

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
April 23, 2009

**CALL TO ORDER**

Chair Vilelle called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Ken Barkema, Tony Baron, Michelle Benoit, Patricia Brown, Frances Hartmann, Tony Parish and Chair Don Vilelle

*Also present:* Gary Milliman City Manager, John Cowan Public Works Director

**APPROVAL OF MINUTES**

A. **Motion made by Commissioner Benoit to approve the minutes of March 26, 2009 as written; motion seconded and Commission voted, the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

- A. *Swimming Pool* – City Manager Gary Milliman reviewed pool group rental rates for families/special events. Pool costs City \$107 per hour per day to heat, clean and filter not including personnel hours. Suggested rental fee of \$100 per hour with additional fees for lifeguards. **Motion made by Commissioner Parrish to approve the increase in pool group rental fees as presented; for lack of a second the motion died.** Discussion continued regarding pool costs and loss of pool party revenue if rental fees make it cost prohibitive for groups to rent pool. Suggested more marketing of pool availability for private parties to increase pool group rentals. **Motion made by Commissioner Baron to increase pool group rates to \$60 per hour for 30 people or fewer, \$80 per hour for 31 to 60 people, and \$125 per hour for over 60 people; motion seconded and commission voted, the motion failed unanimously.** Discussion continued, suggested to raise 31 to 60 group amount to \$90. **Motion made by Commissioner Benoit to increase pool group rates to \$60 per hour for 30 people or fewer, \$90 per hour for 31 to 60 people, and \$125 per hour for over 60 people; motion seconded and Commission voted, the motion carried unanimously. Matter forwarded to City Council for approval.** Commissioner Parrish advised that Channel 9 is still in the process of making a parks video and pool could be included to encourage upcoming summer pool use and group rentals.
- B. *Budget: How It Works* – Janelle Howard, Administrative Services Director provided a handout detailing the budget process and explained budget requirements. Gary Milliman advised that a grant has been submitted for a restroom and paving of the parking lot at Chetco Point Park. Funding has also been requested from the general fund for a park model to be set up in Azalea Park for security and maintenance. Details are not complete as not in budget yet.
- C. *KidTown Enhancements* – Rob Carrillo, representative of the Ford Family Foundation Leadership Training Class provided mat product samples for the ADA KidTown enhancements they are planning. Discussed process of mat installation, safety and function ability. Mat pathway is going to be approximately 180 to 200 feet, and mats will be under the swings. The green mat color is preferred. Recommended to use wood instead of Trex for ramp. Fundraising by the Leadership Training Class for the project is in the process.

## INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Easy Manor Park* – Commissioner Benoit advised the play equipment has arrived. Gary Milliman advised there is a new summer youth employment program that has volunteered to install the new park equipment in July. Public Works will begin demolition and prep work in June.
- B. *Lower Stout Park* – Commissioner Parrish advised that the Lower Stout Park Subcommittee is meeting twice a month now. Volunteers are trying to raise the first \$2000 to open an account with the Wild River Foundation to be able to be eligible for more funds. Trying to sell 1000 bricks for \$50 or \$100. Final park plans have not been completely approved.
- C. *Bankus Fountain/Azaleas* - Commissioner Benoit advised that the planting of the new azaleas went great, with many volunteer groups assisting. Plans continue to finish plantings by the fountain.

## COMMISSIONER REPORTS/COMMENTS

Commissioner Baron – work continues on field improvements at Bud Cross Park; adding two batting cages to the existing snack shack building, with funds provided by Rotary.

Commissioner Hartmann – wanted to bring attention that she has noticed at the Skate Park that kids are not wearing helmets and bicycles are again using it.

Commissioner Parrish – May 2<sup>nd</sup>, Stout Mountain Railway miniature Azalea festival is planned and again on May 24<sup>th</sup> during Azalea Festival weekend.

Staff -- Gary Milliman advised that the Capella is open 10am – 4pm most days now staffed with volunteers. The new summer employment youth group is looking for projects and have expressed interest in helping with the Azalea Park Garden Club, a screen clearance project and ivy removal at Azalea Park and the possibility of creating links on the city web page to all the parks in the area. No projects are definite yet, still in the process of determining if there are enough projects to have a crew here all summer. Commissioner Brown, president of the Azalea Park Garden Club said they would welcome the help and wondered if there was any possibility of ODOT giving the City the creek area at the botanical garden. In the past the City has made that request but ODOT has yet to respond. Possibility when Constitution Way is complete ODOT may abandon some property in that area.

John Cowan advised Oregon Department of Forestry planted redwood and red cedar trees in the creek area of Azalea Park, between the ballfields, and the volleyball and horseshoe pit areas.

## ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:29 pm. Next meeting scheduled for May 28, 2009.

Respectfully submitted,



Don Vilella, Chair

(approved at     May 28, 2009     meeting)