

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
August 28, 2008 - 7:00 pm

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of July 24, 2008
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
 - A. Encore Azaleas – Gary Milliman
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. KASPER – Carolyn Milliman
 - B. Annual Parks Tour - Chair Benoit
 - C. Lower Stout Park – Commissioner Parrish
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT** (Next meeting September 25th, 7 pm)

From: aimeecoker@comcast.net [mailto:aimeecoker@comcast.net]

Sent: Tuesday, August 12, 2008 2:46 PM

Subject: Encore Azaleas

Thank you for your continued interest in the Encore Azaleas! We started with this placement program back in 1997 a year before we sold the first Encore Azalea. Its purpose was to get these exciting new azaleas out in public gardens so both the professional and the gardening public could see the plants in landscapes and feel confident and comfortable in their performance. We donate the plant material to gardens and ask that the gardens label the plants by name in whatever way they label the other plants in their gardens. We might contact the garden once a year to get feed back on performance. If the garden wants to be included on our website as a place the public can come view the plants then we can add them with a link to their website. These plants take more sun than typical azaleas with only needing a few hours of afternoon shade. And we would love for them to be planted in as high a profile place as you all feel comfortable.

Typically we donate three plants per variety. There are 23 named varieties but at this point we only have the following varieties available on the west coast:

Amethyst

Angel

Carnation

Carnival

Chiffon

Embers

Empress

Princess

Rouge

Royalty

Ruby

Sunset

Twist

Please feel free to contact me if you have any questions or concerns. We hope that we can work with you in the near future!

-Aimee Coker

843-388-9666

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
July 24, 2008

CALL TO ORDER

Chair Benoit called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Ken Barkema, Patricia Brown, Frances Hartmann, Tony Parrish, Don Vilelle and Chair Michelle Benoit.

Others present: John Cowan, Public Works Director; Dave Kitchen, City Councilor; Gary Milliman, City Manager

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Barkema to approve the minutes of June 26, 2008 as written; motion seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

- A. Pete Chasar, 935 Marina Heights Road, Brookings, member of the Lower Stout Park Beautification Committee presented a 3-D model of Lower Stout Park incorporating design goals of a low maintenance garden, a water feature with intrinsic art, ADA access compliance, attractive to wildlife and people, recycling and use of alternative energy. Would like to make the water feature the focal point of the park, presented two concepts, the first being a candelabra tray and spillway with walkway underneath; the second being a gushing nozzle with water overhead and walkway underneath that would discourage climbing. Commission believed the gushing fountain nozzle better choice. Need to create a budget, corporate sponsorship and fundraising intended to pay park costs. Will need funding to get a property line survey done and engineering costs will be required for the water feature.
Motion made by Commissioner Vilelle that we relay to City Council the idea that the Park and Recreation Commission is in favor of progressing with the beautification project of Lower Stout Park, motion seconded and Commission voted, the motion carried unanimously.
- B. Candice Michel, 1253 Rowland Lane, Brookings, KBSC-TV, Channel 9, presented idea to do a 30 minute video for \$500 on city parks to encourage resident and visitor park use. Commission suggested a subcommittee be appointed to pursue donations for funding costs, research park histories and prepare script. **Motion made by Commissioner Parrish to form a subcommittee to move forward with this idea, motion seconded and Commission voted, the motion carried unanimously.** Commissioner Parrish selected as subcommittee chair, Commissioner Ken Barkema and Don Vilelle selected as members.

REGULAR AGENDA

- A. Azalea Park Master Plan – Gary Milliman advised the Azalea Park Master Plan needed the Park & Recreation Commissions decision on item #4 of the Master Plan. Four commissioners toured/viewed the area and feel that parking is needed and filling in the canyon between the existing athletic fields would be appropriate. **Motion made by Commissioner Hartmann to recommend to approve the Azalea Park Master Plan as written and forward to the City Council for approval, motion seconded and Commission voted, the motion carried unanimously.**
- B. Brookings Bikeway Master Plan – Gary Milliman presented the US National Park Service's program to provide technical assistance in the development of bicycle plans. Concept is to

develop a master plan bike path from proposed new SWOCC campus to Harris Beach, through Brookings, to Chetco Point Park, Stout Park, Azalea Park and possibly as far down as North Bank Road. **Motion made by Commissioner Vilelle to support application, motion seconded and Commission voted, the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *KASPER* – Gary Milliman presented update of the KASPER program. About 70 kids participating and going well. Working with new Superintendent of Schools to find financial resources for an after school program and possibility of having it on school property. City Council did budget \$15,000 for summer youth program next year, community has provided great volunteer support.
- B. *Annual Parks Tour* – Chair Benoit. Toured Azalea Park, viewed canyon, areas of concern and SOD areas. Suggested removal of all SOD host material to avoid future yearly SOD problems and the need for continual rehabilitation of the area each time they have to do SOD removal, destroying any new growth. Also agreed that filling in the canyon and burying SOD infested material would eliminate SOD in that area. Easy Manor Park, Bud Cross Park and pool tour scheduled for August 15, 2008 at 9 am.
- C. *Capella Subcommittee* – Commissioners Parrish and Barkema, John Cowan appointed to subcommittee. To schedule meeting with City Manager Gary Milliman next week.

COMMISSIONER REPORTS/COMMENTS

Commissioner Brown – advised that the Easy Manor Park Grant has been approved.

Commissioner Parrish – Stout Mountain Railroad running for the KASPER program and August Artwalk.

Commissioner Hartmann – Arrived for Azalea Park Foundation meeting but no one else did.

Public Works Director John Cowan – advised the replacement trees for Stout Park will be available and planted in the Fall, with relocation of the Mountain Ash trees to another park. Natures' Coastal Holiday scheduled to meet in August, will advise of the date.

City Manager Gary Milliman – advised that the Pool Manager Jeanne Nelson will be retiring after 30 years of service, recruitment for a new Pool Manager underway. Vandalism at Bud Cross and Azalea Park restrooms recently, security camera resolution being adjusted to try get better images of individuals.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:22 pm. Next meeting scheduled for August 28th.

Respectfully submitted,

Michelle Benoit, Chair

(approved at August 28, 2008 meeting)