

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
November 19, 2009

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tony Baron, Patricia Brown, Frances Hartmann, Tony Parrish

Absent: Chair Don Vilelle, Commissioner Ken Barkema

Also present: Gary Milliman, City Manager and John Cowan, Public Works Director

APPROVAL OF MINUTES

A. Approval of minutes continued to December 17, 2009 meeting.

PUBLIC APPEARANCES

Tim Stadelman – Port Park. Mr. Stadelman appeared representing an anonymous donor wishing to contribute funds to construct a playground in the Harbor Port area. He wanted advice/suggestions in the process of building a park. As the Port is located outside the city limits the Commission is unable to make any decisions but location, grant availability, possible funding, park requirements and playground equipment discussed. Suggested he have further discussions with the Port.

REGULAR AGENDA

A. *Bus Shelter* – Gary Milliman. The proposed area for the bus shelter is staked out at Bankus Park, would like to hear from Commissioners with comments. The exact structure is not determined yet as they have just submitted the application for funding.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Lower Stout Park* – Commissioner Parrish advised they have met the requirements to join the Wild River Foundation, the exact agreement language is being worked out. They will be planning more fundraising efforts.
- B. *Azalea Park Sports Field Rehabilitation* – Commissioner Baron reviewed the field rehabilitation/reconfiguration plan. He presented the concept to the soccer and softball organizations and they have agreed to submit letters of support. Matter was voted on and approved at October, 2009 meeting and is being forwarded to City Council for consideration.
- C. *Bankus Park Landscaping Status* – Commissioner Parrish advised there is a plan to finish landscaping the second half of the area to match the first half. Materials list, site preparation, rhododendrons removed and irrigation needed. Staff to organize prep work, Commissioner Brown to get a list of the plantings, volunteers to do installation, Leo Club willing to replenish bark chips.

COMMISSIONER REPORTS/COMMENTS

Commissioner Hartmann – commented on individuals selling cranberries and private signage set up at Bankus Park without permission. Commissioner Parrish suggested a rededication of Bankus Park be done after landscaping is complete and a “Bankus Park” sign be installed so people realize it is an actual City park. Commissioners were provided with more details on the Vietnam “Moving Wall” that is scheduled in Azalea Park June 23rd to June 29th. Private security is being provided by VFW and Commissioners wondered if lighting of the park paths would be possible as event is open 24 hours a day.

Commissioner Brown – read a report from Chair Vilelle on Nature's Coastal Holiday.

Commissioner Parrish – invited everyone to Santa's Workshop next to the Malt Shop, Stout Mountain Railway will be set up there also during the holidays. Advised that scaffolding/staging is available from McLennan Contractors to wash windows at the Capella if someone is interested.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:04 pm. Next meeting scheduled for December 17, 2009.

Respectfully submitted,

Handwritten signature of Patricia B. Brown in cursive script.

Don Vilelle, Chair

(approved at December 17, 2009 meeting)