

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 28, 2016

CALL TO ORDER

Chair Tom Bozack called the meeting to order at 7:02 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Patricia Brown, Trace Kather, Don Vilelle and Chair Tom Bozack

Also present: Parks/Tech Services Supervisor Tony Baron

Noted that Dennis Triglia has been appointed to the City Council and his position as vice chair is now open. **A motion was made to appoint Commissioner Trace Kather as Vice Chair. The motion was seconded and the Commission voted; the motion carried unanimously.**

APPROVAL OF MINUTES

A. Motion made to approve the minutes of October 22, 2015; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES - None

REGULAR AGENDA

- A. Azalea Park Nature Trail Expansion** – Tony Baron presented P & R Agenda Report and details of expanding the Azalea Park Nature Trails. He intends to apply for a Recreation Trails Program (RTP) grant to assist with the trail costs estimated to be \$17,680 of which RTP grant will cover 60% if approved. **A motion was made by Commissioner Vilelle to recommend City Council approve a resolution to apply for a RTP grant for the development of nature trails in Azalea Park. The motion was seconded and the Commission voted; the motion carried unanimously.**
- B. Remembering The Elmo** – Phil Cox presented a DVD and DVD player as an indefinite loan to the City to be used at the Capella for visitors to view and remember Elmo. **Motion made by Commissioner Vilelle to accept Mr. Cox's offer. The motion was seconded and the Commission voted; the motion carried unanimously.**
- C. Parks 2016-17 Fiscal Year CIP Projects** – Tony Baron presented P & R Agenda Report and details of the Parks CIP Projects List. Commissioner Vilelle questioned if the commission had approved a caretaker RV pad at the park. Tony to research further. **Motion was made Trace Kather to approve 2016-17 Park CIP Project list. The motion was seconded and the Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Kidtown Playground Maintenance** - Tony Baron presented Kidtown P & R Agenda Report and details on Kidtown Maintenance. Tony provided samples of current play structures system and fitness system type equipment. He will return with more concrete plans.
- B. Update 2011 Parks Master Plan** - Tony Baron presented Parks Master Plan Update P & R Agenda Report. Since the 2011 Parks Master Plan Update many of the projects have been completed or are in progress. Need new projects to be planned and budgeted. Tony suggested community outreach to hear what they would like. Some projects also need to be reviewed to see if they are still valid to proceed with.

C. Parks & Recreation Commission Workshop – Tony would like to schedule a Parks Commission workshop at Azalea Park to look at the native azaleas, identify some key park projects, go over park plans and updates, walk thru ballfield areas, and identify hazard trees that need to be removed. Hopes to schedule the workshop with the State Forester the week before the March 24th Parks & Rec Commission meeting. Commissioners will be notified of day and time.

COMMISSIONER REPORTS/COMMENTS

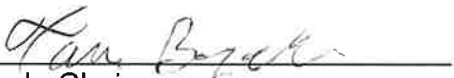
Ex-commissioner Triglia presented his letter of resignation since he has been appointed to the City Council and thanked the commission.

Commissioner Brown presented a brief report on her three year tenure as Parks & Rec Chair from December 2012 to October 2015.

ADJOURNMENT

Next meeting scheduled for March 24, 2016. With no further business before the Commission, the meeting adjourned at 7:52 pm.

Respectfully submitted,



Tom Bozack, Chair
(Approved at March 24, 2016 meeting)