

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
March 27th, 2008 - 7:00 pm

Starting at 5:00 pm there will be a **joint workshop with the City Council** to review and discuss Azalea Park Planning/Projects and Operations.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of February 27, 2008
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. Easy Manor Park Update (Commissioner Brown)
 - B. Stout Mountain Railway (Commissioner Parrish)
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT** (Next meeting April 24th, 7 pm)

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
February 28, 2008

CALL TO ORDER

Chair Tony Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Ken Barkema, Michelle Benoit, Patricia Brown, Frances Hartmann, Don Vilelle & Chair Tony Parrish.

Others present: City Councilor Jan Willms, Public Works Director John Cowan

APPROVAL OF MINUTES

- A. Motion made by Commissioner Brown to approve the minutes of January 24, 2008 as written; motion was seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

Elmo Williams, 1249 Iris Street, Brookings submitted a report and appeared with an update on the building of The Capella in Azalea Park. A volunteer non-profit group to staff, maintain, fund and secure the facility was suggested to be formed. Cameras will be installed to deter vandalism, but vandalism has already occurred and a live-in park presence might reduce this continuing problem. Completion date of the Capella is unknown at this time.

REGULAR AGENDA

- A. *Election of Officers* – A motion was made by Commissioner Brown to appoint Commissioner Benoit as Chair. The motion was seconded and the Commission voted, the motion carried unanimously. A motion was made by Commissioner Parrish to appoint Commissioner Brown as Vice Chair. The motion was seconded and the Commission voted, the motion carried unanimously.**
- B. *Azalea Park Planning/Projects* – Commissioners reviewed the Park and Recreation Commission Agenda Report submitted by City Manager, Gary Milliman. Recommend to add an item 13 - Possible park residential caretaker for security purposes. A motion was made by Commissioner Parrish to approve the Azalea Park Planning/Projects outline and send to City Council for further discussion. The motion failed. A motion was made by Commissioner Vilelle to have a joint workshop with the City Council to discuss the Azalea Park Planning/Projects outline. The motion was seconded and the Commission voted, the motion carried unanimously.**
- C. *Azalea Park Planning/Operations* – Commissioners reviewed the Park and Recreation Commission Agenda Report submitted by City Manager, Gary Milliman. A motion was made by Commissioner Hartmann to have a combined joint workshop with the City Council to discuss the Azalea Park Planning/Projects outline and the Azalea Park Planning/Operations outline. The motion was seconded and the Commission voted, the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Parks & Recreation Annual Report* – Chair Parrish unable to present slideshow presentation of annual report due to technical problems. A CD is available to view.**

- B. *Easy Manor Park Update* – Commissioner Benoit attended a grant writing workshop by the State of Oregon. Deadline for the grant is April 4, 2008. They have developed a task list for members of the subcommittee. It was suggested to improve sustainability points on grants to have a Kans-for-Kids recycling drop location at Easy Manor Park maintained by Loins Club.
- C. *Stout Mountain Railway* – Chair Parrish presented a progress report. Landscaping in the area continues and the signing up of new sponsors. A Golden Spike ceremony is planned during the Azalea Festival. Removal of the hazard trees in Stout Park is being scheduled and replacement trees have been picked out.

COMMISSIONER REPORTS/COMMENTS

Commissioner Vilelle advised: Natures Coastal Holiday committee will not meet again until August; Azalea Park Foundation did not meet in February; and presented minutes of the January 20, 2008, ball field scheduling meeting attended by Community Recreation Directors.

Commissioner Parrish attended a KASPER program meeting and they are moving along with planning for the summer recreation program.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:32 p.m.

Respectfully submitted,

Michelle Benoit, Chair

(approved at March 27, 2008 meeting)