

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
November 17, 2016

CALL TO ORDER

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Trace Kather, Don Vilelle, Patt Brown, and Chair Tom Bozack

Absent: Commissioner Jay Trost

Also present: Parks/Tech Services Supervisor Tony Baron

APPROVAL OF MINUTES

A. Motion made by Commissioner Kather to approve the minutes of September 22, 2016; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – Tony Baron introduced new Public Works & Development Services Director Paul Stevens.

REGULAR AGENDA

- A. Mill Beach Access Memorial Bench** – Tony Baron presented agenda report and location map requesting a memorial donor bench at Mill Beach Access Point, with bench and installation to be paid for by requesting party. **Motion made by Commissioner Brown to approve a memorial bench at Mill Beach; motion seconded by Commissioner Kather.** Commissioner Vilelle questioned if this would lead to future memorial requests. Tony advised this is a piece of functional equipment with a small plaque of commemoration and is a way of people buying into the adopt-a bench program recently developed. **Commission voted; the motion carried unanimously.**
- B. Bird Houses in Parks** – Tony Baron presented agenda report and John Curtis provided bird and bird house details. Exact park locations yet to be determined on poles or trees. **Motion made by Commissioner Vilelle to approve bird houses in parks; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.**
- C. Lions Club – Lion Drinking Fountain** – Tony Baron presented agenda report. Lions advised that they will be donating the 4' high lion fountain and provide volunteer labor and equipment to install. There are funds in the current Parks budget to pave and enhance the general area. **Motion made by Commissioner Vilelle to approve the installation of a Lions Club drinking fountain; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.**
- D. Lions Club – Adopt Oasis Park** – Tony Baron presented agenda report and advised that “Adopt a Park” is a new program that encourages organizations to sponsor and maintain parks. Originally Oasis Park was a pocket park and minimal volunteer maintenance was expected but never materialized. Lions Club members have ideas to improve and maintain the area. **Motion made by Commissioner Kather to approve Lions Club adoption of Oasis Park; motion seconded by Commissioner Vilelle and Commission voted; the motion carried unanimously.**
- E. KidTown – Swing Replacement Project** - Tony Baron presented agenda report and concerns about current KidTown condition. There is a West Family grant and funds in the current budget to replace swings. Plan to replace remaining structure and components over

time. Components that require immediate attention are replaced as needed and staff inspects the structure several times a week. **Motion made by Commissioner Brown to recommend to City Council the purchase of new swings at Kidtown swing; motion seconded by Commissioner Kather and Commission voted; the motion carried unanimously.**

- F. Azalea Park – Hazard Tree Removal** - Tony Baron presented agenda report and concerns about the hazard trees. Provided detailed maps of trees identified to be removed, replaced and/or improved upon. Organizations have volunteered to remove trees for the donation of the wood. **Motion made by Commissioner Vilelle to recommend to City Council the removal of hazard trees identified by staff in Azalea Park; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Commissioner Term Updates** - Tony reminded Commissioners Trost, Kather and Bozack that their terms are ending in February 2017 and to submit their renewal applications as soon as possible if they intend to reapply for their positions.


COMMISSIONER REPORTS/COMMENTS

- A.** Commissioner Kather wondered if a crosswalk in area of the Botanical Garden and Azalea Park is a possibility. Tony to review further.
- B.** Commissioner Vilelle requested the Commission appoint a new liaison to the Azalea Park Foundation (APF) that he currently fills and that he is hereby resigning as liaison to the group. He advises he does not feel the APF is a functional group, there are only three to four members on the committee and he is not kept advised of what is going on even though they recently voted him as president. Tony Baron to place on next meeting agenda.
- C.** Commissioner Brown advised that she has spoken with a couple who regularly walk through Azalea Park and who are extremely supportive of the work on the azaleas that has taken place. Indications are that the pruned azaleas are coming back.

ADJOURNMENT

Next meeting scheduled for January 26, 2017. With no further business before the Commission, the meeting adjourned at 7:58 pm.

Respectfully submitted,



Tom Bozack, Chair
(Approved at January 26, 2017 meeting)