

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
October 23, 2008 - 7:00 pm

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of September 25, 2008
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
 - A. Capella – Gary Milliman
 - B. Rescheduling of November and December 2008 meetings
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. Easy Manor Park – Chair Benoit
 - B. Lower Stout Park – Commissioner Parrish
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT**

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
September 25, 2008

CALL TO ORDER

Chair Benoit called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Ken Barkema, Patricia Brown, Frances Hartmann, Tony Parrish, Don Vilelle and Chair Michelle Benoit.

Others present: John Cowan, Public Works Director

APPROVAL OF MINUTES

A. **Motion made by Commissioner Barkema to approve the minutes of August 28, 2008 as written; motion seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

None

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Encore Azaleas* – John Cowan advised that the Encore Azalea plants would be shipped later this Fall and preparation for placement of the plants and a new irrigation system at Bankus Park is in the process. Existing azalea plants could be relocated to Stout Park for rehabilitation and replanted in appropriate park locations. Lions Club has budgeted \$250 to assist in the cost of landscaping around the Cans for Kids collection box at Bankus Park, they need a written plan with plant list proposal, which Chair Benoit will draw up.
- B. *Capella* – Commissioner Barkema advised that the Capella committee met and addressed concerns for security. Security camera issue needs to be resolved. Open House planned for mid-October, grand opening around Thanksgiving, preliminary planning with businesses and Chamber of Commerce to promote Capella needs to be pursued.
- C. *Lower Stout Park* – Commissioner Parrish advised that engineering study funds have been procured. Pete Chasar working on bids for materials and manufacturing of fountain structure. Once estimates on in can start writing grants for funds.

COMMISSIONER REPORTS/COMMENTS

Commissioner Hartmann – spoke with different individuals recently who expressed interest in keeping the swimming pool open for a longer season and for a dog park in Brookings.

Commissioner Parrish – making plans for Chetco Point Horseshoe Championship on October 11th and obtaining sponsorships. Stout Railroad planning a Sponsor Recognition Day to run trains on September 26th. Article on the railroad did appear in Oregon Coast Magazine.

Commissioner Brown – Thanks to PW crew for cleaning up Chetco Point Trail area.

Chair Benoit – Easy Manor Park Grant meeting October 8th at 1 pm with Patti Dunn and John Cowan.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:31 pm. Next meeting scheduled for October 23rd.

Respectfully submitted,

Michelle Benoit, Chair

(approved at October 23, 2008 meeting)

RECEIVED

OCT 7 2008

Per.....

Mr. Millman
City Manager - Brookings

Dear Sir:

The "Capella" now under construction in Apple Park is scheduled for completion by Thanksgiving 2008. A preview invitation for November 21st will be mailed to those of us most interested in Tourism such as Motel Owners - Restaurants etc.

My plan as of now to have a dedication ceremony around Thanksgiving for important guests that includes press, State & Local Officials. I would hope for the participation of yourself and the Mayor in extending the invitations which I am preparing. You will have a list of those being invited as soon as I have it finished.

By year end I will turn over the keys to the Capella. As an Architectural Masterpiece my hope is that it will become a top draw for tourist which will of course help our economy.

I'll be glad to work out suitable management of the building by being responsible for it from Thanksgiving to year end.

I'm available for meetings at any time
Phone 469-6099.

Sincerely

Edward Williams

would like to put sign up.
Need someone to stake location



MEMORANDUM

Office of the City Manager

GARY MILLIMAN

City Manager

TO: Parks and Recreation Commission

DATE: September 29, 2008

SUBJECT: Youth Legacy Grant

We have been notified that our grant application for funding under the Youth Legacy program was unsuccessful. This project would have included funding for the multipurpose field and an interpretive trail.

Cc: Public Works Director