

**AGENDA**  
**CITY OF BROOKINGS**  
**PARKS AND RECREATION COMMISSION MEETING**  
**Council Chamber - 898 Elk Drive**  
**November 19, 2009 - 7:00 pm**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
  - A. Minutes of October 22, 2009
- V. PUBLIC APPEARANCES**
  - Tim Stadelman – Port Park
- VI. REGULAR AGENDA**
  - A. Bus Shelter – Gary Milliman
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
  - A. Lower Stout Park – Commissioner Parrish
  - B. Azalea Park Sports Field Rehabilitation/reconfiguration – Commissioner Baron
  - C. Bankus Park Landscaping Status
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT**
  - A. Next meeting December 17<sup>th</sup>, 2009

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
October 22, 2009

**CALL TO ORDER**

Chair Vilelle called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Ken Barkema, Tony Baron, Patricia Brown, Chair Don Vilelle.

*Absent:* Commissioners Frances Hartmann and Tony Parrish

*Also present:* Gary Milliman, City Manager and John Cowan, Public Works Director

**APPROVAL OF MINUTES**

- A. **Motion made by Commissioner Baron to approve the minutes of September 24, 2009 as written; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

- A. *KASPER Program* – Carolyn Milliman, KASPER board member presented a report and request from the KASPER program for the City to continue their support of the KASPER program in the amount of \$15,000 for the summer 2010 program. Program received many positive supportive comments from the public. **Motion made by Commissioner Brown to continue support of the KASPER program for the 2010 summer; motion seconded and Commission voted; the motion carried unanimously.**
- B. *Removal of Azalea Park Volleyball Courts* – Gary Milliman directed Commissioners to the seven public comments received which indicated support in keeping the volleyball courts and installing directional signage. **Motion made to table the issue until next Fall with the installation of signs in appropriate places in the meantime; motion seconded and Commission voted; the motion carried unanimously.**
- C. *Mill Beach Access* – Gary Milliman advised this matter was referred from the City Council to determine if there is an interest in developing this property for safe public access and camping. The current roadway and parking area is owned partially by the City and South Coast Lumber. Commission recommended council pursue 1<sup>st</sup> step in developing, which would be to pursue acquiring through donation from South Coast Lumber, the parking area property and the 25 foot wide parallel roadway strip of land to widen the roadway. Further access development to be determined at a later date.
- D. *Azalea Park Master Plan – Athletic Fields* – Gary Milliman advised that Commissioner Baron has proposed an alternative design of the Azalea Park athletic fields, locating the softball fields back to back, allowing central location of restrooms and snack shack, and locating the soccer field along Lundeen Lane. Commissioner Baron explained design plans, details and benefits of reconfiguring field areas. **Motion made by Chair Vilelle to approve reconfiguration of field areas and amending Master Plan; motion seconded and Commission voted; the motion carried unanimously.**

- E. *Park Capital Improvement Plan* – Gary Milliman presented Park Capital Projects list which indicated park projects and the order in which the Commission had determined they were needed and would be completed. Cost estimates to be provided at January 2010 meeting. **Motion made by Commissioner Baron to approve the Park Capital Improvement Plan; motion seconded and Commission voted; the motion carried unanimously.**
- F. *Bus Shelter* – Gary Milliman advised that a meeting with Curry Public Transit resulted in a site visit to Bankus Park for determination of location of a bus shelter for which they currently have grant funding. Proposed bus shelter site to be staked out for Commissioners review. Proposed bus shelter may be viewed at belson.com website. Commissioner Baron suggested shelter be a standard City color.

#### **INFORMATION UPDATES/DISCUSSION ITEMS**

- A. *Easy Manor Park* – Commissioner Brown advised the new park continues to be enjoyed. Park has been hydroseeded and a Lyons Club Kins for Kids container installed as required for the grant.
- B. *Lower Stout Park* – Commissioner Parrish absent, Commissioner Brown advised the Stout Park Committee has scheduled a presentation to the Garden Club next month.
- C. *Azalea Park Sports Field Rehabilitation* – Commissioner Baron advised the infields have been tilled and conditioning material/topsoil added. Over the next several months hope to continue with more field improvements.

#### **COMMISSIONER REPORTS/COMMENTS**

Commissioner Brown – would like to thank City for new landscaping put in on Easy and Fifth.

Chair Vilelle – wondered where replacement tree was for Morys, John Cowan will inquire. Paint on light standards on Hwy 101 is chipping off, John Cowan to obtain paint to touch up.

#### **ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 8:13 pm. Next meeting scheduled for November 19, 2009.

Respectfully submitted,

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Don Vilelle, Chair  
(approved at December 17, 2009 meeting)