

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
August 28, 2008

**CALL TO ORDER**

Chair Benoit called the meeting to order at 7:05 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Ken Barkema, Patricia Brown, Frances Hartmann, Tony Parrish, Don Vilelle and Chair Michelle Benoit.

Others present: John Cowan, Public Works Director; Gary Milliman, City Manager

**APPROVAL OF MINUTES**

A. Correct Commissioner Reports/Comments to indicate Commissioner Vilelle also showed up for the Azalea Park Foundation meeting to which no members of the Azalea Park Foundation came. **Motion made to approve the minutes of July 24, 2008 as corrected; motion seconded and Commission voted, the motion carried unanimously.**

**PUBLIC APPEARANCES**

A. *KASPER* – Carolyn Milliman, KASPER Chairperson, presented a wrap up and slide show of the 2008 summer KASPER program, which was very successful with 82 children, 39 volunteers and over 100 volunteer teachers. KASPER directors will meet monthly at 6 pm on the 3<sup>rd</sup> Thursday of each month at Evergreen Bank to continue working to establish an After School Program with grants and fundraising. The City of Brookings has agreed to assist in funding next years summer program.

**REGULAR AGENDA**

A. *Encore Azaleas* – Gary Milliman, City Manager, presented information received from Encore Azaleas, an organization that is willing to provide 36 free azaleas of various sizes and varieties to be used in landscaping in a high-profile location. Commission recommended Bankus Park if irrigation is available, staff will continue process of procuring azaleas.

**INFORMATION UPDATES/DISCUSSION ITEMS**

A. *Annual Parks Tour* – Chair Benoit advised the parks tour found the following:

- Easy Manor Park has improvement plans by an approved grant program.
- At Bud Cross Park suggested a sidewalk at the basketball court and construction of a retaining wall to sit on and to keep the gravel off the court. Railroad tie steps by the bleachers at ballpark are eroding and unsafe. Trash and glass at the Skate Park. Pool and building looked great, two trees in front of pool not healthy and should be removed.
- Chetco Point Park could use restrooms.
- Lower Stout Park could be graded and seeded for easier maintenance until that park is ready for renovation.

B. *Chetco Point Park Horseshoe Tournament* – Commissioner Parrish suggested a 16 player horseshoe tournament to raise funds for production of a park promotion video. Would sell sponsorships to local businesses for \$100 and charge a \$25 tournament entry fee. Door prizes, awards and trophies would be given out, sell BBQ hot dogs and sodas. Several Park and Recreation Commissioners volunteered to assist. **Motion made by Commissioner Brown to support the horseshoe tournament; motion seconded and Commission voted, the motion carried unanimously.**

- C. *Pumpkin Carving Contest* – Commissioner Parrish presented flyer for Stout Mountain Railways Pumpkin Carving Contest for October 31<sup>st</sup>. Pumpkin carving workshop, judging, costumes, awards, prizes, pumpkin recycling and Stout Mountain trains will be running.
- D. *Capella Subcommittee Meeting* – Commissioner Parrish advised that the Capella subcommittee met and they would like to have an open house in mid-October. Need to form a board to assume responsibility and oversee Capella functions once the transition of ownership is complete. Capella contractor and Elmo Williams were notified to cease and desist in the unauthorized removal of vegetation and trimming of trees.

### **COMMISSIONER REPORTS/COMMENTS**

Commissioner Vellele - attended a Nature's Coastal Holiday meeting, they are preparing for the upcoming holiday season, next meeting will be September 28<sup>th</sup>.

Commissioner Parrish – March of the Santas meeting, trying to tie into Nature's Coastal Holiday.

### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 8:11 pm. Next meeting scheduled for September 25<sup>th</sup>.

Respectfully submitted,

  
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Michelle Benoit, Chair

(approved at September 25, 2008 meeting)