

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
May 26, 2016

**CALL TO ORDER**

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Trace Kather, Don Vilelle, Patt Brown, Jay Trost and Chair Tom Bozack  
*Also present:* Parks/Tech Services Supervisor Tony Baron

Introduction of new Parks & Rec Commissioner Jay Trost

**APPROVAL OF MINUTES**

**A.** Correct March 24, 2016 minutes to read "Motion made to approve the minutes of January 28, 2016." **Motion made by Commissioner Brown to approve the minutes of March 24, 2016 with noted correction; motion seconded by Commissioner Vilelle and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES - None**

**REGULAR AGENDA**

**B. Azalea Park – Tree Management Plan** - Tony Baron discussed establishing a committee made up of members from City staff, Parks & Rec Commission, City Councilors, Azalea Park Foundation and the public at large to evaluate existing trees as well as develop a short and long term plan for mitigation and removal of trees. **Motion made by Commissioner Brown to establish a committee to develop a plan for tree removal; motion seconded by Commissioner Vilelle.** Discussion pursued, clarified that committee would be developing a plan for trees in City parks. Commissioner Brown advised she has seen online discussion not in support of the removal of trees on Lundeen Lane and Tony advised that the removal of trees on Lundeen has already been approved due to imminent hazard. He is hoping with the formation of this committee to engage and educate the community on tree health and safety and to develop a plan to decide which trees need to be removed and budget accordingly. Tony to develop a work plan and establish a grading system for trees. **Commission voted; the motion carried unanimously.**

**INFORMATION UPDATES/DISCUSSION ITEMS**

- A. Jubilee Statue Proposal** – Steven Pomerleau, 760 Old County Road, Brookings spoke to request permission to install a memorial plaque to his stepfather, Robert H. Stanhurst, a long time resident and lily grower in the area at the families expense. Tony advised he will research if guidelines exist and contact Azalea Park Foundation. Item tabled item until next meeting for further discussion and possible creation of guidelines.
- B. Azalea Park Tree Removal – Lundeen Road** - Tony advised that tree removal is scheduled in mid June and expects many people to be upset and complain. Public notice has been made and it has been on the Park & Rec agenda for public discussion. No public appeared tonite to discuss.
- C. OPRD RTP Grant** - Tony advised receipt of a \$10,000 RTP grant award for a \$17,000 project to extend the nature trail in Azalea Park and make it a full loop; work to begin summer 2017.

- D. West Family Foundation Grant – Kidtown Swing Replacement** - Tony advised receipt of a \$5,000 West Family Grant award which will go towards swing replacement at Kidtown. Also planning to have the design architect access and evaluate the structure for more replacement components.
- E. Azalea Park Ball Field Reconfiguration Project** – Tony advised Phase I of the project is progressing is very well, with the concession/restroom building to be operational by mid July.

#### **COMMISSIONER REPORTS/COMMENTS**

Commissioner Vilelle questioned if the Salmon Run Golf Course is now overseen by the Park & Rec Commission. Tony advised that it could possibly come to that. Also he had been questioned as to if the City uses reclaimed water in the Parks for irrigation. Tony advised we do not. Wondered if area near Bankus fountain is to be reseeded as weeds have filled it in, Tony said yes it could be and wondered if Don is willing to do the watering as no sprinklers reach there; Don agreed to water area. Don was curious if Tony had found where the Parks & Rec Commission had approved the caretakers residence in Azalea Park, as he could not find it in any minutes where they had. Tony will research and see if it was approved by Parks & Rec or City Council.

Commissioner Brown advised she was by the dog park and saw many people and dogs using the park.

#### **ADJOURNMENT**

Next meeting scheduled for July 28, 2016. With no further business before the Commission, the meeting adjourned at 7:50 pm.

Respectfully submitted,



Tom Bozack, Chair

(Approved at July 28, 2016 meeting)