

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
January 22, 2015 - 7:00 pm

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL – Introduction of new Commissioner, Tom Bozack

IV. APPROVAL OF MINUTES
Minutes of October 16, 2014

V. PUBLIC APPEARANCES

VI. REGULAR AGENDA
A. Azalea Park Community Garden – Azalea Park Foundation

VII. INFORMATION UPDATES/DISCUSSION ITEMS
A. City Hall - Courtyard Maintenance – Garden Club Representatives
B. Azalea Park – Proposed Frisbee Golf Course – RARE Participant Austin Dunn
C. Capital Improvement List – FY 2015-16
D. Azalea Park – Native Azaleas

VIII. COMMISSIONER REPORTS/COMMENTS

IX. ADJOURNMENT

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
October 16, 2014

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:01pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Trace Kather, Garth Richey, Don Vilelle and Chair Patricia Brown.

Also present: Parks/Tech Services Supervisor Tony Baron and several members of the public.

APPROVAL OF MINUTES

A. Motion made to approve the minutes of September 25, 2014 as written; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

A. Azalea Park Foundation – Tony Baron advised that the Azalea Park Foundation while recently reviewing their by-laws discovered that a current member of the Parks and Recreation Commission was to sit as a member on their board. Members of the Azalea Park Foundation introduced themselves and invited a Commissioner to join their board. The Foundation has recently been revived with new members and many new ideas for Azalea Park are developing. Their meeting time has yet to be determined. Don Vilelle volunteered to take the position. **Motion made by Garth Richey to appoint Don Vilelle to serve as the Parks & Recreation Commissions representative on the Azalea Park Foundation Board; motion seconded and Commission voted; the motion carried unanimously.**

B. Bud Cross – Municipal Pool site expansion for proposed recreation center – Tony Baron presented a summary of information on Bud Cross Park and presented it as a possible site location for a Brookings Community Recreation Center that is being discussed by a community task force. Staff believes Bud Cross is currently the only feasible city property that could accommodate the facility and the pool is already in place. Tony advised this would be a phased in project and would take years of phasing into a larger full functioning community recreation center. The Parks and Recreation Commission has agreed to facilitate a meeting with the Community Recreation Task Force scheduled for October 23rd with YMCA directors from other facilities discussing how their communities were able to build and operate recreation centers. **Motion made by Garth Richey to recommend to City Council the use of Bud Cross Park as the site to extend improvements to the municipal swimming pool for a recreation center; motion seconded by Commissioner Kather and Commission voted; the motion carried unanimously.** Matter forwarded to City Council.

INFORMATION UPDATES/DISCUSSION ITEMS

Next meeting scheduled for January 22, 2015

STAFF UPDATES

A. Tony advised that he has received a volunteer commissioner application for Tom Bozack that he is forwarding to City Council. Garth Richey advised that when his term is up February 1, 2015 he will probably not be reapplying.

B. Austin Dunn advised he is still documenting the azaleas in Azalea Park and will be working with the Azalea Park Foundation.

COMMISSIONER REPORTS/COMMENTS

Commissioner Vilelle - questioned when Chetco Point Park would be reopened. Tony advised that the park reopened just the day before with new ADA paved pathways to the trail and the multi-use area. He is also working with Robert Trust who is interested in donating benches to be installed out on Chetco Point. Discussion in the future will be where to place restrooms at the park.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:31 pm.

Respectfully submitted,

Patricia Brown, Chair
(approved at January 22, 2015 meeting)


CITY OF BROOKINGS

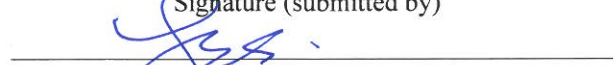
PARKS & RECREATION COMMISSION

AGENDA REPORT

Meeting Date: January 22, 2015

Originating Dept: Parks



Signature (submitted by)


PW/DS Director Approval

Subject: Azalea Park Garden

Motion: Recommend to City Council the development of the Azalea Park Community Garden in the location of the Sand Volleyball Courts at Azalea Park.

Background/Discussion: The Azalea Park Foundation is researching and developing new ways to expand their scope of collaboration with the City of Brookings in Azalea Park. Their mission is to assist The City of Brookings with maintenance and improvements to Azalea Park.

The sand volleyball court is currently unused and in need of attention. The Azalea Park Foundation wants to implement and manage a Community Garden in this space. This space gets a lot of sun and a Community Garden would be an excellent way to engage our citizens and visitors to the park in new educational and creative ways.

The Azalea Park Foundation intends to make this an educational Community Garden where classes are offered and people can learn valuable skills to sustain their families and our community. The Community Garden project coordinators are Azalea Park Foundation Board President Lynette McPherson and Community Liaison Scott Clapson.

APF Foundation President Lynette McPherson is a Fifteen year Master Gardener through U.C. Davis and OSU Extension. Lynette was the Garden Coordinator for the Del Norte Unified School District while working with the Nutrition Network and funded by a grant from the USDA. Scott Clapson is the President of the Wild Rivers Local Food Collaborative and graduate of the OSU Extension Master Gardener Program. Scott is the coordinator and grant writer for the community garden share at St. Timothy's Episcopal Church, which provides vegetables to the community kitchen network in Brookings.

The Azalea Park Foundation wants to implement a community garden that measures approx 100' X 90', which is the current size of the sand volleyball court. The garden will be fenced, similar to the fence at The Little Bear Patch Garden at the elementary school. The fence will have a combination lock on it. Board members and volunteer coordinators will be the only people with the combination.

Attached is a scaled map of The Community Garden plan. This plan includes raised beds, composting, seating area for classes and education and cooking demonstrations. In the plan is a greenhouse for propagating vegetables and native plants.

The Community Garden would be implemented in phases. (Each phase would be three months)

Phase 1 - Fencing, compost, greenhouse and four raised beds built and planted

Phase 2 - Half of the raised beds built and planted

Phase 3 - Remaining raised beds built and planted

The Azalea Park Foundation plans to manage and operate the Community Garden in a collaborative work party model. The garden will be maintained with weekly work parties scheduled by The Azalea Park Foundation Community Liaison and approval from the board. Volunteers who donate time will be able to harvest produce during their volunteer hours. The remaining produce will be donated to the Food Bank: They always have a need for fresh vegetables. Volunteers who exhibit dedication to the Community Garden will have the opportunity to donate to the Community Garden reserving a raised bed to grow produce.

The native plants raised in the Community Garden will be offered for a suggested donation to support Azalea Park and the Azalea Park Foundations efforts. Their hope is to eventually employ youth and other members of our community seeking to learn skills in market gardening. Raising plants and vegetables is a great way to contribute economically to our local community.

Along with economic and beautification benefits to the community The Azalea Park Foundation Community Garden will provide a place for people to come together around growing food and native plants. The Community Garden will be a space where citizens and visitors to our community can come together learning from each other by doing. This garden will teach our citizens to be more self sufficient and self reliant. This community garden will provide opportunities for those who have no garden space to grow and harvest fresh food and reap the health benefits of gardening. This Community Garden will be a great benefit to The City of Brookings and our citizens.

Financial Impact: It is estimated that the project will cost approximately \$12,000. Funding will come through fundraising, matching funds from The Azalea Park Foundation and community garden grants. All funding will be covered by The Azalea Park Foundation. The City of Brookings will have to cover no costs of building or maintaining or watering this garden.

Attachments:

- a. Area Map
- b. Sample Facility Rendering

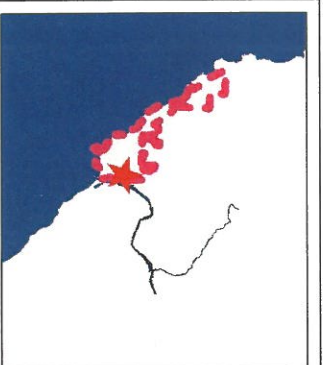
Azalea Park - Community Garden



0 225 450 675 ft.

Map center: 42° 3' 28.3" N, 124° 16' 25.1" W

This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.



Legend

- OWNER
- RIVERS
- ROADS
- CITY LIMITS
- URBAN GROWTH BOUNDARY
- OCEAN



Scale: 1:2,352

Azalea Park Disc Golf Course Discussion

Introduction

Disc golf is an increasingly popular sport, with over 3,000 courses and an estimated 500,000 regular players in the US alone. It provides a great recreation opportunity for anyone, regardless of age, gender, or economic status. A disc golf course is relatively inexpensive and impacts to the land are minimal, while providing many benefits to public health and the local economy. The City of Brookings lacks a disc golf course and could benefit the increased tourism it would bring, especially during tournaments, which have the potential to draw hundreds of people.

Elements of a Disc Golf Course & their costs

Tee pads – typically 5' by 12'; can be cement, crushed rock, mulch, or other non-hard surface. Cement tee pads could be installed for <\$100 each, while other types could be installed for little to no cost in-house.

Baskets – roughly \$400 per hole

Signage – standard tee signs would cost ~\$60 per hole. A map and message board at the beginning of the course could be installed for around \$200.

Estimated total costs: \$5,000 for 9-hole course; \$10,000 for 18-hole course

Proposed location & Phasing

Several acres of Azalea Park are well-suited for a disc golf course. Primarily, the areas surrounding the ball fields and the undeveloped wooded areas on the south side of the park. The initial phase would include the installation of a nine-hole course, starting and ending south of the ball fields. A second phase of the project could include the installation of nine additional holes, requiring substantial work to clear out invasive species in the forested area. Much of the course could be ADA-accessible.

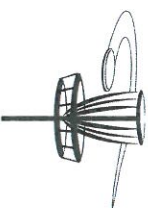
Concerns and Conflicts of Use

Safety for disc golfers and other park users is of utmost importance. A flying disc can cause serious injury. Accordingly, the course should be designed so that the flight path of the disc does not pose any danger to other players or park-goers. Points of interaction between players and non-players should be minimized. Specific to Azalea Park, concerns include safety of pedestrians on paths and trails; damage to buildings, such as the Capella; and damage to natural resources, such as the native azaleas. All of these can be addressed by the course's design; for example, tee pads should be placed where visibility of nearby paths is high, and discs should be thrown *away* from features such as azaleas, buildings, and benches.

Potential Funding Sources: Tourism Promotion Advisory Committee; Parks Dept. Capital Improvements; OPRD grants; local business sponsorship

Potential Letters of Support: Azalea Park Foundation; Parks Commission; Tourism Promotion Advisory Committee; Travel Oregon; Chamber of Commerce; local players; local business owners (several already sell disc golf discs)

Proposed Disc Golf Course Azalea Park



Legend

Disc Golf Course

- Front 9
- Back 9
- 14 Baskets
- Tee Pads
- Azaleas

Trails

- Unpaved
- Paved

Trees

- Birch
- Fir
- Myrtlewood
- Tanoak

- 14 Baskets
- Tee Pads
- Azaleas



Parks Capitol Improvements List - FY 2015-16

| Project | Cost Estimate | Potential Funding Source(s) | C.I.P. Request |
|---|----------------------|--|-----------------------|
| Bud Cross Picnic Area and ADA Paths | \$ 65,000 | SDC / Gen. Fund/ OPRD Grant | \$ 65,000 |
| Bud Cross - Skate Park Fence | 15,000 | Gen. Fund | 15,000 |
| Bud Cross - Tennis Court Resurfacing & Improvements | 32,000 | West Family Foundation \$10,000 / USTA Grant ? / Gen. Fund | 19,000 |
| Chetco Point Park Restroom | 52,000 | OPRD Grant 60/40 match / SDC / Gen. Fund | 20,800 |
| Chetco Point Parking Lot Paving | 35,000 | Gen. Fund - Parks & Streets SDC's | 35,000 |
| Azalea Park Ball Field - Backstops | 28,000 | West Fam. Foundation \$10,000 - League Donations - Gen. Fu | 14,000 |
| Azalea Park Ball Field - Restroom/Concession Building | 95,000 | Material Donations- League Donations - Gen. Fund - SDC | 25,000 |
| Azalea Park - 28 x 32 Park's Maintenance Building | 25,000 | Material Donations- Gen. Fund | 10,000 |
| Easy Manor Park Overflow Parking Area | 22,000 | SDC / Gen. Fund | 22,000 |
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| Estimate Totals | \$ 369,000 | General Fund / C.I.P. Totals | \$ 225,800 |

SDC funds may be used for projects that increase capacity.