COMMISSION MEETING**  
**Council Chamber - 898 Elk Drive**  
**July 23, 2015 - 7:00 pm**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES**

Minutes of May 28, 2015

**V. PUBLIC APPEARANCES**

**VI. REGULAR AGENDA**

A. Compassionate Friends Memorial - Azalea Park

**VII. INFORMATION UPDATES/DISCUSSION ITEMS**

A. Disc Golf Course - R.A.R.E Participant - Austin Dunn

B. Native Azaleas - Work Plan

C. Pickle Ball Lines on Tennis Court

D. Azalea Park Ball Field Reconfiguration

**VIII. COMMISSIONER REPORTS/COMMENTS**

**IX. ADJOURNMENT**

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
May 28, 2015

**CALL TO ORDER**

Chair Patricia Brown called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Tom Bozack, Don Vilelle and Chair Patricia Brown

*Absent:* Commissioner Trace Kather

*Also present:* Parks/Tech Services Supervisor Tony Baron and Austin Dunn, RARE employee, and members of the public.

**APPROVAL OF MINUTES**

**A. Motion made to approve the minutes of March 19, 2015 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

A. Dane Tipman – BH School District employee and Azalea Park Foundation volunteer appeared on behalf of the school district and presented a letter from the HS Vice Principal discussing the issue of student activity in Stout Park and their efforts to discourage inappropriate behavior during school hours. They have stepped up their efforts to monitor the problem and plan to continue those efforts to have students act appropriate and respectfully and discourage inappropriate behavior in Stout Park and hope to continue partnering with the City in efforts to maintain Stout Park. Don asked if the school has considered a closed campus and he was advised they have been discussing that option and are reviewing costs. He was aware of the upcoming agenda item to ban smoking in parks and thought school district staff would not oppose that measure. Tony advised that he has noticed a change at Stout Park since the school district began monitoring the area and he's not seen as many kids in the morning, during school or lunch hour and there are less kids congregating afterschool; believes the efforts the school district has taken have made a huge difference.

**REGULAR AGENDA**

**A. Prohibit Smoking in Parks** - Tony reviewed current smoking regulations and presented proposal to prohibit smoking in parks. He thought a ban prohibiting smoking in all park areas would be easier to enforce and that most people would adhere to the rule if it was posted. Committee discussed that state parks, rest areas and public areas already ban smoking. Audience member of 17160 Ocean Park Court, Brookings, advised that he sees juveniles loitering in the parks looking for cigarette butts and that activity would be curtailed. An all out ban would eliminate determining where smoking is allowed and if person smoking is of age before approaching. **Motion made to approve proposed BMC revisions prohibiting smoking in all City parks; motion seconded and Commission voted; the motion carried unanimously.** Matter forwarded to City Council.

**B. Tree Removal – Lundeen Lane – Azalea Park-** Tony reviewed Coos Curry Electrics Coop (CCEC) request to remove 37 fir trees along Lundeen Lane at Azalea Park. Trees are endangering electrical lines and could cause essential damage if they come down during a storm and hit the transmission lines. CCEC willing to pay tree removal costs and timber could be sold for profit which could be used to invest in planting lower growing trees. Commission asked about possibility of thinning out the trees; Tony believed as their root system is so shallow would only weaken the trees and make them more susceptible to coming down in a storm. Commission questioned the public's perception of tree removal in the park which is not

favorable. Candice Michel, 1253 Rowland Lane, Brookings - thought the public's reactions could be mitigated with public notification of the issue and informing them of the problem, so the matter does not turn into a social media complaint campaign which recently happened when some trees in town were taken down. Tony advised that the public is informed and invited to all public meetings; projects and details are publicized well in advance and citizens should make an effort to voice their opinions and concerns before projects are in process. Chris Eckerson, 521 Fir Street, Brookings – spoke saying he is one of the people who posted a comment on social media and that online forums are not going to slow down and it is a place where public officials can see public reaction. Don questioned if trees were thinned out by removing the oldest, weakest, or tallest trees if the roots would improve, Tony did not know. Don thought removal of 37 trees was overkill but thought the safety aspect was the most important. Pat mentioned this same problem occurred a few years ago at Stout Park when trees had to be removed because they had grown into the transmission lines and agreed that again the safety factor was more important to pursue before expensive damage was done. **Motion made by Tom Bozack to recommend to City Council removal of the trees in accordance to the recommendations of Coos Curry Electric; motion seconded and Commission voted; the motion carried unanimously.** Matter forwarded to the City Council.

## **INFORMATION UPDATES/DISCUSSION ITEMS**

- A. Disk Golf Course – Azalea Park** – Austin Dunn provided update and progress report on the Disk golf course, first nine holes will be completed around mid- July. Volunteers have been clearing ground and an Eagle Scout will be installing the baskets. The back nine holes are being excavated and trails are being brush cut, graded and groomed. Have already seen increased activity in the park, including dog walkers and regular walkers using the area which discourages some of the negative activities that occur. Austin advised they have only thinned out some myrtle trees and taken out invasive holly, berry bushes and dangerous alder trees.
- B. Azalea Park – Native Azalea Work Plan** – Tony reviewed Dick Cavendar's letter reviewing Azalea Park. Still working out a plan with Azalea Park Foundation, Master Gardeners, City of Brookings and volunteers to pursue his recommendations. First step may just be pruning and thinning of the azaleas, at this time no fir trees are planned to be removed. Tom recommended when time comes to remove trees to consider time of year for birds nesting.
- C. Recreational Programming – Youth Flag Football League** – Tony been approached to conduct a recreational youth flag football program through the City for boys and girls, 6-14 years during the summer. Jay Jost, 17160 Ocean Park, Brookings, advised he has previously been involved in a flag football league and would like to encourage this type of structured summer activity for kids. Different options to begin establishing a league are available by joining up with an already established NFL youth organization or the City initiating and recruiting sponsors. Flag football season occurs in the summer preparing kids for the fall tackle season league conducted by Curry Youth Football. Initial start up costs would be equipment expenses of @\$2000 which could be paid for by participation fees. Tony would like commission to pursue possibility of establishing more Park and Rec program activities like this and believes it would benefit the community. Drew Farmer, High School Football coach believes the idea would be very well received by parents and would be a great alternative to tackle football for kids. Matter continued for next agenda.

## **STAFF REPORTS**

- A.** Tony advised he has been awarded a grant from West Family Foundation of \$7500 for Azalea Park Ballfields backstops and dugouts, which is one element of the Azalea Park ballfield reconfiguration project. Total project costs are @\$32,000, and hoping to have enough capital improvement funds next year to proceed with the reconfiguration. He is also presenting another Oregon Parks & Rec grant for other elements of the reconfiguration next week in Salem.

- B.** Rhodys at Bankus Park – advised that some of the rhodys have grown thick and large encroaching use of the bench, blocking visibility and encouraging unwanted behavior that can go unseen by the Police Dept; thinning/removal needed. Commissioners to look over the area and let Don know what they think and he will thin out.
- C.** Gerry Livingston has been hired as new Pool Director. Pool is scheduled to open for summer in the next week. Also a new pool heater was installed this week.

### **COMMISSIONER REPORTS/COMMENTS**

Commissioner Bozack – curious about what caused the pathway to subside at Chetco Point, Tony advised it was probably combination of compaction, settling and rain.

Commissioner Vilelle – advised Azalea Park Foundation is reorganizing its board and moving forward. He advised that as of May 7<sup>th</sup> the Azalea Park Foundation had not taken a position on the pruning of the azaleas in Azalea Park.

### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 8:06 pm.

Respectfully submitted,

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Patricia Brown, Chair  
(Approved at July 23, 2015 meeting)


# CITY OF BROOKINGS

## PARKS & RECREATION COMMISSION

### AGENDA REPORT

Meeting Date: July 23, 2015

Originating Dept: Parks

  
\_\_\_\_\_  
Signature (submitted by)  
*Laura Lee Snook*  
\_\_\_\_\_  
PW/DS Director Approval

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Subject: Azalea Park - Compassionate Friends Memorial Monument

Motion: Approve the placement of a Compassionate Friends Memorial Monument in Azalea Park.

Background/Discussion: The Compassionate Friends (TCF) is a non-profit self-help bereavement group assisting those grieving the death their son, daughter, grandchild or sibling. The local North Coast Chapter represented by Georgia Cockerham, is requesting the placement of a monument and bench in the Bandshell area of Azalea Park. The granite bench and monument would be permanently fixed to a concrete slab provided by TCF. They will also be responsible for any required maintenance or graffiti removal as needed.

Financial Impact: none...all cost covered by TCF

Attachments:

- a. Letter of Request
- b. Proposed Monument



# THE COMPASSIONATE FRIENDS

Assisting families after the death of a child

Northwest Coast Chapter

P.O. Box 1595, Brookings, OR 97415, (541) 469-5814

[www.tcfnorthwestcoast.org](http://www.tcfnorthwestcoast.org)

July 23, 2015

Parks and Recreation Commission  
City of Brookings  
898 Elk Drive  
Brookings, OR 97415

RE: THE COMPASSIONATE FRIENDS MEMORIAL MONUMENT

Dear Commissioners:

The Northwest Coast Chapter of The Compassionate Friends kindly requests permission to erect a beautiful memorial, including a bench and vertical monument, in Azalea Park at a location designated by Parks/Technical Services Supervisor Anthony Baron.

The Compassionate Friends (TCF) is a non-profit self-help bereavement group assisting those grieving the death of their son, daughter, grandchild or sibling. The local Northwest Coast chapter is one of more than 660 in the United States and has been helping the bereaved in our community since 2004. During the past 11 years we have communicated with more than 200 people in the southwest Oregon and northwest California communities we serve. In addition to holding monthly meetings we offer a bi-monthly newsletter, grief related pamphlets, library of grief books, summer BBQ, December dinner and an annual Candle Lighting program. We operate solely on donations and charge no fees or dues for these services. Eight local bereaved individuals oversee chapter operations. We also have an Advisory Board of individuals who, because of their profession or avocation, are in contact with the bereaved and provide our chapter as a resource. Everyone associated with the local chapter is a volunteer.


Many individual TCF chapters across the country have erected memorial monuments in scenic locations for the purpose of remembering those who have gone too soon. Our chapter is now in a position to be able to erect two such monuments within the City of Brookings and will be placing one in the William J. Ward Cemetery to remember infants, toddlers and young children. We request to erect in Azalea Park a memorial remembering children, grandchildren and siblings who have died at any age.

Each memorial will consist of a beautiful granite bench and an upright monument secured in a concrete pad. A quotation will be engraved on the front of the bench. Our local chapter name, the TCF logo, date and names of project partners will be engraved on the back. Engraved upon the upright granite monument will be the names, dates of birth and death of those remembered.

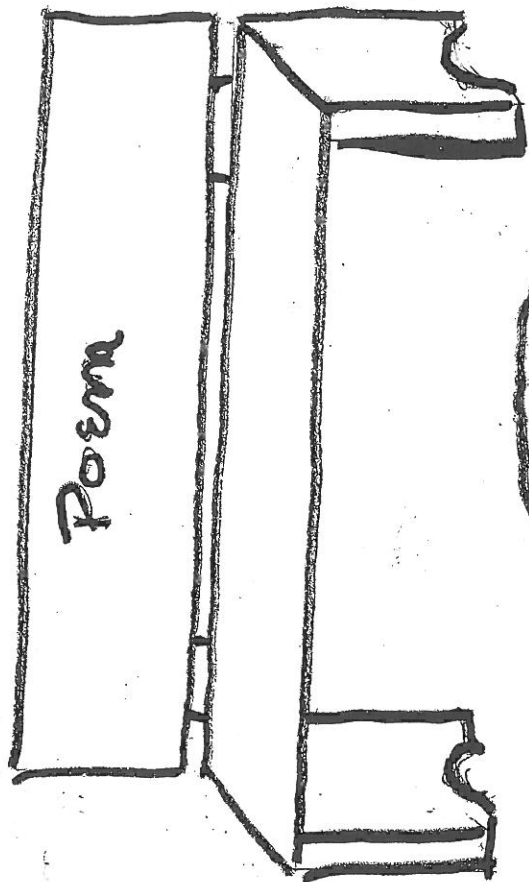
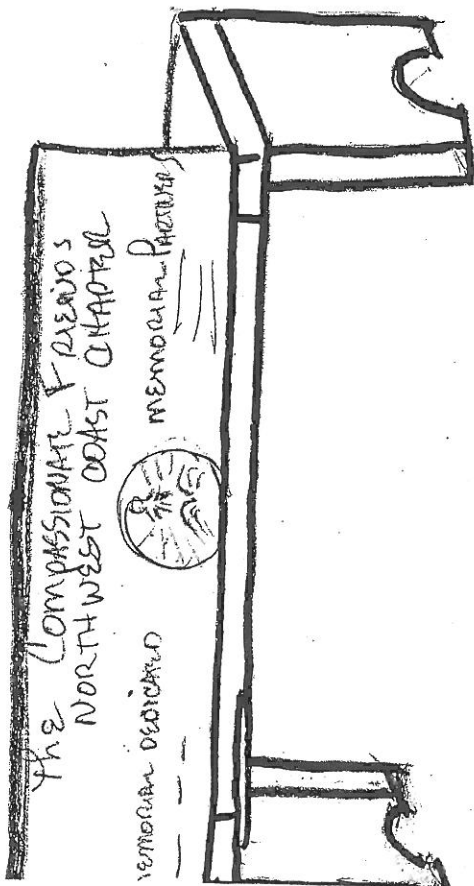
Enclosed for your review is a rendering of the bench and monument, as well as the quotation to be etched on the bench. Also enclosed is a list of those individuals serving on our Steering Committee and Advisory Board, a TCF fact sheet and a couple of the more than 30 brochures we distribute to the bereaved.

On behalf of the Northwest Coast Chapter of The Compassionate Friends I appreciate your time and consideration of our request. Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script, reading "Georgia Cockerham", followed by a long horizontal flourish line.

Georgia Cockerham  
Chapter Leader  
TCF, Northwest Coast



### WRITINGS TO BE ETCHED INTO THE BENCHES:

William J. Ward Memorial Cemetery

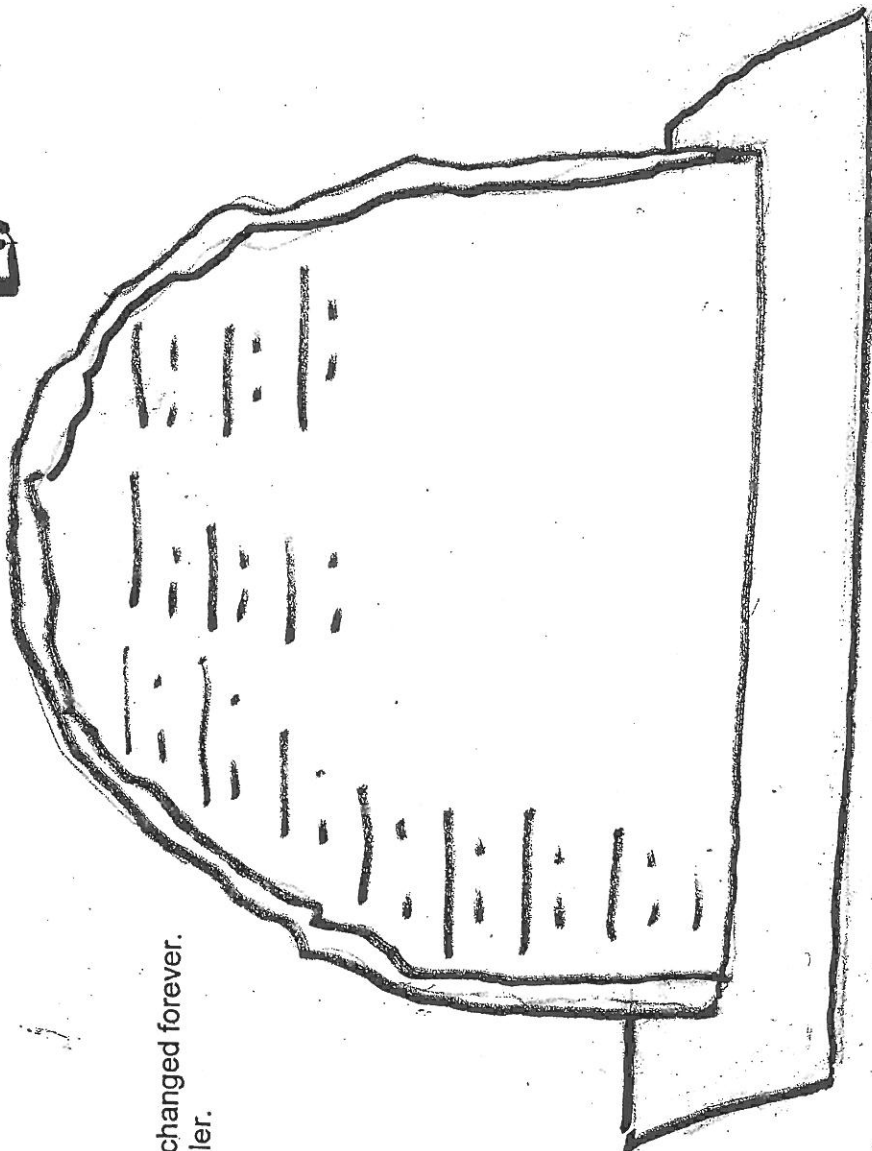
"Our little child you touched our hearts and left our lives somehow changed forever.  
Our joys will be greater, our love will be deeper, our lives will be fuller.  
I shall carry you with me forever my child."

Anonymous

Azalea Park

"They shall grow not old, as we that are left grow old:  
Age shall not weary them, nor the years condemn.  
At the going down of the sun and in the morning  
We will remember them."

Laurence Binyon from For the Fallen.





Mickey Herrell  
17890 Rainbow Rock Road  
Brookings, OR 97415  
(541) 813-1537

July 14, 2015

Via Email: [abaron@brookings.or.us](mailto:abaron@brookings.or.us)

Anthony Baron  
Parks/Technical Services Supervisor  
Brookings, Oregon 97415

Re: Public Tennis Courts - Pickleball Paint Lines

Dear Mr. Baron:

I am writing to you as a follow-up to Paul Wittenmeier's recent discussions with you regarding the public tennis courts on Ransom Drive. I and about 8 to 10 others have been actively playing Pickleball on the tennis courts. In order to play within the Pickleball boundary lines (which are smaller than the standard size tennis court), we measure and lay down blue painter's tape directly onto the court. Needless to say, this is quite time consuming in addition to the cost of the tape.

We would like your approval to have permanently painted Pickleball boundary lines on the tennis court closest to the basketball court. The paint could be an off color, designating the two boundary lines which would not be offensive nor interfere with the play of a tennis game.

Pickleball is gaining in popularity and we're doing our best to spread the word around Brookings. You can learn more about the game at [Pickleball.com](http://Pickleball.com).

Thank you for your time and consideration. Feel free to contact any of the following for additional information:

Mickey Herrell (541) 813-1537	Paul Wittenmeier (541) 661-2334	John McLain (541) 279-1826
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Sincerely,



Mickey Herrell