

**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**April 8<sup>th</sup>, 2014**

The regular meeting of the Brookings Planning Commission was called to order by Acting Chair Cheryl McMahan at 7:12pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Curtis Williams, Betty Pomerleau, Gerry Wulkowicz, Cheryl McMahan,  
Commissioners Absent: Bryan Tillung, Hedda Markham  
Planning Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Jordan Fanning  
Others Present: None

**THE FOLLOWING ACTIONS WERE TAKEN IN THE PUBLIC HEARINGS:**

Public hearing procedures addressed by Acting Chair McMahan

- Acting Chair McMahan opened the legislative hearing regarding File No. LDC-2-14 at 7:16pm.

File Description: In the matter of File No. LDC-2-14, revisions to Chapter 17.40 Public Open Space (PO/S) of the Brookings Municipal Code (BMC) to add the use of a recreational vehicle as living quarters for a caretaker as a conditional use permit. City initiated. The criteria used to decide this matter is found in Chapter 17.140 Amendments, of the BMC. This is a legislative hearing and the Planning Commission will make a recommendation to City Council on this matter.

No ex parte contact, bias, or conflict of interest was disclosed.

Planning Manager Colby-Hanks presented the staff report in full. No members of the public were present to comment on the matter. The public hearing portion of the file was closed at 7:20pm. The Commissioners deliberated on the matter. Commissioner Wulkowicz made a motion to recommend the proposal to the City Council using the language from attachment "B". The motion was seconded by Commissioner Williams. The application was approved unanimously.

**APPROVAL of MINUTES**

By a 4-0 vote, (motion: Commissioner McMahan, 2<sup>nd</sup> Commissioner Williams) the Planning Commission approved the minutes of the March 8<sup>th</sup>, 2014 Planning Commission meeting unanimously.

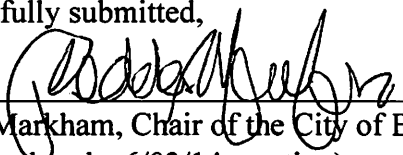
**REPORT FROM PLANNING STAFF**

- Next Planning Commission meeting will be held on May 6<sup>th</sup>. There is a possibility of having a second meeting in May on the 20<sup>th</sup>.

**ADJOURNMENT**

Meeting adjourned at 7:28pm

Respectfully submitted,

  
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Hedda Markham, Chair of the City of Brookings Planning Commission  
(Approved at the 6/03/14 meeting)