

MINUTES
BROOKINGS PLANNING COMMISSION
February 7, 2017

The regular meeting of the Brookings Planning Commission was called to order by Chair Gerry Wulkowicz at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Cheryl McMahan, Gerry Wulkowicz, Skip Hunter, Tim Hartzell, Bryan Tillung

Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Lauri Ziemer

Others Present: no audience members

APPROVAL of MINUTES

By a 5-0 vote (motion: Tillung, 2nd Hartzell) the Planning Commission approved the minutes of the October 4, 2016 Planning Commission meeting as presented. Commissioner McMahan abstained due to being absent from the meeting.

STAFF REPORT

Staff presented the 2016 Committee for Citizen Involvement report and noted the number of survey responses increases each year. The survey is mailed directly to all meeting participants. The number of citizens signed up from the city's webpage to receive direct notification of meeting matters has increased as well. Following a formatting correction identified by Chair Wulkowicz, the Commission voted (motion: Wulkowicz, 2nd MaMahan) to accept the CCI annual report and forward to City Council.

No applications have been received and the March Planning Commission meeting will be cancelled. Commissioners Wulkowicz and Hartzell's terms are expiring on April 1, 2017. Staff encouraged them to reapply for the positions.

ELECTION OF CHAIR AND VICE-CHAIR

Commissioner Hartzell nominated Commissioner Tillung as Chair for 2017. By a 6-0 vote, Commission Tillung was elected as chair for 2017.

Commissioner Rings nominated Commissioner Wulkowicz as Vice-chair for 2017. By a 6-0 vote, Commissioner Wulkowicz was elected as vice-chair for 2017.

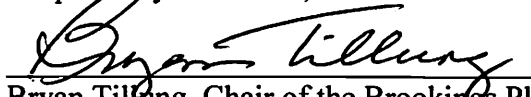
CHAIR ANNUAL REPORT

Chair Wulkowicz presented the annual report that summarized the Commission's activities for 2016. No comments, corrections, or additions were provided. By a 6-0 (motion: Rings; 2nd MaMahan) the Planning Commission approved the report. The Chair will present the report to City Council.

ADJOURNMENT

Meeting adjourned at 7:12 pm.

Respectfully submitted,



Bryan Tilfang, Chair of the Brookings Planning Commission
(Approved at the 04/04/2017 meeting)