

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
March 19, 2015 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES
Minutes of January 22, 2015

V. PUBLIC APPEARANCES
A. Azalea Park – Native Azaleas – Dick Cavender

VI. REGULAR AGENDA
A. Disk Golf Course – Azalea Park
B. Parks Capital Improvement List FY 15-16

VII. INFORMATION UPDATES/DISCUSSION ITEMS
A. Prohibit Smoking In Parks

VIII. COMMISSIONER REPORTS/COMMENTS

IX. ADJOURNMENT

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 22, 2015

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tom Bozack, Trace Kather, Garth Richey, Don Vilelle and Chair Patricia Brown. Commissioners welcomed new Commissioner Tom Bozack.

Also present: Parks/Tech Services Supervisor Tony Baron and several members of the public.

APPROVAL OF MINUTES

A. Motion made to approve the minutes of October 16, 2014 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

Tony Parrish provided an update on the Lower Stout Park project, providing their balance sheet and advising that they have changed their plans on the well and will instead install a fountain opposite the bench/picnic table area. Also provided commission with a schedule for the Stout Mountain Railway and details on their upcoming events. He advised the Railway is still recovering from last year's vandalism and said the area continues to be littered with cigarette butts. He would like to see Stout Park smoke free and encouraged commissioners to visit the park and see how much litter is there.

REGULAR AGENDA

A. Azalea Park Foundation – Scott Clapson, liaison for the Azalea Park Foundation presented the Community Garden project proposal. Patt questioned if anyone has shown interest in using the volleyball courts, Tony advised that no one has used the courts for several years and the Port has expressed interest in establishing courts on their property. Don questioned if they had enough participants to keep the garden program running for long term, Scott believes they had enough members to support the project and Tony believes there will be enough collaboration through the Master Gardeners, the Garden Club, and the foundation to sustain it for several years. **Motion made by Garth Richey to recommend to City Council the development of the Azalea Park Community Garden in the location of the sand volleyball courts at Azalea Park; motion seconded and Commission voted; the motion carried unanimously.** Matter forwarded to the City Council.

INFORMATION UPDATES/DISCUSSION ITEMS

A. City Hall, Courtyard Maintenance – Judy Seyle, Garden Club Representative discussed overgrown and inappropriate plants in the courtyard of City Hall and suggested maintenance on some of the plants. The Garden Club has a contract with the City for maintenance of the area and has authority to maintain/remove plants as necessary.

B. Azalea Park, Proposed Frisbee Golf Course – Austin Dunn presented proposal for a Disc Golf Course in Azalea Park advising that the sport attracts visitors to the area, promotes physical activity, would revitalize the park and is a popular tournament event. Ron Cole of Crescent City advised that the disc course in Crescent City is quite popular, a new course has been approved at McVay Rock State Park, and Salmon Run Golf Course is in the stages of approving a course also. He has gone over the proposed course in Azalea Park and thinks it would work. Typically there is no charge to play on a disc golf course, Salmon Run Golf Course will be charging \$5 green fees, but when tournaments are held they could collect participation tournament fees. Tony advised a parking lot on Lundeen Lane is being reviewed. One of the cons of disc golf is bystanders getting

hit by a disc, Mr. Cole advised that with promoting proper disc golfer education, behavior and signage there has been only four instances of people being hit by a disc and only one complaint filed in Crescent City. Don questioned if the disc golf community is known to like alcohol, and was advised that yes they do, and breweries are main sponsors of many tournaments. Disc course maintenance is minimal as disc golfers like fairways to be natural, overgrown vegetation is cleared as needed. Regular park trash collection the only regular maintenance needed. Tony believes more presence in the park might detour some of the vandalism. Shane Stevens, of the Southern Oregon Disc Golf Association advised that the tournament they had this past weekend was very successful and brought many out of area visitors. Ryan LaThorpe of the Southern Oregon Disc Golf Association and owner of In Motion Graphics advised that he has started selling discs and had to reorder several times. Believes disc golf would be a great activity for local students and that other than purchasing discs is free and affordable. Tony encouraged commissioners to forward any questions to him, matter to be continued to next meeting as an agenda item for further commission consideration.

C. Capital Improvement List – Tony provided the 2015-16 FY project list from the parks master plan. Requested Commissioners to prioritize and determine which projects they would like to see accomplished in the next fiscal year and return to him before the next meeting. Advised that Stout Park is experiencing a large amount of vandalism and wondered if they should wait to increase picnic/bench areas in that park. Smoking and litter possibly from students continues to be a problem, and past attempts to make parks non-smoking is not easy to enforce and have not been approved. Unleashed dog park area is still being planned as an Eagle Scout project later this year. Hopes more positive activity in this park may cut down on litter and vandalism.

D. Azalea Park, Native Azaleas – Tony advised he has been in contact with Dick Cavender from Portland and that he is familiar with our region and Azalea Park and he has agreed to assist in formulating a plan to prune and manage the native Azaleas in Azalea Park and Stout Park. He will be visiting the area in mid March when he will be able to do an assessment and help identify the azaleas conditions and develop a plan for their care which the local Master Gardeners would help to formulate and educate work parties in the future on the process of pruning and managing the azaleas.

STAFF REPORTS

Next meeting rescheduled for Thursday, March 19th to coincide with the visit from Dick Cavender on the azaleas.

COMMISSIONER REPORTS/COMMENTS

Commissioner Richey – advised this was his last meeting as he is retiring from the commission and thanked everyone for the work they contribute

Commissioner Bozack – thanked the City for his appointment and is looking forward to his time on the commission. He believes improvements to the parks will only add to the City.

Chair Brown- is encouraged that the Azalea Park Foundation is regrouping and taking on projects.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:31 pm.

Respectfully submitted,

Patricia Brown, Chair
(Approved at March 19, 2015 meeting)

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: March 19, 2015

Originating Dept: Parks


Signature (submitted by)

PW/DS Director Approval

Subject: Azalea Park Disk Golf Course

Motion: Forward a recommend to City Council for the development of a disc golf course at Azalea Park

Background/Discussion: Disc golf is the fastest growing sport in the United States. In the last decade, the number of courses has doubled with over half a million people who report playing regularly. Disc golf has a diverse, enthusiastic, respectful following, and golfers will travel long distances to play on a good 18-hole course. A course in Brookings would bring opportunities for hosting tournaments, attracting hundreds of visitors into the community for a weekend and undoubtedly have a positive impact on tourism and our local businesses. Even without a designated course in our community, Brookings businesses have sold several thousand dollars worth of disc golf equipment in recent years. Despite wicked winter weather, the McVay Rock Open disc golf tournament held in January brought nearly one hundred players and spectators to our community, many of which patronized our hotels and restaurants.

Azalea Park offers the perfect venue for disc golf course. Using the forested area (currently beset by invasive species such as Himalayan Blackberry, English Holly, English Ivy, illegal homeless encampments, graffiti, and trash dumping) as well as other underutilized areas of the park, RARE Participant Austin Dunn has developed a preliminary design for an 18-hole disc golf course that would bring many benefits to the park and our community. The goal is to bring positive energy and activity into these areas of the park and by doing so, push the negative energy and activity out. Our strategy is to implement a disc golf course and complimentary multiuse trails, giving people an opportunity to use and appreciate a major asset of Azalea Park, the forest. The proposed disc golf course would be implemented and maintained by the City of Brookings, while tournaments and events would be held by local organizations, namely, the Southern Oregon Disc Golf Association and the Wild Rivers Disc Golf Club. A similar course installed at Beachfront Park in Crescent City in 2011 sees roughly 100 players each week and offers a space to host large tournaments on a regular basis. With a permanent course at Azalea Park (in addition to future courses at McVay Rock State Park and Salmon Run Golf Course), Brookings would have the facilities to host large tournaments regularly, tapping into the booming sports tourism economy.

The Parks and Recreation Commission discussed the idea of a disc golf course at Azalea Park back in April of 2004. At the time, the proposal was to develop the course within the area of the native azaleas. Concerns regarding park visitor safety as well as protection of the azaleas were brought forward. The current proposed design has addressed many of the concerns brought forward from the last review.

Financial Impact: A preliminary estimate indicates cost to construct the tee boxes and install baskets/targets at \$13,500 without material and labor donations from businesses and community members.

Attachments:

- a. Proposed Course Map
- b. Proposed Budget
- c. Basket Specifications
- d. Discussion Items

Proposed Disc Golf Course & Multi-Use Trail Azalea Park



Legend



Safety Signage



Tee Pad



Basket



Flight Path



Azaleas

Trails



Unpaved



Paved



Proposed Multi-Use



0

250

500

1,000 Feet

For presentation at COB Parks and Recreation
Commission Meeting 3/19/2015

Brookings GIS; adunn Date: 3/11/2015

Azalea Park Disc Golf Course Budget

	<u>ITEM</u>	<u>PRICE</u>	<u>x 9 holes</u>	<u>x 18 holes</u>	<u>x 21 holes</u>
<u>TARGETS</u>					
	Baskets (DGA Mach 5)	\$340	\$3,060	\$6,120	\$7,140
	Shipping		\$565	\$565	\$565
	Additional Anchors (DGA)	\$25	\$225	\$450	\$525
	Pad Lock (Abus locks)	\$25	\$225	\$450	\$525
<u>TEES</u>					
	Concrete Tee Pads (5'x12'x4")	\$200	\$1,800	\$3,600	\$4,200
	Gold Tee Pad Numbers	\$5	\$45	\$90	\$105
<u>SIGNAGE</u>					
	Tee Signs	\$100	\$900	\$1,800	\$2,100
	Course Map/Message Board	\$400	\$400	\$400	\$400
TOTAL			\$7,220	\$13,475	\$15,560

Note : We will be seeking business sponsors and donations to reduce/eliminate costs of the course to the city

Note : The preparation and installation of the course will rely on donated volunteer labor, valued at \$21.35/hr. Approximately 210 volunteer hours will be required.

210 Volunteer Hours	\$21.35/hr	\$4,483.50	\$4,483.50	\$4,483.50
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CAUTION
DISC GOLF COURSE
CHECK FOR PEDESTRIANS
CROSSING FAIRWAY
THROW ONLY WHEN CLEAR



Azalea Park Disc Golf Course Discussion

- The proposed course would attract positive activities and traffic to areas of Azalea Park that currently harbor illegal activity, such as camping, trash-dumping, and vandalism.
- The cost of installing a disc golf course is a small fraction of the cost of installing other recreational facilities such as tennis and basketball courts, and it can accommodate many more people at one time.
- Similar courses in our region draw 100-200 people per week, depending on the season.
- A single round of play on the proposed course would equate to about two miles of walking—great exercise for people of all ages!

Introduction

Disc golf is an increasingly popular sport, with over 5,000 courses and an estimated 500,000 regular players in the US alone. It provides a great recreation opportunity for anyone, regardless of age, gender, or economic status. A disc golf course is relatively inexpensive and impacts to the land are minimal, while providing many benefits to public health and the local economy. The City of Brookings lacks a disc golf course and could benefit from the increased tourism it would bring, especially during tournaments, which have the potential to draw hundreds of people.

Elements of a Disc Golf Course

Tee pads – typically 5' by 12'; can be cement, rubber, crushed rock, mulch, or other non-hard surface.

Baskets – PDGA-sanctioned, industry-standard disc golf targets.

Signage – signs will display hole layout and information at each tee. A map and message board will be installed at the beginning of the course.

Proposed location & Phasing

Several acres of Azalea Park are well-suited for a disc golf course. Primarily, the areas surrounding the ball fields and the undeveloped wooded areas on the south side of the park. The initial phase would include the installation of a nine-hole course, starting and ending south of the ball fields. A second phase of the project will include the installation of nine additional holes, requiring substantial work to clear out invasive species in the forested area. Much of the course could be ADA-accessible.

Concerns and Conflicts of Use

Safety for disc golfers and other park users is of utmost importance. A flying disc can cause serious injury. Accordingly, the course should be designed so that the flight path of the disc does not pose any danger to other players or park-goers. Points of interaction between players and non-players should be minimized. Specific to Azalea Park, concerns include safety of pedestrians on paths and trails; damage to buildings, such as the Capella; and damage to natural resources, such as the native azaleas. All of these can be addressed by the course's design; for example, tee pads should be placed where visibility of nearby paths is high, and discs should be thrown *away* from features such as azaleas, buildings, and benches.

Potential Funding Sources: Tourism Promotion Advisory Committee; Parks Capital Improvements; OPRD grants; local business sponsorship

Potential Letters of Support: Azalea Park Foundation; Parks Commission; Tourism Promotion Advisory Committee; Travel Oregon; Chamber of Commerce; local disc golf clubs and organizations; local business owners (several already sell disc golf equipment)

CITY OF BROOKINGS

PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: March 19, 2015

Originating Dept: Parks



Signature (submitted by)


PW/DS Director Approval

Subject: 2015-16 Park C.I.P. Projects List

Motion: To recommend to City Council the 2015-15 Parks Capital Improvement Plan List as determined by the Commission.

Background/Discussion: Park projects are identified for the upcoming fiscal year prior to the beginning of Budget Committee Meetings. Staff presents the list of projects to the Parks and Recreation Commission for approval and recommendation to Council.

The List of projects is a work in progress, beginning with priority projects identified in the Parks Master Plan as well as the addition of projects developed by staff as requested by Council and the Commission.

Attachments:

- a. Top 10 2015-16 Park C.I.P. List

Parks Capitol Improvements List - FY 2015-16

<u>Project</u>	<u>Cost Estimate</u>	<u>Potential Funding Source(s)</u>	<u>C.I.P. Request</u>
Azalea Park Ball Field - Restroom/Concession Building	\$80,055.00	Material Donations- League Donations - Gen. Fund - SDC	\$43,655.00
Azalea Park - Park's Maintenance Building & Electrical	\$30,871.00	Material Donations- Gen. Fund	\$27,561.00
Azalea Park Ball Field - Backstops	\$32,000.00	West Fam. Foundation grant pending (\$10,000)	\$22,000.00
Azalea Park - Capella Parking Lot Lighting	\$2,600.00	NCH contribution pending (\$1,000)	\$1,600.00
Azalea Park - Disk Golf Course	\$13,475.00		\$13,475.00
Bud Cross - Skate Park Fence	\$10,500.00	Gen. Fund	\$10,500.00
Chetco Point Park Restroom	\$52,000.00	OPRD Grant 60/40 match / SDC / Gen. Fund	\$20,800.00
Parks Marketing Video & Brochure	\$5,500.00		\$5,500.00
Swimming Pool - Heater Replacement	\$7,750.00		\$7,750.00
Swimming Pool - Pool Cover Replacement	\$5,610.00		\$5,610.00

Estimate Totals	\$81,360.00	General Fund / C.I.P. Totals	\$158,451.00

SDC funds may be used for projects that increase capacity.