

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
June 25, 2009 - 7:00 pm

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of May 28, 2009
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
 - A. Review/Update Capital Projects List – Gary Milliman
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. Easy Manor Park
 - B. Lower Stout Park – Commissioner Parrish
- VIII. COMMISSIONER REPORTS/COMMENTS**
- VIII. ADJOURNMENT**
 - A. Next meeting July 23, 2009

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
May 28, 2009

CALL TO ORDER

Chair Vilelle called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Ken Barkema, Tony Baron, Patricia Brown, Frances Hartmann, Tony Parish and Chair Don Vilelle *Absent:* Commissioner Michelle Benoit

Commissioner Benoit has submitted her resignation as she will be moving to Coos Bay to accept a new job position. The Commission will miss her.

Also present: John Cowan Public Works Director

APPROVAL OF MINUTES

- A. Correct Commissioner Reports/Comments by Tony Parrish to read Stout Mountain Railway.
Motion made by Commissioner Parrish to approve the minutes of April 23, 2009 as corrected; motion seconded and Commission voted, the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. *Tennis Backboard Proposal* – Richard Hayashi presented a proposal to install a 10'x16' tennis backboard at the Bud Cross Park tennis courts. Discussion, questions and answers pursued including backboard location, court surface material, backboard material, local tennis player population, susceptibility of backboard to graffiti/vandalism, and ability to safely attach backboard to current chain link fence. Maintenance issues and vandalism problems discussed and possible ways to deter them. Approximate backboard cost is \$3300, Mr. Hayashi believes he will be able to raise the funds needed without cost to the City and requested if the Commission would allow sponsor signage on the backboard. Advised that would have to be approved by the City Council. Chair Vilelle indicated he has concerns over the backboard maintenance and he would like to ensure there would be tennis players using the backboard before recommending one. Mr. Hayashi stated he has spoken to adults and students who expressed interest in seeing a backboard installed. Future formation of a tennis club could possibly allow for tennis court maintenance and improvements. Commissioner Baron stated he would like more details, specifications and mounting information from the backboard company, Mr. Hayashi stated he believed he had been provided all the information the company had available. **Motion made by Commissioner Parrish to accept the proposal and forward to City Council for approval; motion seconded. Discussion pursued. Commission voted; the motion carried with Commissioner Hartmann opposing. Matter forwarded to City Council for June 22nd meeting.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Easy Manor Park* – Commissioner Brown advised that the park prep work will start in late June, followed by plumbing of restrooms in early July, and playground equipment installation by the summer youth employment crew in July. Commissioner Baron thought the high school football team may want the large tires for training. Completion date scheduled for September.

- B. *Lower Stout Park* – Commissioner Parrish advised that the Lower Stout Park Subcommittee is presenting to the community their Lower Stout Park plans at the August - 2nd Saturday Art Walk to start raising funds and selling bricks. Final design cost estimated between \$80,000 - \$100,000 for materials, final amount will depend on the number volunteer labor hours.

COMMISSIONER REPORTS/COMMENTS

Commissioner Hartmann – Acknowledged Michelle Benoit for her contribution to the Park and Recreation Commission and the recent passing of Pauline Olsen who really loved parks and trees and came before the Commission many times. She thanked Mr. Hayashi for coming before the Commission and wanting to bring improvements to the parks.

Commissioner Parrish – Stout Mountain Railway had a strong showing during the Azalea Festival, and are planning a miniature fireworks show on July 3rd. The Railway has scheduled events also for the August Art Walk, Halloween, between Thanksgiving and Christmas depending on the weather and a showing for the Garden Club. The Capella is having great attendance and volunteer support. Commissioner Baron advised there is a new window cleaning company in town that may be available to wash the windows. Commissioner Parrish advised pressure washing of windows is not possible as they are not sealed for that.

Chair Vilelle – Azalea Park Foundation not meeting on a regular basis but they will advise when the next meeting is.

Staff – John Cowan advised that Mayor Anderson would like the Commission to know he thought the parks looked very nice over Memorial weekend was very happy with the condition of the parks. Constitution Way construction will begin in mid-June and Public Works will be moving trees in and around the botanical garden area. Landscape plans not on paper yet, utility companies still putting in trenches.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:22 pm. Next meeting scheduled for June 25, 2009.

Respectfully submitted,

Don Vilelle, Chair
(approved at June 25, 2009 meeting)

Park Capital Projects

PARK	CAPITAL IMPROVEMENTS PROJECTS	PRIORITY	COST ESTIMATE
Azalea Park	Security		
	Covered Picnic Areas		
	Parking Improvements		
	Pave Trail in SOD area		
	Multipurpose Field		
	Lundeen Lane Improvements		
	Park Security Trailer		
	Utility System Improvements		
	Athletic Field Restrooms		
	Recondition Existing Fields		
Bud Cross Park	Purchase Adjacent Five Acres		
	<i>Total Cost for Azalea Park</i>		
	Parking Improvements		
	Larger Basketball Courts		
	Recondition Existing Fields		
Chetco Point	Repairs to Existing Pool		
	<i>Total Cost for Bud Cross Park</i>		
	Parking – Pave		
	Education/Signage		
	Restrooms and Shelter/Gazebo		
Easy Manor Park	<i>Total Cost for Chetco Point</i>		
	Upgrade Playground Equipment		
	Upgrade Restrooms/ ADA		
	Upgrade Sidewalks/ADA		
	<i>Total Cost for Easy Manor Park</i>		
Bankus Park/Fountain	Rehab Landscaping		
	Bus Passenger Shelter		
	<i>Total Cost for Bankus Park/Fountain</i>		

PARK	CAPITAL IMPROVEMENTS PROJECTS	PRIORITY	COST ESTIMATE
Stout Park	Shelter/Gazebo		
	Picnic Area		
	Restrooms		
	Security		
	Parking Improvements		
	Benches		
	Picnic Table		
	Construct path/access to picnic table		
	Walkway – Lower Stout Park		
	Water Feature – Lower Stout Park		
Richard Street Park	Landscaping – Lower Stout Park		
	Repair Park Sign		
	<i>Total Cost for Stout Park</i>		\$
	Parking Barriers		
	<i>Total Cost for Richard Street Park</i>		\$
	No projects planned		
Tanbark Park	No projects planned		
New Parks and Amenities	Community Center 40,000 sf		
	Year Round Heated Pool		
	More Basketball Courts		
	More Baseball & Softball Fields		
	Neighborhood Parks – similar to Easy Manor		
	Pet Park		
	More Tennis Courts		
	More Soccer Fields		
	BMX/Bike Park		
Trails/Bike Path	Harris Beach State Park to Dawson Road Bike Path		